



MINUTES

COUNCIL CALENDAR TASK FORCE HELD 2016 NOVEMBER 17 AT 12:00 PM IN THE ELECTRIC LIGHT BOARDROOM

PRESENT:

Councillor D. Colley-Urquhart, Chair
Councillor B. Pincott, Vice-Chair
Councillor R. Jones
Senior Policy Analyst, A. McIntyre

ALSO PRESENT:

City Manager J. Fielding
City Clerk S. Gray
Manager, Partnership Services A. Blanchette
Acting City Clerk S. Muscoby

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. ELECTION OF CHAIR

Following nomination procedures, Councillor Colley-Urquhart was elected Chair of the Council Calendar Task Force, by acclamation.

2. ELECTION OF VICE-CHAIR

Following nomination procedures, Councillor Pincott was elected Vice-Chair of the Council Calendar Task Force, by acclamation.

3. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Pincott, that the Agenda for the 2016 November 17 Regular Meeting of the Council Calendar Task Force, be confirmed.

CARRIED

4. ITEMS FROM ADMINISTRATION AND COMMITTEES

4.1 REFERRED REPORT M2016-0685, CTF2016-0920

AMENDMENT, Moved by Councillor Pincott, that with respect to Report CTF2016-0920, the recommendations be amended with the addition of a new Recommendation 4 as follows:

“4. Request Administration to consult with Law and look at best practices for speakers system in conducting Council Meetings.”

CARRIED

AMENDMENT, Moved by Councillor Pincott, that with respect to Report CTF2016-0920, the recommendations be amended with the addition of a new Recommendation 5 as follows:

“5. That the Council Calendar Task Force Terms of Reference be amended to reflect a Disbanding Date of 2017 October 13.”

CARRIED

APPROVE, AS AMENDED, Moved by Councillor Jones, that with respect to Report CTF2016-0920, the following be approved, **as amended**:

That the Council Calendar Task Force recommends:

1. That Council reconsider its decision contained in the Minutes of the 2016 October 24 Organizational Meeting of Council with respect to Q1 of the 2017 Council Calendar; and
2. That the Traditional Council Calendar for the year 2017 be adopted, in its entirety, as amended as follows, and as contained in Revised Attachment 2, Version 2;
 - The 2017 January 04 SPC on Community and Protective Services meeting be moved to 2017 January 13; and
 - The 2017 January 05 Intergovernmental Affairs Committee meeting be moved to 2017 January 12 9:30 AM; and
 - The 2017 January 09 Combined Council Meeting of Council be moved to 2017 January 16; and
 - The 2017 January 17 Priorities and Finance Committee meeting be moved to 2017 January 10; and

- The 2017 July 24 Regular Meeting of Council be replaced with Combined Meeting of Council and delete the 2017 July 31 Combined Meeting of Council.
- 3. That the City Clerk be directed to consult with the various internal and external Boards, Commissions and Committees, to which Council appoints and/or nominates Members of Council, to solicit feedback on the possible rescheduling of Council Meetings from Mondays to Tuesdays in 2018 and the effect, if any, on their meeting schedules; and report to the 2017 October 29 Organizational Meeting of Council with an analysis of the findings and a recommendation for the 2018 Council Calendar for consideration by the newly elected Council; and
- 4. **Request Administration to consult with Law and look at best practices for speakers system in conducting Council Meetings; and**
- 5. **That the Council Calendar Task Force Terms of Reference be amended to reflect a Disbanding Date of 2017 October 13.**

CARRIED

5. URGENT BUSINESS

No items of Urgent Business were added to today's Meeting.

WAIVE NOTICE, Moved by Councillor Pincott, that notice be waived in order to introduce an item of Urgent Business, In Camera, to today's Agenda, entitled "City Manager Update (Verbal Report), VR2016-0057"

CARRIED

IN CAMERA, Moved by Councillor Pincott, that in accordance with Section 197 of the *Municipal Government Act* and Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act*, the Council Calendar Task Force move in camera, at 12:25 p.m., in order to consider a confidential matter with respect to Report VR2016-0057.

CARRIED

The Council Calendar Task Force moved into public session at 12:26 p.m. with Councillor Colley-Urquhart in the Chair.

RISE AND REPORT, Moved by Councillor Jones, that the Council Calendar Task Force rise and report.

CARRIED

6. URGENT BUSINESS IN CAMERA

6.1 CITY MANAGER UPDATE (VERBAL REPORT), VR2016-0057

APPROVE, Moved by Councillor Pincott, that with respect to the Verbal Report VR2016-0057, the following be approved:

That the Council Calendar Task Force:

1. Receive the City Manager Update - Verbal Report, for information; and
2. Keep the Verbal Report and In Camera discussions confidential pursuant to Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

7. ADJOURNMENT

ADJOURN, Moved by Councillor Pincott, that this meeting adjourn at 12:26 p.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK

THE FOLLOWING ITEM HAS BEEN FORWARDED TO THE 2016 NOVEMBER 28 REGULAR MEETING OF COUNCIL:

OTHER:

REFERRED REPORT M2016-0685, CTF2016-0920

The next Regular Meeting of the Council Calendar Task Force has been scheduled to be held at the Call of the Chair.