

**City Manager's Office Report to
Combined Meeting of Council
2020 November 15**

NOV 15 2021

**ISC: UNRESTRICTED
C2021-1558
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ITEM: 11.2.3-C2021-1558
Distrib- Report
CITY CLERK'S DEPARTMENT

**Vaccination Policy for Public Members Appointed by Council to Boards,
Commissions or Committees**

RECOMMENDATION:

That Council adopt the proposed Council policy '*Public Member Appointees to Boards, Commissions and Committees COVID-19 Vaccination*' (Attachment 1).

HIGHLIGHTS

- On 2021 November 01, Council directed that the Administration policy *COVID-19 Contractor and Volunteer Vaccination* apply to Council-appointed citizen members of Boards, Commissions and Committees ('BCCs') and that Administration return to the 2021 November 15 Council Meeting with proposed amendments to any Council policies as required.
- This report proposes a new Council policy which would require all citizens who are appointed by Calgary City Council as a Public Member to BCCs to be fully vaccinated against COVID-19 or to obtain a negative COVID-19 test within 72 hours prior to sustained in-person contact with a City employee at a City worksite.
- This proposed Council policy will take effect on 2021 November 22. A delayed implementation will allow Administration time to complete a Privacy assessment on the associated declaration. In the interim, no collection of personal information is recommended.
- What does this mean to Calgarians? Calgarians who have been appointed by Council as Public Members to a BCC will be required to sign a declaration of compliance with the Council policy, similar to contractors or volunteers engaged with The City.
- Why does this matter? Adoption of a Council policy regarding vaccination of Public Members mitigates risks of COVID-19 and addresses Council's desire to ensure a safe, healthy workplace for City of Calgary employees.
- Strategic Alignment to Council's Citizen Priorities: A healthy and green city

DISCUSSION

The Administration policy *COVID-19 Contractor and Volunteer Vaccination*, which was adopted on 2021 October 27 by the Executive Leadership Team, does not apply to Council-appointed Public Members of BCCs. As such, Council directed that the Administration policy apply to Public Members, regardless of whether they receive a stipend or other compensation. To accomplish this, a Council policy that closely aligns to the Administration policy *COVID-19 Contractor and Volunteer Vaccination* is proposed.

The proposed Council policy, *Public Member Appointees to Boards, Commissions and Committees COVID-19 Vaccination*, applies to all citizens who are appointed by Calgary City Council as a Public Member of any BCC to which Council has the responsibility to make an appointment. Only Public Member appointments to Business Revitalization Zones and Business Improvement Areas are excluded, given the independence of these bodies.

The Council policy will require Public Members to be fully vaccinated or obtain a negative COVID-19 test within the last 72 hours prior to any sustained in-person contact with a City employee at a City worksite.

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Public Members will be required to sign a declaration of compliance, ensure ongoing compliance, and continue to adhere to all other COVID-19 health protection measures before sustained in-person contact with City employees. The Council policy requires Public Members to demonstrate compliance with the Council policy by 2021 December 15, or for appointments made thereafter, within 15 days of the appointment.

If adopted, the Council policy will be shared with all Public Members currently serving on an applicable BCC and those appointed during the 2021 November 15 Combined Meeting of Council. The City Clerk's Office will work closely with Administration support resources assigned to BCCs to monitor compliance. Cases of non-compliance will be subject to consequences, up to and including the revocation of the Public Member's appointment by Council.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

IMPLICATIONS

Social

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Service and Financial Implications

No anticipated financial impact.

RISK

Adopting a Council policy for vaccination of Public Members appointed to Boards, Commissions and Committees will protect City personnel and worksites and enable the continued delivery of required services to citizens.

ATTACHMENT

1. Proposed Council policy, *Public Member Appointees to Boards, Commissions and Committees COVID-19 Vaccination*

Department Circulation

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General Manager/Director	Department	Approve/Consult/Inform
Jill Floen (City Solicitor & General Counsel)	City Manager's Office	Consult