

City Clerk's Office Report to  
Organizational Meeting of Council  
2021 November 1

ISC: UNRESTRICTED  
C2021-1308  
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## Pro-tem Membership Committee Recommendations and Appointments for Standing Policy Committees

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### RECOMMENDATIONS:

**Review By: Do not release Attachment 1.**

That Council:

1. Appoint the 4 Members of Council listed in Attachment 2 to a Pro-tem Membership Committee;
2. Appoint the 7 members of Council recommended by the Pro-tem Membership Committee to each of the following Standing Policy Committees, for terms set to expire at the 2022 Organizational Meeting of Council:
  - a) Community Development Committee;
  - b) Infrastructure and Planning Committee; and
3. Direct that the closed meeting discussions of the Pro-tem Membership Committee, Attachment 1 and all selection materials related to report C2021-1308 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

### HIGHLIGHTS

- *The Procedure Bylaw, 35M2017*, provides for the creation of a Pro-tem (temporary) Membership Committee to nominate seven Councillors to sit on each Standing Policy Committee (SPC) for the following year. The Mayor shall be an Ex-Officio Member of the Pro-tem Membership Committee. After receiving the nominations from the Pro-tem Membership Committee, Council must appoint the Councillors to sit on each SPC.
- What does this mean to Calgarians? The appointment of Members of Council to serve on SPCs ensures Council's governance structures are in place and support effective decision-making.
- Why does it matter? Effective governance and decision making through Council and Council committees ensures that citizens, communities and customers of The City of Calgary are well served.
- Strategic Alignment to Council's Citizen Priorities: A well-run city

### DISCUSSION

*The Procedure Bylaw* provides direction for the appointment of Members of Council to the SPCs (s.126). In order to appoint Members of Council to SPCs, Council must first appoint four Councillors to a Pro-tem Membership Committee, with the Mayor as an Ex-Officio Member. The duty of the Pro-tem Membership Committee is to nominate, for Council appointment, seven Councillors to sit on each SPC for the following year.

The Pro-tem Membership Committee will assemble briefly during a recess of the Organizational Meeting in order to consider Attachment 1, the summarized preferences of Members of Council, and to recommend nominees to Council for membership in the SPCs.

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In previous years, Council has appointed the four SPC Chairs from the prior year to the Pro-tem Membership Committee. That practice may not be feasible in any year in which Council membership has changed following a General Election. This year the City Clerk's Office has conducted a random draw, by Ward number, to present a proposed slate of Councillors to serve on this year's Pro-tem Membership Committee. The proposed slate is contained in Attachment 2.

In accordance with *the Procedure Bylaw*, after receiving the recommendations of the Pro-tem Membership Committee, Council must appoint the Councillors to sit on each SPC, having regard for the preferences expressed by the Councillors and the best interests of The City.

The City Clerk's Office polled Members of Council for their ranked preferences for serving on both SPCs: the Community Development Committee and the Infrastructure and Planning Committee. The individual preferences are summarized in confidential Attachment 1.

### **STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)**

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder or customer dialogue/relations were undertaken

### **IMPLICATIONS**

#### **Social**

Not applicable.

#### **Environmental**

Not applicable.

#### **Economic**

Not applicable.

#### **Service and Financial Implications**

No anticipated financial impact.

### **RISK**

No anticipated risks.

### **ATTACHMENTS**

1. Confidential Summary Preferences - SPCs
2. Proposed Pro-tem Membership Committee Appointees

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Department Circulation

General Manager/Director	Department	Approve/Consult/Inform