

City Clerk's Office Report to
Organizational Meeting of Council
2021 November 1

ISC: UNRESTRICTED
C2021-1243
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2021 – 2022 Deputy Mayor Roster and Related Duties

RECOMMENDATION:

That Council adopt the 2021 – 2022 Deputy Mayor Roster from 2021 November 2 to 2022 December 31, as follows:

		<u>Deputy Mayor Roster</u>
2021	November	Councillor Carra
	December	Councillor Dhaliwal
2022	January	Councillor Chabot
	February	Councillor Wyness
	March	Councillor Sharp
	April	Councillor Demong
	May	Councillor Wong
	June	Councillor Mian
	July	Councillor Spencer
	August	Councillor Penner
	September	Councillor Pootmans
	October	Councillor Walcott
	November	Councillor McLean
	December	Councillor Chu

HIGHLIGHTS

- The *Municipal Government Act*, RSA 2000 c. M-26 requires that a deputy elected official act in the absence of the chief elected official ("Mayor"). The *Procedure Bylaw 35M2017* requires that Council adopt an annual Deputy Mayor Roster in the event of the Mayor's absence. This report presents the proposed Deputy Mayor Roster for the months 2021 November to 2022 December.

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- What does this mean to Calgarians? The Deputy Mayor Roster ensures there is coverage of the Mayoral duties when the Mayor is absent, including duties associated with the declaration of a State of Local Emergency in a disaster. The Deputy Mayor's role is also to represent The City of Calgary on behalf of the Mayor at civic functions in cases where the Mayor is unable to perform the duties of the chief elected official or the office of the chief elected official is vacant.
- Why does this matter? When the Mayor is absent, there could be delays in performing duties related specially to the role of the Mayor.
- Councillors representing Wards 9, 5, 10 and 2 did not serve as Deputy Mayor during 2021 and it is recommended that they serve as Deputy Mayor for the first four months of the term, allocated randomly.
- A random drawing of the remainder of the city's wards was conducted for the months of 2022 March to 2022 December. The recommendation is based on the order of wards drawn.
- Strategic Alignment to Council's Citizen Priorities: A well-run city

DISCUSSION

Section 152 of the *Municipal Government Act* states in part, that:

"152(1) A council must appoint one or more councillors as deputy chief elected official so that

- (a) only one councillor will hold that office at any time, and
- (b) the office will be filled at all times.

(2) A deputy chief elected official must act as the chief elected official

- (a) when the chief elected official is unable to perform the duties of the chief elected official, or
- (b) if the office of chief elected official is vacant."

Section 9 of the Procedure Bylaw 35M2017 states that:

- "9(1) Council, at its Organizational Meeting, shall adopt a roster of *Deputy Mayors* for the following year.
- (2) If the *Mayor* is absent from a meeting of Council, the *Deputy Mayor* assigned on the roster shall preside. If the assigned *Deputy Mayor* is also absent, the next *Deputy Mayor* in the adopted rotation shall preside, and so on."

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

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Not applicable.

IMPLICATIONS

Social

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Service and Financial Implications

No anticipated financial impact.

RISK

None

ATTACHMENT

None.

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform