

Civic Partner Appointments Report

RECOMMENDATIONS:

Review by: Do not release Attachments 2-11.

That the Nominations Committee recommends that Council:

1. Appoint Public Members to the Calgary Convention Centre Authority (Attachment 2) for the terms identified in Attachment 2 set to expire at the 2022 Organizational Meeting of Council, and the 2025 Organizational Meeting of Council;
2. Appoint Public Members to the Calgary Public Library Board of Directors (Attachment 4) for three (3) year terms set to expire at the 2024 Organizational Meeting of Council;
3. Appoint Public Members to the Calgary Sports and Major Events Committee (Attachment 6) for two (2) year terms set to expire at the 2023 Organizational Meeting of Council;
4. Appoint Public Members to the Silvera for Seniors Board of Directors (Attachment 8) for three (3) year terms set to expire at the 2024 Organizational Meeting of Council;
5. Appoint a Public Member to the Tourism Calgary Board of Directors (Attachment 10) for a two (2) year term set to expire at the 2023 Organizational Meeting of Council; and
6. Direct that the closed meeting discussions, Attachments 2 through 11 and selection materials related to this report remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act* (Alberta).

HIGHLIGHTS

- This report presents a recommended slate of Public Member candidates for Council's consideration and appointment to the governing bodies of four Civic Partner organizations: the Calgary Convention Centre Authority, the Calgary Public Library Board, Silvera for Seniors, and Tourism Calgary; and one Civic Partner committee: Tourism Calgary's Calgary Sports and Major Events Committee,
- **What does this mean for Calgarians?** Under the guiding legislation, governance documents, and agreements for these Civic Partner organizations, and the Terms of Reference for the Committee, Council approves all or some of the Public Member appointments.
- **Why does it matter?** Bringing forward this report at the Nominations Committee meeting aligns these Public Member appointments with Council's appointments to all other Boards, Commission and Committees.
- This report supports due diligence processes and transparency and provides information about the advertising and recruitment strategies implemented by Civic Partners that are not included in City Clerk's advertising and recruitment processes.
- Strategic recruitment of board and committee members supports strong governance practices and enhances the ability to govern and operate effectively and mitigate risk.
- All Civic Partners included in this report have implemented robust, board-led internal processes to support their unique governance requirements. Candidates presented for Council consideration in this report were selected using strategic recruitment processes.
- Four of the organizations included in this report have Council approval to advertise and recruit board member candidates outside of City Clerk's annual advertising and recruitment process. The remaining partner, Silvera for Seniors, is responsible for

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advertising and recruitment processes under its guiding legislation, and a Ministerial Order that is in place.

- The Civic Partners included in this report are still required to follow any applicable requirements in the *Governance and Appointments of Boards, Commissions and Committees Policy* (CP2016-03).
- Strategic Alignment to Council's Citizen Priorities: A well-run city
- Background and Previous Council Direction is included as Attachment 1.

DISCUSSION

Under guiding legislation, governance documents, and agreements, Council approves all or some of the Public Member appointments to the governing bodies of the following Civic Partners: the Calgary Convention Centre Authority (a legislated body operating as the Calgary TELUS Convention Centre), the Calgary Public Library Board (a legislated body operating as the Calgary Public Library), Silvera for Seniors (a Housing Management Body with a Ministerial Order signed by The City, Government of Alberta and Silvera for Seniors); and Tourism Calgary (an independent organization established under the *Societies Act*). Council also appoints all Public Members to Tourism Calgary's Calgary Sports and Major Events Committee, a committee established under Council approved Terms of Reference.

This report brings forward all Public Member candidates for Council's consideration. Appointment of members of Council and Administration to Civic Partners' boards of directors are not included in this report, and were brought before Council on 1 November 2021.

Following the process established in the *Governance and Appointments of Boards, Commissions and Committees Policy*, all the organizations included in this report undertook rigorous recruitment processes outside of City Clerk's Boards, Commissions and Committees' process that included evaluating candidates against a tailored skill, experience and attribute matrix. Attachments 3, 5, 7, 9, and 11 present detailed information about each organization's recruitment process, skills and experience requirements, nominees, and alternate candidates where required.

Summary of appointments

City Council appoints all members to the Calgary Convention Centre Authority under the *Calgary Convention Centre Authority Act* (Alberta). The Calgary Convention Centre Authority has put forward three recommended Public Member candidates for Council's consideration (Attachment 2). Details about the Calgary Convention Centre Authority's advertising and recruitment process are included in Attachment 3.

City Council appoints all Public Members to the Calgary Public Library Board under the *Libraries Act* (Alberta) and Bylaw 38M2006 *Calgary Public Library Board Bylaw*. In this report, the Library is presenting three recommended candidates for consideration (Attachment 4). Details about the Calgary Public Library Board's advertising and recruitment process are included in Attachment 5.

Under the Council approved Terms of Reference for Tourism Calgary's Calgary Sports and Major Events Committee, Council appoints all Calgary Sports and Major Events Committee members. This year, Calgary Sports and Major Events Committee is presenting six candidates for consideration. Three candidates are recommended to serve a first term, and three currently serving members who have not yet reached their term limits are recommended for reappointment (Attachment 6). Details about Calgary Sports and Major Events Committee's advertising and recruitment process are included in Attachment 7.

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Under the Ministerial Order signed by The City, Silvera for Seniors, and the Government of Alberta, and as a Housing Management Body under the *Alberta Housing Act*, Council appoints all members of Silvera for Seniors' board based on nominees put forward by Silvera for Seniors. The Ministerial Order sets out the required process for advertising and recruiting nominees, term lengths, and other details. In this report, Silvera is presenting three Public Member candidates for consideration by Council (Attachment 8). Details about Silvera for Seniors' advertising and recruitment process are included in Attachment 9.

Under Tourism Calgary's current bylaws, The City of Calgary may appoint one member to Tourism Calgary's Board of Directors to act as The City's representative and this report presents one candidate for consideration (Attachment 10). Details about Tourism Calgary's advertising and recruitment process are included in Attachment 11.

Under the *Governance and Appointments of Boards, Commissions and Committees Policy*, a Board, Commission or Committee that is exempt from City Clerk's annual advertising and recruitment process is responsible for providing two applicants for each vacancy (a recommended nominee and an alternate). In the event Council appoints the alternate nominee rather than the recommended nominee put forward by any of the Civic Partners included in this report, Civic Partners have requested the names remain confidential to provide them the opportunity to notify the nominees and complete all due diligence prior to the name being released.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- ☐ Public Engagement was undertaken
- ☒ Public Communication or Engagement was not required
- ☒ Public/Stakeholders were informed
- ☒ Stakeholder dialogue/relations were undertaken

Attachments 2 to 11 were prepared by the Calgary Convention Centre Authority, the Calgary Public Library Board, Tourism Calgary's Calgary Sports and Major Events Committee, Silvera for Seniors and Tourism Calgary in consultation with Administration.

IMPLICATIONS

Social

The recruitment of members with diverse skill sets, knowledge, and expertise will support these Civic Partner organizations to have robust governance, lead effective implementation of their mandates, including strategies and plans that contribute the increased quality of life for all Calgarians, access to library services and affordable housing, and increased civic participation.

Environmental

Not applicable

Economic

The recruitment of members with expanded skills, knowledge, and diversity of experience will enhance the effectiveness of Civic Partners' governance practice, support the ability of each

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organizations to effectively implement their mandate including effectively serving Calgarians and the business community, and appropriately managing City-owned assets.

Service and Financial Implications

No anticipated financial impact

RISK

Appointing the slate of Public Member candidates put forward in this report will bring the skills and experience required for each organization to effectively govern, manage and operate, and help create resilient governance structures that can continue to identify and mitigate operational and strategic risks.

To mitigate risk, The City has clear accountability measures including reporting requirements and financial reviews in place for all Civic Partner organizations. These measures, guided by the *Investing in Partnerships Policy*, are also embedded in agreements, bylaws, terms of reference, legislation, and other guiding documents.

ATTACHMENTS

1. Previous Council Direction, Background
2. Calgary Convention Centre Authority Shortlist (Confidential)
3. Calgary Convention Centre Authority Background (Confidential)
4. Calgary Public Library Shortlist (Confidential)
5. Calgary Public Library Background (Confidential)
6. Calgary Sport and Major Events Committee Shortlist (Confidential)
7. Calgary Sport and Major Events Committee Background (Confidential)
8. Silvera for Seniors Shortlist (Confidential)
9. Silvera for Seniors Background (Confidential)
10. Tourism Calgary Shortlist (Confidential)
11. Tourism Calgary Background (Confidential)

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Not applicable		