



**MINUTES  
GREEN LINE BOARD**

**September 24, 2021, 1:00 PM  
ENGINEERING TRADITIONS**

**PRESENT:** Board Member I. Bourne, Vice-Chair (Remote Participation)  
Board Member L. Beasley (Remote Participation)  
Board Member F. Cummings (Remote Participation)  
Board Member B. Mahajan (Remote Participation)  
Board Member P. McLeod (Remote Participation)  
Board Member M. Nelson (Remote Participation)  
City Manager D. Duckworth (Remote Participation)

**ABSENT:** Board Member D. Fairbairn, Chair  
Board Member J. Annesley

**ALSO PRESENT:** General Manager D. Bhatti (Remote Participation)  
Legislative Coordinator M. A. Cario  
Legislative Advisor J. Clement

**1. CALL TO ORDER**

Vice-Chair Bourne called the Meeting to order at 1:02 p.m.

**2. OPENING REMARKS AND LAND ACKNOWLEDGEMENT**

Vice-Chair Bourne provided opening remarks and a traditional land acknowledgement.

**3. CONFIRMATION OF AGENDA**

**Moved by** Board Member Beasley

That the Agenda for the 2021 September 24 Regular Meeting of the Green Line Board be confirmed.

**MOTION CARRIED**

**3.1 DECLARATIONS - CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**4. CONFIRMATION OF MINUTES**

**4.1 Minutes of the Regular Meeting of the Green Line Board 2021 August 20**

Board Member Mahajan left the Remote Meeting at 1:06 p.m. and rejoined the Remote Meeting at 1:07 p.m.

**Moved by** Board Member Nelson

That the Minutes of the 2021 August 20 Regular Meeting of the Green Line Board be confirmed.

**MOTION CARRIED**

5. SAFETY MINUTE

A presentation was distributed with respect to the Safety Minute.

6. CORRESPONDENCE

None

7. CONSENT AGENDA

7.1 DEFERRALS AND PROCEDURAL REQUESTS

None

7.2 BRIEFINGS

None

8. ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

8.1 Green Line Program July 2021 Progress Report, GLB2021-1397

The following documents were distributed with respect to Report GLB2021-1397:

- A document entitled "Green Line Board July 2021 Progress Report"; and
- A presentation entitled "Program Update"

Board Member McLeod joined the Remote Meeting at 1:15 p.m.

**Moved by** Board Member McLeod

That with respect to Report GLB2021-1397, the following be approved:

That the Green Line Board receive the Green Line Program June 2021 Progress Report and presentation for the Corporate Record.

**MOTION CARRIED**

8.2 Whistleblower Policy – Supplementary Guidelines, GLB2021-1398

The following documents were distributed with respect to Report GLB2021-1398:

- A document entitled "Supplementary Guidelines – Whistleblower Policy and the Green Line Program"; and
- A document entitled "Green Line Program Supplementary Guidelines"

**Moved by Board Member Nelson**

That with respect to Report GLB2021-1398, the following be approved:

That the Green Line Board:

1. Approve the Supplementary Guidelines in Attachment 1 to accommodate the Green Line Board and CEO in the application of Whistleblower Policy CC026, as such Policy may be amended from time to time; and
2. Direct the Green Line Program team to provide the Supplementary Guidelines in Attachment 1 to the Manager, Whistleblower Program for implementation.

**MOTION CARRIED**

### 8.3 Delegation Of Authority For The Execution Of Contracts, GLB2021-1399

The following documents were distributed with respect to Report GLB2021-1399:

- A document entitled "Delegation of Authority for Execution of Contracts – Green Line"; and
- A document entitled "The City of Calgary Bylaw 43M99: Providing for the Execution of Contracts and Other Documents for the Green Line Department and the Green Line Light Rail Transit Program"

**Moved by Board Member Cummings**

That with respect to Report GLB2021-1399, the following be approved:

That the Green Line Board:

1. Approve the "Delegation of Authority" for the execution of contracts for Green Line as set out in Attachment 1, and recommend that the City Manager execute the Delegation of Authority; and
2. Direct the Green Line Program team to send the Delegation of Authority set out in Attachment 1 to the City Manager for execution in accordance with Bylaw 43M99.

**MOTION CARRIED**

### 8.4 COMMITTEE REPORTS

#### 8.4.1 Planning Committee Report (Verbal), GLB2021-1400

Board Member Beasley provided a verbal update and was thanked by the Board.

#### 8.4.2 Budget and Risk Committee Report (Verbal), GLB2021-1401

Board Member Bourne provided a verbal update and was thanked by the Board.

8.4.3 Governance and HR Committee Report (Verbal), GLB2021-1402

Board Member Nelson provided a verbal update and was thanked by the Board.

8.4.4 Recruitment Committee Report (Verbal), GLB2021-1403

Board Member Nelson provided a verbal update and was thanked by the Board.

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

**Moved by** Board Member Beasley

That pursuant to Sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting at 1:48 p.m., in Engineering Traditions Committee Room, to discuss confidential matters with respect to the following Items:

- Green Line Board Program July 2021 Progress Report, GLB2021-1404
- Procurement Update (Verbal), GLB2021-1405
- Communications Plan Update, GLB2021-1407
- Committee Reports (Verbal), GLB2021-1406

**MOTION CARRIED**

Committee reconvened in public meeting at 2:28 p.m. with Vice Chair Bourne in the Chair.

**Moved by** Board Member Beasley

That the Green Line Board rise and report.

**MOTION CARRIED**

10.1 ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

10.1.1 Green Line Board Program July 2021 Progress Report, GLB2021-1404

A confidential document was distributed with respect to Report GLB2021-1404.

Administration in attendance with respect to Report GLB2021-1404:

Clerks: M. A. Cario, L. Kearnes and J. Clement. Law: M. A. Bendfeld, S. Saunders and M. Smith. Advice: D. Bhatti and W. Tynan.

**Moved by** Board Member Mahajan

That with respect to Report GLB2021-1404, the following be approved:

That the Green Line Board:

1. Receive the Closed Meeting report for the Corporate Record; and
2. Direct that the Closed Meeting report and discussion be held confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2036 September 24.

**MOTION CARRIED**

10.1.2 Procurement Update (Verbal), GLB2021-1405

Administration in attendance with respect to Report GLB2021-1405:

Clerks: M. A. Cario, L. Kearnes and J. Clement. Law: M. A. Bendfeld, S. Saunders and M. Smith. Advice: D. Bhatti and W. Tynan.

**Moved by** Board Member Cummings

That with respect to Verbal Report GLB2021-1405, the following be approved:

That the Green Line Board direct that the Closed Meeting discussion be held confidential pursuant to Sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

10.1.3 Communications Plan Update, GLB2021-1407

A confidential document was distributed with respect to Report GLB2021-1407.

Administration in attendance with respect to Report GLB2021-1407:

Clerks: M. A. Cario, L. Kearnes and J. Clement. Law: M. A. Bendfeld, S. Saunders and M. Smith. Advice: D. Bhatti and W. Tynan.

**Moved by** Board Member Nelson

That with respect to Report GLB2021-1407, the following be approved:

That the Green Line Board:

1. Approve Closed Meeting Recommendation 1; and
2. Direct that the Closed Meeting Recommendation, the Briefing Note and any related background information, and discussion be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2036 September 24.

**MOTION CARRIED**

10.1.4 Committee Reports (Verbal), GLB2021-1406

Administration in attendance with respect to Report GLB2021-1406:

Clerks: M. A. Cario, L. Kearnes and J. Clement. Law: M. A. Bendfeld, S. Saunders and M. Smith. Advice: D. Bhatti and W. Tynan.

**Moved by Board Member McLeod**

That with respect to Verbal Reports GLB2021-1406, the following be approved:

That the Green Line Board direct that the Closed Meeting discussion be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

By General Consent, Green Line Board adjourned this meeting at 2:31 p.m.

The next Regular Meeting of the Green Line Board is scheduled to be held on 2021 October 29 at 1:00 p.m.

CONFIRMED BY COMMITTEE ON

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CHAIR

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ACTING CITY CLERK