



MINUTES

COUNCIL COMPENSATION REVIEW COMMITTEE

HELD 2016 DECEMBER 16 AT 9:05 AM

IN THE ELECTRIC LIGHT COMMITTEE ROOM

PRESENT:

Citizen Representative, Mr. P. Bowal, Chair
Citizen Representative, Mrs. C-Y. Son, Vice Chair
Citizen Representative, Mr. R. Bezanson
Citizen Representative, Mrs. A. Page

ALSO PRESENT:

Human Resources Consultant, C. Bilous
Communications Team Supervisor, T. Feist
Legislative Assistant, J. Lord Charest

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Mrs. Page, that the Agenda for the 2016 December 16 Regular Meeting of the Council Compensation Review Committee be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF THE COUNCIL COMPENSATION REVIEW COMMITTEE, 2016 NOVEMBER 24

CONFIRM MINUTES, Moved by Mr. Bezanson, that the Minutes of the Regular Meeting of the Council Compensation Review Committee held on 2016 November 24 be confirmed.

CARRIED

3. UNFINISHED BUSINESS

3.1 CORPORATE RECORDS - VERBAL REPORT, CCRC2016-0942

DISTRIBUTION

At the request of Administration and with the concurrence of the Chair, the Legislative Assistant distributed copies of a PowerPoint Presentation entitled "Records Management for Committee Members", dated 2016 December 16, with respect to Report CCRC2016-0942.

APPROVE, Moved by Mrs. Page, that with respect to Report CCRC2016-0942, the following be approved:

That Council Compensation Review Committee receive the Corporate Records – Verbal Report , Distribution and Presentation, for information.

CARRIED

3.2 PROJECT PLAN TIMELINE – VERBAL REPORT, CCRC2016-0944

DISTRIBUTION

At the request of Administration and with the concurrence of the Chair, the Legislative Assistant distributed copies of a document entitled "Council Compensation Review Committee – Project Plan Timeline 2016/2017 (Version #1) - Draft", dated 2016 December 16, with respect to Report CRC2016-0944.

APPROVE, Moved by Mrs. Page, that with respect to Report CCRC2016-0944, the following be approved:

That Council Compensation Review Committee receive the Project Plan Timeline – Verbal Report, Distribution and Presentation, for information.

CARRIED

RECESS AND RECONVENE IN CAMERA, Moved by Mrs. Son, that, in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act*, the Council Compensation Review Committee now recess at 9:46 a.m., to reconvene In Camera, at 9:56 a.m. to consider several confidential matters.

CARRIED

The Council Compensation Review Committee moved into public session at 12:17 p.m. with Mr. Bowal in the Chair.

RISE AND REPORT, Moved by Mrs. Page that the Council Compensation Review Committee rise and report.

CARRIED

4. UNFINISHED BUSINESS, IN CAMERA

4.1 REQUEST FOR PROPOSAL REVIEW AND APPROVAL – VERBAL REPORT, CCRC2016-0945

DISTRIBUTION

At the request of Administration and with the concurrence of the Chair, the Legislative Assistant distributed copies of a document, entitled "Council Compensation Review Committee – Project Plan Timeline 2016/2017 (Version #1b) - Draft", dated 2016 December 16 with respect to Report CCRC2016-0945.

DISTRIBUTION

At the request of Administration and with the concurrence of the Chair, the Legislative Assistant distributed copies of a document, entitled "Request for Proposals for Council Compensation Review", dated 2016 December 12, which is to remain confidential pursuant to Sections 24(1)(a) and (b) of the *Freedom of Information and with Protection of Privacy Act*, with respect to Report CCRC2016-0945.

APPROVE, Moved by Mrs. Page, that with respect to Report CCRC2016-0945, the following be approved, **after amendment**:

That Council Compensation Review Committee:

1. Receive the Request for Proposal Review and Approval – Verbal Report, and distribution for information;
2. Approve the Request for Proposal Process, **after amendment, as discussed during the In Camera session, contained in the amended Confidential Distribution**;
3. Direct Administration to explore public consultation using The City of Calgary's Website as a portal for feedback and research;
4. Begin to review the consultation process with City of Calgary Council Members; and
2. Direct that the Verbal Report, Distribution and In Camera discussions, remain confidential pursuant to Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5. IN CAMERA ITEMS

5.1 CORPORATE RESEARCH - VERBAL REPORT, CCRC2016-0957

DISTRIBUTION

With the concurrence of the Chair, the Legislative Assistant distributed copies of a public document, entitled "Appendix I. Municipal Salary Comparison", dated 2016 April 15, with respect to Report CCRC2016-0957.

APPROVE, Moved by Mrs. Son that with respect to Report CCRC2016-0957, the following be approved:

That Council Compensation Review Committee:

1. Receive the Corporate Research – Verbal Report, for information; and
2. Direct that the Verbal Report, In Camera discussions and Presentation remain confidential pursuant to Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

6. EXCUSING ABSENCE OF MEMBERS

EXCUSE, Moved by Mr. Bezanson, that Mr. Fotabong be excused from attendance at today's meeting, and further, that the following Members of the Council Compensation Review Committee be excused from attendance at the 2016 December 01 Regular Meeting, without reason, by courtesy of Committee:

Citizen Representative, Mr. P. Bowal
Citizen Representative, Mr. L. Fotabong
Citizen Representative, Mrs. A. Page
Citizen Representative, Mrs. C-Y. Son

CARRIED

7. ADJOURNMENT

ADJOURN, Moved by Mrs. Page, that this meeting adjourn at 12:22 p.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

LEGISLATIVE ASSISTANT

The next Regular Meeting of the Council Compensation Review Committee has been scheduled to be held on 2017 January 05 at 10:00 AM.