

### NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: FORMATION OF THE HARVIE PASSAGE TASK FORCE

There are two classifications of a Notice of Motion (Check the one that applies):

Regular

Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity

This Notice of Motion has been reviewed by all relevant business units and has been developed because of consultation with multiple internal and external stakeholders from municipal, provincial and federal jurisdictions. Currently, there are no additional financial resources outlined or required for the task force to begin its work if approved.

Legal / Legislative

Concerns regarding the operational maintenance, future enhancements, supports for safety, information, and programming involve municipal, provincial, and federal jurisdictions. The task force would allow for streamlined communications between all stakeholders.

Technical Content
Not applicable
Procedural (Including reasons for confidentiality)
Not applicable.
Other Considerations
None.
Urgency Rationale