

Calgary Parking Authority Integration Changes

RECOMMENDATIONS:

That Council:

1. Disband the Calgary Parking Committee and thank its members for their service,
2. Adopt amendments to Calgary Parking Policies CP2021-04 (Formerly TP017) as described in Attachment 1 and reflected in Attachment 2,
3. Direct Administration to make minor revisions to other Council Policies in accordance with the Council Policy Program (changes identified in Attachment 1), and
4. Give three readings to bylaw 60M2021 (Attachment 3) to amend Calgary Parking Authority Bylaw 28M2002, Calgary Traffic Bylaw 26M96, Business License Bylaw 32M98, Councillors' Budgets and Expenses Bylaw 36M2021 and the City Manager Bylaw 8M2001.
5. Direct that the governance and operational structure of the Calgary Parking Authority report directly to the City Manager upon third reading of bylaw 60M2021.

HIGHLIGHTS

- This report makes changes to several policies and bylaws that are needed to integrate Calgary Parking Authority into The City of Calgary, as directed by Council in report PFC2021-0998.
- *What does this mean for Calgarians?* The proposed amendments in this report will allow for a well-organized and simpler integration of Calgary Parking Authority and simplify the reporting structure during the integration.
- *Why does it matter?* Integrating Calgary Parking Authority into City operations aims to maximize alignment with long term policy, achieve social, environmental, economic and fiscal outcomes, support businesses and resident activities and increase overall vitality of communities.
- To facilitate the integration, the Calgary Parking Committee will be concluded. Governance and oversight of Calgary Parking Authority operations will transition to the City Manager, who can delegate as appropriate.
- Other changes are housekeeping in nature and proposed changes will not affect policy outcomes or decisions.
- Changes to Calgary Parking Policies are more significant as this policy addresses roles and responsibilities of providing parking services, as well as financial returns.
- Proposed bylaw 60M2021 will amend five bylaws. Changes to the Calgary Traffic Bylaw, Business Licence Bylaw, City Manager' and Councillors' Budgets and Expenses Bylaw address changes to names and definitions while the Calgary Parking Authority Bylaw will be repealed. The City Manager Bylaw has been updated to reflect the proposed governance structure.
- At the 2021 July 26 Meeting of Council, Council directed Administration to bring necessary amendments to affected bylaws and policies directly to the 2021 September 13 Combined Meeting of Council to facilitate the integration of Calgary Parking Authority with The City.
- Strategic Alignment to Council's Citizen Priorities: A well-run city

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DISCUSSION

Administration is working together with Calgary Parking Authority to integrate operations in conjunction with the organizational realignment. Several policies and bylaws that currently mention Calgary Parking Authority may cause confusion or be difficult to understand after the transition takes place. There is also a need to provide a governance and reporting structure to support the transition in the interim. Administration has prepared the proposed changes in this report to support this.

To review changes needed, Administration prioritized different documents that were necessary to ensure effective governance and operations of the parking service or important to clarify roles and responsibilities. These changes are included in the proposed bylaw (Attachment 3) and policy changes (Attachment 1). References to Calgary Parking Authority in historical documents and areas where clarity would not be enhanced with a change were not included.

Nature of Changes:

The Calgary Parking Authority is legally part of The City of Calgary but operates separately. To support existing operations, the Calgary Parking Authority Bylaw 28M2002 exists to describe the mandate of Calgary Parking Authority and the role of the Calgary Parking Committee. With the integration directed by Council, the Committee will be concluded. The proposed bylaw 60M2021 (Attachment 3) will repeal the Calgary Parking Authority Bylaw upon adoption. At this point, the Committee would no longer have governance over the Calgary Parking Authority. Subsequently, Administration proposes that the Calgary Parking Authority report directly to the City Manager (recommendation 5), who can then delegate the operations as needed through the City's administrative structure. Bylaw 8M2001 (City Manager Bylaw) has been updated to reflect the new governance structure. This will allow the integration work to take place and ensure a smooth transition of the operation into The City. Members of the Committee could continue to serve in an advisory capacity until the implementation of City of Calgary realignment at the end of 2021. Members should be thanked for their service to Calgarians.

Additional changes to policies and bylaws are typological in nature and will replace specific mentions of "Calgary Parking Authority" or positions within the organization to "The City", "Administration" or a particular business unit. This will ensure that the bylaw or policy is still applicable after the transition takes place. The affected bylaws will be updated by the amending bylaw 60M2021 (Attachment 3). Council policies with minor revisions will be made by Administration upon adoption of recommendation 3. Attachment 1 contains a summary table of the proposed changes for both bylaws and Council Policies.

Calgary Parking Policies contains more extensive changes as one of its purposes is to clarify the roles and responsibilities of City Administration and Calgary Parking Authority. Additionally, the document directs how parking revenues are collected, distributed to The City, and shared with community groups. Attachment 2 reflects the changes outlined in Attachment 1 and is provided for info. Administration has taken an approach of maintaining current policy outcomes in the revised document though some sections of the document are removed (e.g.: Calgary Parking Authority and Committee's roles and mandate) or revised (e.g.: how financial contributions are maintained.) This amendment requires Council approval.

One additional minor revision to section 26.1(a) of the Traffic Bylaw (26M96) is included to extend the date for the transition of the residential parking program previously approved by Council by one year to January 1, 2023. A complementary change is included in Calgary Parking Policies, section 4.1.1 (policy 15.b.iii). The extended date will allow for additional

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flexibility to implement the new regulations while the integration of Calgary Parking Authority takes place.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

As Council directed only housekeeping changes to facilitate the integration of Calgary Parking Authority, no external engagement was undertaken.

IMPLICATIONS

Social

Proposed changes will not affect social strategies or outcomes and ensure that existing partnerships that Calgary Parking Authority maintains can continue past the integration process.

Environmental

Proposed changes will not affect environmental strategies or outcomes

Economic

Proposed changes aim to maintain the financial relationships and partnerships that Calgary Parking Authority has today. This will allow for programs such as the Parking Revenue Reinvestment Program to continue to provide funding to community groups.

Service and Financial Implications

No anticipated financial impact

\$0

Proposed changes to policies and bylaws will have no financial impact, however they will facilitate the orderly integration of Calgary Parking Authority into City operations, which is expected to provide efficiencies and savings over time. Future changes to financial policies in Calgary Parking Policies may be brought to Council after the integration is complete to further refine financial return and revenue sharing policies and calculations.

RISK

As housekeeping updates there is minimal risk associated with the proposed bylaw and policy updates.

There is considerable risk that if the recommendations are not adopted, issues with service governance, roles, responsibilities, and enforcement could arise during and after the integration of Calgary Parking Authority operations with The City.

Transportation Report to
 Combined Meeting of Council
 2021 September 13

ISC: UNRESTRICTED
 C2021-1185
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ATTACHMENTS

1. Summary of Bylaw and Council Policy Changes
2. Calgary Parking Policies
3. Proposed Bylaw 60M2021

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Doug Morgan	Transportation	Approve
Carla Male	Chief Financial Officer	Consult
Katie Black	Community Services	Consult
Jill Floen	Law	Consult