

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
10	Committee Governance	B- Committee Establishment	<p>Standing Policy Committees (SPCs)</p> <p>By this Bylaw, <i>Council</i> establishes the following as SPCs:</p> <p>(a) Standing Policy Committee on Community and Protective Services,</p> <p>(b) Standing Policy Committee on Planning and Urban Development,</p> <p>(c) Standing Policy Committee on Transportation and Transit, and</p> <p>(d) Standing Policy Committee on Utilities and Corporate Services.</p>	<p>delete 10 and replace with:</p> <p>"By this Bylaw, <i>Council</i> establishes the following as SPCs:</p> <p>(a) Infrastructure and Planning Committee, and</p> <p>(b) Community Development Committee."</p>	
11	Committee Governance	B- Committee Establishment	<p>Standing Specialized Committees (SSCs)</p> <p>11. By this Bylaw, <i>Council</i> establishes the following as SSCs:</p> <p>(a) Gas, Power and Telecommunications Committee,</p> <p>(b) Intergovernmental Affairs Committee, and</p> <p>(c) Priorities and Finance Committee.</p>	<p>delete 11 and replace with:</p> <p>"By this Bylaw, <i>Council</i> establishes the following as SSCs:</p> <p>(a) Executive Committee, and</p> <p>(b) Intergovernmental Affairs Committee."</p>	
16	Accuracy-Improvement	A - Scheduling of Meetings Council and Committee Meeting Scheduling by Council Calendar	<p>16.(1) Annually, <i>Council</i> will adopt a schedule of <i>Regular</i> and <i>Special</i> meetings for the subsequent year (a Council Calendar). The <i>City Clerk</i> will present one or more calendar proposals for consideration by <i>Council</i>.</p>	<p>Delete 16.(1) and replace with:</p> <p>16.(1) Annually, Council will adopt a schedule of meetings for the subsequent year (a Council Calendar).</p>	<p>Council also adopts Council Committee meetings, Strategic Meetings of Council, Combined Meetings of Council. Special Meetings are scheduled as per the <i>MGA</i>.</p>
17	Legislative	Additions or Changes to Meetings Scheduled on the Council Calendar	<p>17.(4) The Mayor, in consultation with the City Clerk: (a) may call a Special Council meeting whenever the Mayor considers it appropriate to do so; and [MGA, s. 194(1)(a)] (b) must call a Special Council meeting if the Mayor receives a written request for the meeting, stating its purpose, from a majority of the Councillors. Such meeting must be held within 14 days after the date that the Mayor receives the request. [MGA, s. 194(2)(b)]</p>	<p>delete 17 (4) and replace with "The Mayor may call a special meeting at any time in accordance with the Municipal Government Act." [MGA, s. 194]</p>	

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
22	Accuracy-Improvement	B- Providing Notice of Meetings	22. Except for meetings scheduled on the adopted Council Calendar, the <i>City Clerk</i> must notify <i>Members</i> and the public as soon as possible, and no less than 24 hours in advance, when meetings are scheduled, re-scheduled, postponed, or cancelled. Notice is deemed to be given by notifying <i>Members</i> , updating <i>The City's</i> website, and by posting a monthly schedule in the Municipal Building.	Adding the word "and" following "notifying Members", and deleting the words "and by posting a monthly schedule in the Municipal Building." 22. Except for meetings scheduled on the adopted Council Calendar, the City Clerk must notify Members and the public as soon as possible, and no less than 24 hours in advance, when meetings are scheduled, re-scheduled, postponed, or cancelled. Notice is deemed to be given by notifying Members and updating The City's website.	staff are no longer posting a physical (written) notice of meetings
23	Legislative	Notice of Special Meetings	Notice of Special Meetings 23. (1) The notice for a Special meeting must describe the nature of the business to be transacted. [MGA, s. 194 (3)] (2) If a matter is not specified in the notice of a Special meeting, it may not be dealt with, unless all Members are present and a motion is passed by a majority vote to add the matter. [MGA, s. 194 (5)] (3) Waiving notice of a matter to be discussed at a meeting must be kept to a minimum, noting Council's preference to be as transparent and as accountable to the public as possible.	delete 23	defer to MGA on criteria on how/when to call a special meeting of council
24	Remote Participation	Role of the Chair	24. The Chair must: (a) maintain order and decorum in a manner which promotes fairness and forward progress; (b) keep a sequence of speakers and recognize Members, Administration, advisors or citizens to speak at the appropriate segments of the agenda; (c) make rulings on Points of Order or Questions of Privilege; (d) ensure that Members understand the motion before them; (e) ensure that Members are at their designated seats and ready to vote, and must subsequently call the vote;	delete (e) "ensure that Members are at their designated seats and ready to vote, and"	
28	Remote Participation	B - Members of Council and Council Committees Participation by Members	28. (1) A <i>Member</i> who wishes to speak or make a motion at a meeting shall do so only after being recognized by the <i>Chair</i> , and may stand or remain seated while addressing the assembly. Recognition must ordinarily be on a first-come-first-served basis.	delete "and may stand or remain seated while addressing the assembly." 28. (1) A Member who wishes to speak or make a motion at a meeting shall do so only after being recognized by the Chair. Recognition must ordinarily be on a first-come-first-served basis. 28 (3) delete the words "and remain at thir seat"	

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
30	Remote Participation	C-Members of the Public	30. In order to ensure a safe and respectful meeting environment, those seated in the public gallery at <i>Council or</i> City BCC meeting must: (a) ensure all electronic devices are turned off or set to silent mode, and leave the meeting room if they need to respond to a call; and (b) not spontaneously applaud, display signs or engage in any behavior which may be disruptive, disrespectful, or intimidating to others.	delete "(a) ensure all electronic devices are turned off or set to silent mode, and leave the meeting room if they need to respond to a call; and" 30. In order to ensure a safe and respectful meeting environment, those seated in the public gallery or participating remotely at Council or City BCC meeting must: (a) not spontaneously applaud, display signs or engage in any behavior which may be disruptive, disrespectful, or intimidating to others.	
32	Remote Participation	C - Members of the Public	32. When making a submission to Council or a <i>Council Committee</i> , a member of the public must: (a) approach the speakers's podium only when called by the Chair,	Section 32 (a) is deleted and replaced with: "speak only when called by the Chair"	
37	Administrative	A - Agendas Agenda Setting	37.(5) The <i>Mayor</i> may request that a report whose only recommendation is that "Council receive for information" be removed from the <i>Council consent agenda</i> . The report must be then placed elsewhere on the agenda.	Delete 37. (5).	unesessary - same process for all items on consent.
38	Legislative	A- Agendas Agenda Setting	38. The subject of the agenda for a Special meeting of Council is determined by the Mayor and the City Clerk, and must be described in general terms in the notice of the meeting.	delete 38	defer to MGA on criteria on how/when to call a special meeting of council
40	Legislative	A - Agendas Agenda Setting	40. The subject of the agenda for a Special meeting of Council Committees is determined by the Chair and the City Clerk, and must be described in general terms in the notice of the meeting	delete 40	defer to MGA on criteria on how/when to call a special meeting of council
42	Administrative	Agenda Submission Deadlines	42. (1) Submissions from Members of Council for inclusion in a Council or a Council Committee agenda must be submitted to the City Clerk no later than 11:59 p.m., one week before the meeting. Submissions received after the deadline must be placed on the next agenda of the respective body for which the submission deadline has not passed. (2) Submissions from Administration, Council Committees and Officers of Council must be in accordance with administrative guidelines established by the City Clerk. Submissions received after the stated deadline must be placed on the next agenda of the respective body for which the submission deadline has not passed.	delete 42 (1) and 42 (2) and replace with 42. Submissions from Members of Council, Administration, Council Committees and Officers of Council for inclusion in a Council or a Council Committee agenda must be submitted to the City Clerk no later than 11:59 p.m., one week before the meeting. Submissions received after the deadline must be placed on the next agenda of the respective body for which the submission deadline has not passed.	Blend. 42 (1) & (2) Same deadline for all reports

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
46	Accuracy-Improvement	Provisions of Agenda	(c) made available for review in person in the Municipal Complex, as soon as possible after delivery to the <i>Members</i>	delete 46 (c)	staff no longer provide paper copies of the agenda. Public can access online, in the Archives, if necessary
48-52	Accuracy-Improvement	Order of Business	Briefings	Move Briefings from under Consent Agendas, to the end of the agenda, usually after Administrative inquiries	align similar-type items
57	Accuracy-Improvement	Unfinished Business	57. Unfinished Business which was not concluded when a meeting did not achieve <i>quorum</i> , or when <i>quorum</i> was lost, is forwarded as follows: (a) to the next <i>Regular</i> meeting of the body;	delete section 57 and replace with the following: "57. Unfinished Business which was not concluded when a meeting did not achieve quorum, or when quorum was lost, is forwarded as follows: (a) to the next appropriate meeting of Council or Council Committee, as determined by the City Clerk; (b) to a Special meeting of the body, called to dispose of the Unfinished Business."	reflects the accurate procedure and different meeting types
66	Legislative	Addition of Urgent Business to an Agenda	66. Addition of a matter as urgent business to a Special meeting may only be made if all Members are in attendance at the meeting, the item proposed for addition falls within the stated purpose of the Special meeting, and the Members adopt a motion to add the business. [MGA, s. 194(5)]	delete 66	defer to MGA on how/when to call a special meeting
67	Administrative	Recognitions and Presentations Made During Council Meetings	Recognitions and Presentations Made During Council Meetings	delete "and Presentations"	to align with Recognitions Policy
69	Accuracy-Improvement	Consent Agenda	69. (2) Briefings which have been directed by a <i>Council Committee</i> to be considered by <i>Council</i> must be placed on the <i>Council consent agenda</i> .	delete 69. (2) section 69.(3) delete the word "also"	clarified Briefing procedure
70	Accuracy-Improvement	Consent Agenda	70. An <i>SPC</i> consent agenda may include: (a) reports that will not be forwarded to <i>Council</i> ; (b) reports for information only which will be forwarded to <i>Council</i> ; or (c) reports which are part of a process of regular periodic reporting	delete and replace with 70. A <i>Council Committee</i> consent agenda may include: (a) reports that will not be forwarded to <i>Council</i> ; or (b) reports which are part of a process of regular periodic reporting	accuracy - Committees, other than SPCs, have consent agendas. Delete (b) to align with Briefings
83 (3)	Legislative	C - Closed Meetings	83. (3) Council or a Council Committee when holding a Closed Meeting may at any time direct that a person, other than a Member, leave the Closed Meeting. [MGA, s. 197(4)] (24M2019, 2019 June 17)	delete MGA s.197(4) and replace with MGA s. 197(6)	fix inaccurate reference to MGA

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
83.1 (1)	Accuracy-Improvement	C - Closed Meetings	<p>For all confidential items, <i>Administration</i> must recommend a date by which the item should be reviewed for consideration of public release.</p> <p>(2) For confidential items which Council has directed be reviewed by a specific date: (a) the City Clerk shall:</p> <p>(i) post the title of the item and the review date on The City's website; and</p> <p>(ii) forward the item to the General Manager of the responsible department no later than 30 days prior to the date specified by Council;</p> <p>(b) the General Manager of the responsible department shall either:</p> <p>(i) direct that the item be posted to The City's website or</p> <p>(ii) set a new date for the item to be reviewed.</p> <p>(3) For confidential items which a General Manager has set a new review date pursuant to subsection (2)(b)(ii):</p> <p>(a) the City Clerk shall post the revised review date on The City's website; and</p> <p>(b) the procedure set out in subsections (2)(a) and (b) will be followed for the revised review date.</p> <p>(4) Where Council has directed that a confidential item be reviewed by a specific date, Council may subsequently change that date and such a change does not require a reconsideration. (24M2019, 2019 June 17)</p>	<p>delete 83.1 (2)</p> <p>delete 83.1 (3)</p>	<p>remove purely Administration process from procedure bylaw. This will be incorporated into The City Clerk's Office procedures</p>
86	Remote Participation	D - Public Hearing Procedures	<p>86 (4) In a public hearing, Council:</p> <p>(a) must hear from a person, group of persons or person representing them, who claims to be affected by the proposed bylaw or resolution and who has complied with the procedures outlined by Council; and</p> <p>[MGA, s. 230(4)(a)]</p> <p>(b) may hear from another person(s) who wishes to make representations and whom Council wishes to hear; and</p> <p>(c) may ask questions of public presenters, and the intent of such questions must be for clarification of the presentation.</p> <p>[MGA, s. 230(4)(b)]</p>	<p>Add after subsection 4 "(4.1) A person, group of persons or person representing them who wishes to address Council in accordance with subsection (4) must pre-register with the City Clerk's Office."</p>	<p>reflect the ability for the public to participate remotely</p>
104	Administrative	A- Main Motions	<p>104. When the Chair believes there has been sufficient debate, she or he may seek to close debate on a motion, in accordance with the subsidiary motions table contained in Appendix D.1.</p>	<p>delete "she or he" and replace with "the Chair"</p>	<p>gender language</p>

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
106	Accuracy-Improvement	Briefings	<p>Briefings</p> <p>106. (1) A report from Administration:</p> <p>(a) that does not seek any direction from Council;</p> <p>(b) from which no action will result; or</p> <p>(c) which is intended to highlight information of interest to Council; shall be identified as a "Briefing".</p> <p>(2) For Briefings:</p> <p>(a) the Briefing must be placed on the Consent Agenda of the appropriate Council Committee;</p> <p>(b) no motion or resolution is necessary to address the Briefing; and</p> <p>(c) the Briefing must not be forwarded to Council.</p> <p>(3) Despite subsection (2)(c), a Council Committee may, on a motion, direct that the Briefing be forwarded to Council. Such Briefing must be placed on the Consent Agenda of Council. (24M2019, 2019 June 17)</p>	<p>Delete 106. (1) and replace with "A communication from Administration"</p> <p>Delete (2) (a) and replace with "the Briefing will be placed at the end of the agenda.</p> <p>Delete (b) and replace with "the Briefing is not debatable"</p> <p>Delete (3) and replace with "Despite subsection (2) (c) a Council Committee may, on a motion, direct that the Briefing be forwarded to Council.</p>	updated Briefing procedure
116	Administrative	E-Reconsidering Motions	E – Reconsidering Motions 116 (2) Any Member, regardless of how he or she voted on a defeated motion, can bring back the motion under the procedures for introducing a Notice of Motion (see section 113).	delete "he or she" and replace with "a Member".	gender language
118	Administrative	F - Voting	118. Every Member present at a meeting of Council or a Council Committee must vote on every matter put to a vote, unless he or she declares a Pecuniary Interest, or has abstained from voting on a matter due to absence from the public hearing [MGA, s. 170, 182, 183(1) and 184].	delete "he or she" = delete and replace with "the Member" "they"?	gender language
119	Accuracy-Improvement	Voting Style	<p>119. (4) Despite subsections (1) and (3), if three or more <i>Members</i> indicate their opposition to a motion during an electronic or a voice vote, a <i>Roll Call Vote</i> must be taken.</p> <p>(5) At any time prior to commencing a vote by voice, a <i>Member</i> may request a <i>Roll Call Vote</i> or a <i>Recorded Vote</i>.</p>	<p>Delete 119 and replace with the following:</p> <p>"119. (1) Voting at Council and Council Committee meetings shall be captured using an electronic voting system where possible.</p> <p>(a) The tally of votes on a motion shall be displayed in the meeting room once all votes have been placed;</p> <p>(b) Despite (a), an electronic vote is not final until the Chair announces the result of the vote.</p> <p>(2) When electronic voting is not possible, voting shall be by voice.</p> <p>(3) Regardless of voting style in use for a motion, any Member may request a Roll Call Vote prior to commencing the vote on that motion."</p>	eliminate 're-voting" that occurs when calling for a roll-call vote after an initial series of voting has taken place.

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
126	Accuracy-Improvement	Members to SPCs at the Organiza	126. (1) Annually, <i>Council</i> must appoint four <i>Councillors</i> to a pro-tem (temporary) nominating committee, whose purpose is the nomination of seven <i>Councillors</i> to sit on each SPC for the following year. The <i>Mayor</i> is an <i>Ex-Officio Member</i> of the pro-tem nominating committee.	delete the words "pro-tem (temporary) nominating committee" and replace with "pro-tem (temporary) membership committee."	clarity - reduce the confusion between the pro-tem committee, and Nominations Committee.
130	Accuracy-Improvement	No Meetings Between Nomination Day and Organizational Meeting	130. In the year of a General Election, no Regular or Special meeting is to be scheduled between Nomination Day as defined in the <i>Local Authorities Election Act</i> , and the organizational meeting following a General Election.	delete and replace with "In the year of a General Election, no meetings are to be scheduled between Nomination Day as defined in the <i>Local Authorities Election Act</i> , and the Organizational meeting following the next <i>General Election</i> ."	consistent use of meeting types
132	Administrative	B - Reporting Through Committee to Council	Despite the above, a <i>City BCC</i> cannot file, table or refer a report that <i>Council</i> has directed, by motion, return to <i>Council</i> by a specific date, unless there is sufficient time to have the report return to Committee and proceed to Council by the specified date.	delete "table" and replace with "postpone"	consistent use of the term table
135	Legislative	A - Agendas	135. Council and Council Committee agendas and all bylaws and other materials published as a part of an agenda are retained by the City Clerk in the permanent Corporate Record. [MGA, s. 201(1)(d)]	delete <i>MGA</i> s. 201(1)(d)	remove inaccurate reference to MGA
138	Accuracy-Improvement	B- Minutes	138. (c) the names of those who voted for and against a motion when a recorded vote is taken; 138. (h) the sections of the FOIP Act that apply to an item being discussed in a closed meeting and, if possible, a date or event following which the report becomes public if the decision of the Members is for the report to remain confidential.	delete (b) and (c) and replace with "the names of members who voted for and against a motion". delete (h) and replace with " the sections of the FOIP Act that apply to an item being discussed in a closed meeting and, if the decision of the Members is for the report to remain confidential, then the minutes must record a date when the report will be reviewed for potential release as public."	update voting procedure and reflect actual procedures in place
139	Administrative	B- Minutes	(3) If a Member questions the accuracy of a portion of the minutes of a meeting for which an audio-visual recording, made in accordance with the Council policy on Recordings of Legislative Meetings CC001 exists, the recording of that meeting must be used to decide the question.	delete and replace with "(3) If a Member questions the accuracy of a portion of the minutes of a meeting for which an audio-visual recording exists, made in accordance with the Council policy on Recordings of Legislative Meetings CC001, the recording of that meeting must be used to decide the question. "	grammar - placement of 'exists' in the sentence
141	Administrative	Consolidation of Bylaws	The City Clerk is designated to consolidate bylaws at his/her discretion when deemed convenient and in doing so, must:	delete "his/her" and replace with "the City Clerk's"	gender language

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
A	Committee Governance	Appendix A - Organization of Council Committees	A.1 <i>Council</i> must appoint the <i>Members</i> of the SPCs, Audit Committee, GPT, IGA and the <i>Councillor</i> -at-Large of PFC annually and it's Organizational meeting.	delete and replace with "A.1 Council must appoint the Members of the Infrastructure and Planning Committee, Community Development Committee, Audit Committee, and the Intergovernmental Affairs Committee annually at its Organizational meeting. a) The Mayor must appoint the Councillors-at-Large of the Executive Committee annually at Council's Organizational meeting."	
A	Committee Governance	Appendix A - Organization of Council Committees	see table in PB	replace with: "A. 3 Infrastrucutre and Planning Committee A. 4 Community Development" A.5 - delete A. 6 - delete A. 7 - as-is A.8 - delete A. 9 - as is A.10 Executive Committee. Membership: Mayor, (in the Mayor's absence, the Deputy Mayor is a Member) Chair of each SPC (with the SPC Vice-Chairs as alternate Members); Chair of the Audit Committee (with the Audit Vice-Chair as an alternate Member); 3 Councillors-at-large appointed by the Mayor. Chair and Vice-Chair: The Mayor is Chair. One of the Councillors-at-large is elected Vice-Chair. Move both Notes to the bottom of the Table, and revise as follows: *NOTE: Each Councillor must sit on one SPC **NOTE: A Councillor must not serve as Chair of the Audit Committee and Chair of an SPC at the same time.	
B	Committee Governance	SPCs	SPCs B.1 The following actions/decisions of SPCs are binding on The City without the requirement of Council approval, provided the action or decision is within the SPC's mandated areas as listed in this bylaw: (a) to make final decisions at the Committee level within their mandate where City of Calgary policy exists; (b) to receive any periodic reporting directed by Council for information; (c) to create and be responsible for SPC sub-committees and approve their Terms of Reference; and (d) to incorporate the community sustainability strategy into its deliberations.	Delete B.1 (d) and replace with "to incorporate all relevent policies and stratgies into deliberations."	

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
B.3	Committee Governance	SPC Mandates	<p>The mandate of each Standing Policy Committee is as follows:</p> <p>(1) SPC on Community and Protective Services:</p> <p>(a) parks, recreational, cultural and social services; civic partners; affordable housing; grants related to such services provided or allocated by The City;</p> <p>(b) disaster services; bylaw services; fire and rescue services; grants related to such services provided or allocated by The City; and</p> <p>(c) oversight of the ENMAX Legacy Parks Program by reviewing land acquisition opportunities, strategic program direction, and project selection.</p>	<p>delete B.3 and replace with:</p> <p>"The mandate of each Standing Policy Committee is as follows:</p> <p>(1) Infrastructure and Planning:</p> <p>(a) Planning (including Transportation)</p> <p>(b) Development</p> <p>(c) Infrastructure (including Transportation)</p> <p>(d) Oversight of The City's involvement in property transactions and how land and assets are managed by Administration</p>	
			<p>(2) SPC on Planning and Urban Development:</p> <p>(a) land use planning and policy;</p> <p>(b) development and building approvals;</p> <p>(c) urban strategy; and</p> <p>(d) community planning.</p>	<p>(2) Community Development Committee:</p> <p>a. Connecting, including the following areas:</p> <p>i. Affordable housing; arts and culture;</p> <p>ii. Community research and strategy;</p> <p>iii. Recreation stewardship and strategy;</p> <p>iv. Recreation, parts and community program planning;</p> <p>v. Neighbourhood supports;</p> <p>vi. Social programs and supports;</p> <p>vii. Investing partnerships;</p> <p>b. Protecting, including the following areas:</p> <p>i. Bylaw education and compliance;</p> <p>ii. Transit safety and enforcement;</p> <p>iii. Calgary 9-1-1;</p> <p>iv. Emergency management and business continuity;</p> <p>v. Fire services;</p> <p>vi. Pet ownership and licensing; and</p> <p>vii. Taxi, limousine, and vehicles for hire);</p> <p>c. Climate Impact;</p> <p>d. Environment Management; and</p> <p>e. Oversight in the fields of telecommunication regulation and City Rights-of-Way agreements and bylaws.</p>	

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
			<p>(3) SPC on Transportation and Transit: (a) planning, design and monitoring of transportation routes; (b) traffic operations; (c) parking facilities; and (d) public transit. (4) SPC on Utilities and Corporate Services: (a) environmental and safety management; environmental sustainability; (b) water resources and water services; waste and recycling services; (c) human resources; reviewing and making recommendations about corporate structure; corporate personnel issues; corporate policy; (d) information technology and services; customer service and communications; facility management; supply; fleet services; (e) oversight of The City's involvement in property transactions and public policies and standards to which The City's land and assets are managed by the Administration; and (f) recommending the naming of City-owned facilities.</p>	delete	
B.4	Committee Governance	Mandate and Powers - Gas, Power and Telecommunications Committee	<p>Mandate and Powers - Gas, Power and Telecommunications Committee B.4 The mandate of the Gas, Power and Telecommunications Committee is to monitor and participate as necessary in regulatory proceedings only to protect the interests of the City of Calgary. To provide oversight in the fields of telecommunication regulation and City Rights-of-Way agreements and bylaws. (24M2019, 2019 June 17) Special Procedures of GPT B.5 The Chief Financial Officer (CFO) Member has all the powers and duties of other Members of GPT. When the CFO Member is not present at a meeting and their designated alternate is present, that designate has all the powers and duties of the CFO Member. B.6 No Member is eligible to serve on the Gas, Power & Telecommunications Committee if also serving as a director of ENMAX Corporation or its subsidiaries and, despite section A.13, a meeting of said Committee is not open to a Member who is also a director of ENMAX Corporation or its subsidiaries.</p>	delete	
B.7	Committee Governance	Mandate and Powers - Intergovernmental Affairs Committee	<p>Mandate and Powers - Intergovernmental Affairs Committee B.7 Intergovernmental Affairs Committee has the following mandate: (a) preparing representations on the impact of other governments' policies on The City; (b) co-ordinating long term growth and development plans between The City and other municipalities; and (c) developing strategies to address the needs for affordable housing in Calgary.</p>	delete B.7 (c) and replace with "building and strengthening indigenous relations"	

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
B.8	Committee Governance	Mandate and Powers - Priorities and Finance Committee	<p>B.8 PFC may:</p> <ul style="list-style-type: none"> (a) make final decisions at the Committee level within its mandate where City of Calgary policy exists; (b) accept Briefings; (c) refer reports to Administration; (d) refer reports to Council or a Council Committee; (e) refer reports to Council for policy direction or policy review; and (f) create and be responsible for sub-committees and approve their terms of reference. <p>(24M2019, 2019 June 17)</p>	<p>delete "Mandate and Powers - Priorities and Finance Committee" and replace with "Mandate and Powers - Executive Committee"</p>	
B.9	Committee Governance	PFC has the following powers, duties and functions	<ul style="list-style-type: none"> (a) overseeing the City's property assessment and taxation processes; (b) overseeing financial planning and reporting; (c) coordinating projects initiated by elected officials that require significant administrative resources; (d) directing notices of motion by elected official to Council or Council Committees for consideration' (e) coordinating cross-Departmental strategies, initiatives and projects; i) acting as a policy coordinator between the City Manager and the SPCs; ii) receiving updates on urgent matters from the Administrative Leadership Team; iii) providing oversight with respect to implementation and review of Council policy; and iv) providing interpretation of Council policy for Administration; (f) overseeing Council's community sustainability strategy; (g) receiving communications from the Mayor and City Clerk that cannot be resolved through the administrative process; (h) coordinating the recruitment and appointment process for the City Manager for recommendation to Council and providing quarterly performance evaluations and ongoing monitoring of the City Manager as required by the MGA, s. 205.1. 	<p>delete B.9 in it's entirety and replace with:</p> <p>"B.5 Executive Committee may:</p> <ul style="list-style-type: none"> (a) Make final decisions at the Committee level within its mandate where City of Calgary policy exists; (b) Accept Briefings; (c) Refer reports to Administration; (d) Refer reports to Council or a Council Committee; (e) Refer reports to Council for policy direction or policy review; (f) Create and be responsible for sub-committees and approve their terms of reference; (g) Directing Notices of Motion to Council; and (h) Recruitment, appointment and performance evaluations for the City Manager as required by s. 205.1 MGA. <p>B.6 Executive Committee has the following mandate:</p> <ul style="list-style-type: none"> (a) finance and budgeting issues; (b) corporate planning; (c) items from the Integrity and Ethics Office; (d) Council services and governance; (e) items on People, Innovation, and Collaboration; (f) recommending the naming of City owned facilities; (g) economic Development including the Downtown Strategy; and (h) local and Business economy." 	
			<ul style="list-style-type: none"> (i) recommending: <ul style="list-style-type: none"> i) the establishment, governance and disbandment of City BCCs; and ii) Councillor and Administration appointments to BCCs when vacancies occur throughout the year following Council's Organizational meeting; (j) maintaining a process for regular review and reporting of Council's legislative governance practices and proposing legislative amendments related to governance; (k) overseeing Council's accessibility, transparency and accountability to the public; and (l) other duties or functions assigned to PFC by Council. 		

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
D.3	Accuracy-Improvement	Secondary Motions - Incidental	A <i>Member</i> who disagrees with the <i>Chair's</i> ruling can appeal it. The <i>Member</i> explains the basis for their appeal. The <i>Chair</i> puts the appeal to a vote immediately and without debate: "Shall the ruling of the Chair be upheld?" A <i>Two-thirds vote</i> against the <i>Chair's</i> ruling is required to override a ruling on a motion that requires a <i>Two-thirds vote</i> . A <i>Majority</i> vote against the <i>Chair's</i> ruling is required for other rulings.	is amended as follows: (a) In section D.3, in row (2) Appeal, under The Process column, the words "on a motion that requires a Two-thirds vote. A Majority vote against the Chair's ruling is required for other rulings" are deleted.	requiring a two-thirds vote on any challenge to the chair
E. 46	Administrative	Appendix E - Definitions	E.46 " <i>Recorded Vote</i> " means each <i>Member</i> entitled to vote on a matter shall indicate their vote on a printed form. The <i>City Clerk</i> shall gather the forms and read aloud the votes.	delete	no longer used
E.51	Administrative	Appendix E - Definitions	E. 51 "Special" meeting of Council means a meeting called to deal with a specific topic, whose business to be transacted is described in general terms in the meeting notice; (24M2019, 2019 June 17)	delete	Special council meetings are out set in the MGA.
APPENDIX F	Remote Participation	Remote Participation at Meetings	F.1. A "Remote Member" is defined as a Member who intends to attend a Council or Council Committee meeting remotely. (18M2020, 2002 March 26) F.2 Remote participation is available when a Member is unable to attend a Council or Committee meeting. (18M2020, 2020 March 26) F.3 A request from a Member for remote participation should be received by the City Clerk at least one week in advance for inclusion in the agenda, so that notice of the remote participation is provided to the other Members and to the public. (18M2020, 2020 March 26) F.4 In consultation with the City Clerk, the Chair can determine a limit to the number of Remote Members in a meeting. F.5 Remote participation will only be used in the following meetings: (a) Regular, Strategic, and Public Hearing meetings of Council; and (b) Council Committee meetings where the City Clerk's Office provides legislative services. These are: (i) Standing Policy Committees: 1. Community and Protective Services; 2. Planning and Urban Development; 3. Transportation and Transit; and 4. Utilities and Corporate Services.	F.1 edit 2002 March 26 to 2020 March 26 delete and replace F.2 with "Remote participation is available when a Member is unable to attend a Council or Council Committee meeting in person." delete F.3 . F.5 (a) meetings of Council (b) Council Committee meetings where the <i>City Clerk's</i> Office provides legislative services.	provides clarity to the instructions, and reflects desired remote participation

Procedure Bylaw Section		Heading	Current Text	Proposed Revisions	Direction & Notes
APPENDIX F	Remote Participation	Remote Participation at Meetings	<p>(ii) Audit Committee;</p> <p>(iii) Priorities and Finance Committee;</p> <p>(iv) Intergovernmental Affairs Committee;</p> <p>(v) Gas, Power and Telecommunications Committee;</p> <p>(vi) Calgary Planning Commission; (18M2020, 2020 March 26)</p> <p>(vi.1) Arts Commons Advisory Committee; (18M2020, 2020 March 26)</p> <p>(vi.2) Council Compensation Review Committee; and (18M2020, 2020 March 26)</p> <p>(vii) any additional committees where Council are members.</p> <p>F.6 Remote participation is permitted in Closed Meetings. (15M2020, 2020 March 16)</p> <p>F.7 Remote participation will only be used in the following locations:</p> <p>(a) Council Chamber;</p> <p>(b) Calgary Power Reception Hall;</p> <p>(c) Legal Traditions Boardroom;</p> <p>(d) Electric Light Committee Meeting Room; and</p> <p>(e) other locations as determined by the City Clerk.</p> <p>F.8 A Remote Member is deemed to be present at the meeting and counts towards Quorum. (15M2020, 2020 March 16)</p> <p>F.9 The Remote Member retains all other rights and privileges as stated in the Procedure Bylaw.</p> <p>F.10 The time a Remote Member joins and leaves the meeting will be noted in the minutes.</p>	<p>Delete F.7</p> <p>F.9 italicize Procedure Bylaw, and add immediately following</p> <p>"The Chair will determine the practices to ensure the efficient and conduct of the meeting"</p>	
APPENDIX F	Remote Participation	Remote Participation at Meetings	<p>F.11 Speaking:</p> <p>(a) The speaking queue for the Remote Member may be determined as either first or last in queue.</p> <p>(b) If the Remote Member wants to be moved in the speaking queue, he/she can message the Chair or the City Clerk.</p> <p>F.12 Voting:</p> <p>(a) Voting will follow the procedure outlined in the Procedure Bylaw.</p> <p>(b) The Clerk may administer the vote on behalf of the Remote Member, if necessary. (24M2019, 2019 June 17)</p>	<p>Delete F.11</p> <p>Delete F. 12</p>	