

NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: **Banff Trail Community Association Fee Relief**

There are two classifications of a Notice of Motion (Check the one that applies):

- Regular
- Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity
Refunding permit fees for the subject Development Permit will result in the City of Calgary absorbing application processing costs without the usual cost offset. However, in turn, this minimal impact to the City's operating costs will result in positive economic activity that supports a valuable community organization during a time of significant financial strain.
Legal / Legislative
Council has the authority to provide fee relief on development applications and exercises this power at its discretion.
Technical Content

Not applicable.

Procedural (Including reasons for confidentiality)

This Notice of Motion will need to be forward to the 13 September 2021 Combined Meeting of Council as an item of urgent business. No other Priorities and Finance Committee meeting dates were available between the initiation of the Notice of Motion and today.

Other Considerations

This Notice of Motion was prepared with input from City Administration and the Banff Trail Community Association. City Administration is understanding of the impetus for the Notice of Motion given that community organizations have not received the same level of fee relief as businesses, despite still experiencing similar or worse financial pressures during the COVID-19 pandemic. The Banff Trail Community Association has paid the required fee and, as such, is hoping for Council's support for a refund.

Urgency Rationale

Not applicable.