

**Audit Resource Management Report to  
Audit Committee  
2021 July 22**

**ISC: UNRESTRICTED  
AC2021-1062  
Page 1 of 2**

### **External Auditor Management Letter for Off-Site Levy Balances Audit**

#### **RECOMMENDATION(S):**

That Audit Committee recommends that Council receives this Report and Attachment for the Corporate Record.

#### **RECOMMENDATION OF THE AUDIT COMMITTEE, 2021 JULY 22:**

That Council receives this Report and Attachment for the Corporate Record.

### **HIGHLIGHTS**

- The External Auditor (Deloitte LLP) is providing the management letter related to the audited annual off-site levy balances undertaken with respect to their Council directed engagement with the Off-Site Levy Governance Committee and industry representatives.
- What does this mean to Calgarians? Calgarians are provided with assurance that recommendations made by the external auditor are transparent and that Administration have considered these recommendations.
- Why does this matter? This provides citizens with transparency on Administration's efforts to mitigate any potential risk and gives assurance that recommended changes are considered and implemented as deemed necessary.
- Report AC2021-0901, External Auditor Audit on Annual Off-Site Levy Balances was presented to Audit Committee on 2021 June 24 and received for the Corporate Record by Council on 2021 July 5.
- The City collects off-site levies from developers to fund Calgary's growth-related infrastructure costs and Administration is reviewing the off-site levy bylaw with plans to bring a new bylaw to Council in 2022. Industry representatives had expressed concerns with respect to off-site levy stewardship, governance, accounting and project management.
- The Attachment contains Deloitte's LLP identified findings and recommendations concerning their audit of the off-site levy balances together with Administration responses to each recommendation.
- Strategic Alignment to Council's Citizen Priorities: A well-run city
- Audit Committee was directed by Council, in Motion Arising PFC2021-0035, to engage with the Off-Site Levy Governance Committee and for the external auditor to evaluate the concerns raised by stakeholders. At the January 28, 2021 meeting Audit Committee directed the External Auditor to engage with the Off-Site Levy Governance Committee and stakeholders to understand and evaluate concerns, including those raised by industry representatives. The External Auditor completed their audit of the annual off-site levy balances and their report presented to Audit Committee 2021 June 24.

### **ATTACHMENT(S)**

Deloitte LLP Management Letter

**Audit Resource Management Report to  
Audit Committee  
2021 July 22**

**ISC: UNRESTRICTED  
AC2021-1062  
Page 2 of 2**

**External Auditor Management Letter for Off-Site Levy Balances Audit**

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Councillor E. Woolley	Chair of Audit Committee	Approve