



## MINUTES

### THE SELECTION COMMITTEE FOR LEADERSHIP OF THE CALGARY ASSESSMENT REVIEW BOARD (ARB) HELD 2016 OCTOBER 11 AT 11:01 AM IN THE ELECTRIC LIGHT MEETING ROOM

PRESENT:

Councillor W. Sutherland, Chair  
Councillor A. Chabot, Vice-Chair  
Councillor D. Colley-Urquhart

ALSO PRESENT:

Jeremy Fraser, Manager, Quasi-Judicial Boards  
Acting City Clerk S. Muscoby

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. ELECTION OF CHAIR

Following nomination procedures, Councillor Sutherland was elected Chair of the Selection Committee for Leadership of the Calgary Assessment Review Board (ARB), by acclamation.

2. ELECTION OF VICE-CHAIR

Following nomination procedures, Councillor Chabot was elected Vice-Chair of the Selection Committee for Leadership of the Calgary Assessment Review Board (ARB), by acclamation.

3. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Colley-Urquhart, that the Agenda for the 2016 October 11 Regular Meeting of the Selection Committee for Leadership of the Calgary Assessment Review Board (ARB), be confirmed.

CARRIED

4. ITEMS FROM ADMINISTRATION AND COMMITTEE

IN CAMERA, Moved by Councillor Colley-Urquhart, that in accordance with Section 197(2) of the *Municipal Government Act* and Section 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*, the Selection Committee for Leadership of the Assessment Review Board (ARB) move in camera, at 11:05 a.m., in order to consider a confidential matter with respect to Report SCA2016-0837.

CARRIED

The Selection Committee for Leadership of the Calgary Assessment Review Board (ARB) moved into public session at 11:20 a.m. with Councillor Sutherland in the Chair.

RISE WITHOUT REPORTING, Moved by Councillor Chabot, that the Selection Committee for Leadership of the Calgary Assessment Review Board (ARB) rise without reporting.

CARRIED

4.1 RECRUITMENT STRATEGY FOR THE SELECTION OF THE CALGARY ASSESSMENT REVIEW BOARD GENERAL CHAIR, SCA2016-0837

ADOPT, Moved by Councillor Colley-Urquhart, that the City Clerk Recommendations contained in Report SCA2016-0837 be adopted, **after amendment**, as follows:

That the Selection Committee for Leadership of the Calgary Assessment Review Board:

1. **Select Option C** as the process for the recruitment and selection of the General Chair of the Calgary ARB as presented in Attachment 2;
2. Recommend that Council adopt the position profile for the General Chair contained in Attachment 3;
3. Establish a working group comprised of its members, in order to screen and interview candidates, which will report back to the Selection Committee to finalize its recommendations to Council; and

4. That Attachment 1 remain confidential pursuant to Section 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*.
5. **Direct that a letter be composed encouraging current Board Members and Local Municipal Government Board Members to Apply.**

CARRIED

5. URGENT BUSINESS

No items of Urgent Business were added to today's Agenda.

6. URGENT BUSINESS IN CAMERA

No items of Urgent Business, In Camera, were added to today's Agenda.

7. ADJOURNMENT

ADJOURN, Moved by Councillor Chabot, that this meeting adjourn at 11:23 a.m.

CARRIED

CONFIRMED BY COMMITTEE ON

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
ACTING CITY CLERK

THE FOLLOWING ITEM HAS BEEN FORWARDED TO THE 2016 NOVEMBER 07 COMBINED MEETING OF COUNCIL:

CONSENT:

RECRUITMENT STRATEGY FOR THE SELECTION OF THE CALGARY ASSESSMENT REVIEW BOARD GENERAL CHAIR, SCA2016-0837

The next Regular Meeting of the Selection Committee for Leadership of the Assessment Review Board (ARB) has been scheduled to be held at the call of the Chair.