

## **CALGARY PLANNING COMMISSION – RESIGNATION**

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### **EXECUTIVE SUMMARY**

The City Clerk's Office received notification that Ms. Marianne Wade, member of the Calgary Planning Commission representing Alberta Professional Planners Institute, has resigned.

### **CITY CLERK'S RECOMMENDATION(S)**

That Council:

1. Accept the resignation of Ms. Marianne Wade as a member representing the Alberta Professional Planners Institute on the Calgary Planning Commission, and that she be thanked for her service;
2. Direct that the position remain vacant until the 2016 Organizational Meeting of Council when Council will make regular appointments to the Calgary Planning Commission; and
3. Direct that the Attachment 2 remain confidential pursuant to Section 17(1) of the *Freedom of Information and Protection of Privacy Act*.

### **PREVIOUS COUNCIL DIRECTION / POLICY**

At the 2014 October 20 Organizational Meeting of Council, Council appointed Ms. Wade to the Calgary Planning Commission for a two-year term set to expire on 2016 November 6.

At the 2012 November 19 Regular Meeting of Council, Council appointed Ms. Wade to the Calgary Planning Commission for a two-year term set to expire on 2014 November 08.

### **BACKGROUND**

The Calgary Planning Commission is established by Bylaw 28P95, as amended, being a Bylaw of the City of Calgary to Establish a Municipal Planning Commission. The Calgary Planning Commission's mandate, current composition, appointment term and quorum are detailed in Attachment 1.

### **INVESTIGATION: ALTERNATIVES AND ANALYSIS**

On 2016 April 07, Ms. Wade informed the City Clerk's Office of her resignation, effective immediately. The formal letter of resignation is detailed in Attachment 2.

Ms. Wade's appointment term on the Calgary Planning Commission was set to expire in 2016 November. Filling the vacancy at this time would mean appointing a new member to the Calgary Planning Commission for a five month term set to expire in 2016 November. Alternatively, the appointment could be deferred until the 2016 Organizational Meeting of Council, to be held on 2016 October 24, at which time Council could appoint a new member to the Calgary Planning Commission for the full two-year term in accordance with Bylaw 28P95, as amended.

### **Stakeholder Engagement, Research and Communication**

The City Clerk's Office consulted with the Senior Planner of The City of Calgary with respect to the vacant position on the Calgary Planning Commission. The Senior Planner advised that the

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vacant position may remain until the 2016 Organizational Meeting of Council, at which time Council will be making new appointments to the Calgary Planning Commission.

### **Strategic Alignment**

This report aligns with Council's priority of a well-run city: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

### **Social, Environmental, Economic (External)**

No social, environmental, or external economic implications have been identified.

### **Financial Capacity**

#### **Current and Future Operating Budget:**

There are no current and future operating budget impacts.

#### **Current and Future Capital Budget:**

There are no current and future capital budget impacts.

### **Risk Assessment**

The Calgary Planning Commission did not advise of any potential risk to either composition or quorum resulting from the resignation or deferring the citizen member appointment until the 2016 Organizational Meeting of Council. Bylaw 28P95, as amended, establishes quorum of the Calgary Planning Commission as six members, including one of the General Managers. Following the resignation, the remaining membership of the Calgary Planning Commission is 10 members, and accordingly, there are no significant risks associated with leaving the position vacant until the 2016 Organizational Meeting of Council.

### **REASON(S) FOR RECOMMENDATION(S):**

Ms. Wade resigned from her position creating a vacancy on the Calgary Planning Commission.

### **ATTACHMENT(S)**

1. Calgary Planning Commission Composition; and
2. Letter of Resignation.