

# PFC2021 - 0888

## Amendments to Council's Procedure Bylaw and Council Committee Governance

2021 July 20

## Recommendations

That the Priorities and Finance Committee forward this Report as an Item of Urgent Business to the 2021 July 26 Combined Meeting of Council and recommend that Council direct Administration to return to the 2021 September 13 Combined Meeting of Council with a Bylaw amending the Procedure Bylaw 35M2017 as amended, to incorporate:

- 1) The procedural/administrative amendments outlined in Attachment 1; and
- 2) The proposed structure and mandates for the Standing Policy Committees and Standing Specialized Committees as outlined in Attachment 2.



## Key Messages

- Updating Council and Committee meeting procedures to reflect current best practice, clarify provisions and streamline language is important
- Proposed revisions ensures Council and Committee meetings are conducted in an effective and efficient manner
- Updating the structure and mandates of Council Committees is intended to streamline governance, enhance policy and functional alignment, and retain flexibility and responsiveness

# What We Heard



## Procedural/Administrative

- Continued remote participation
- Notice of Motion process largely effective
- Streamline electronic voting procedures

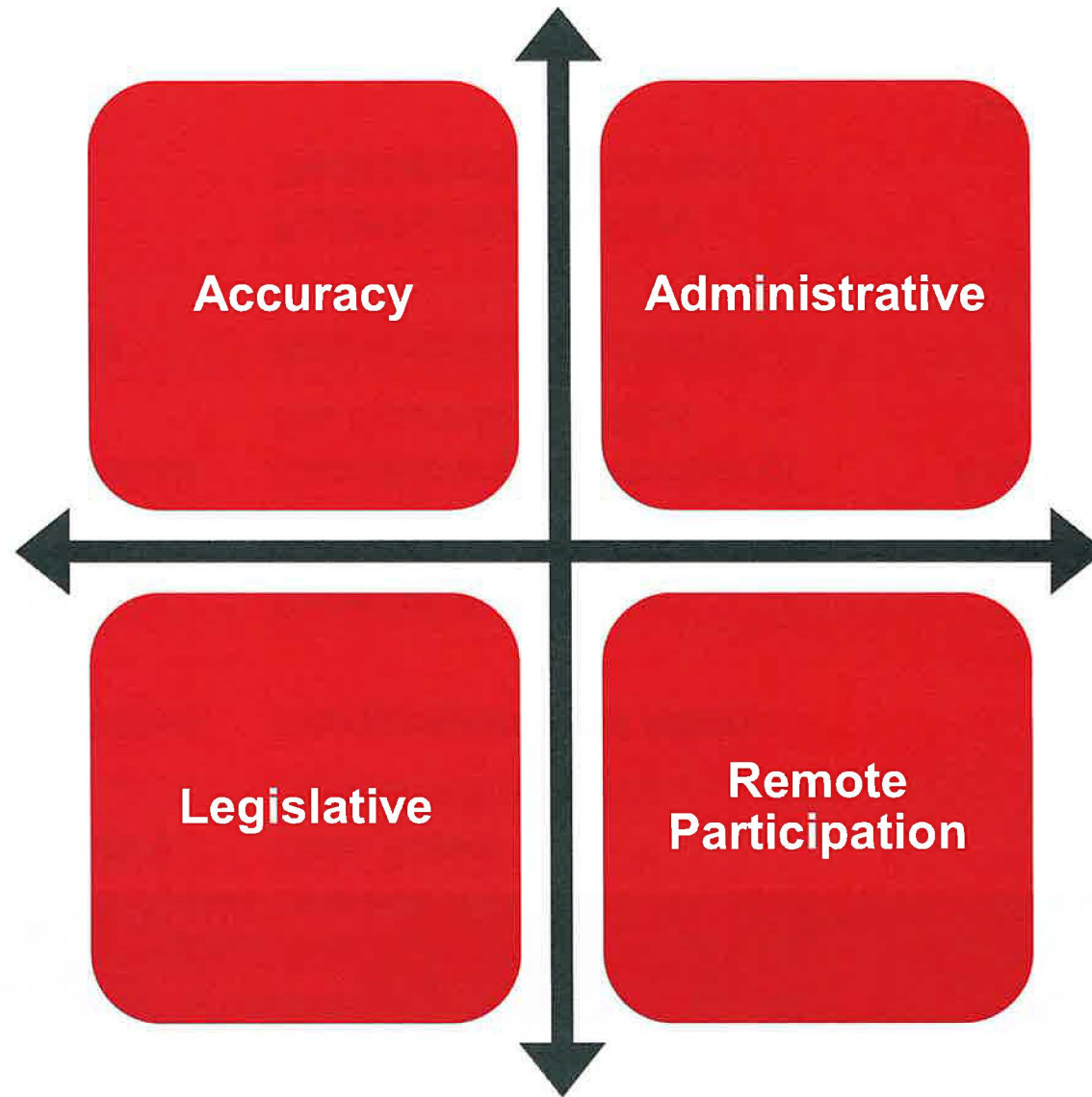
## What We Heard

### Council Committees

- Citizen Focused
- Link to service delivery
- Alignment to Council Priorities, including the Economy
- Equal distribution of Members of Council on Standing Policy Committees
- Flexible Structure



## Procedural and Administrative Amendments



## Proposed Council Committees - Scope

In-Scope Committees		Out-of-Scope Committees
<b>Four (4) Standing Policy Committees:</b> <ul style="list-style-type: none"> <li>Community &amp; Protective Services</li> <li>Planning &amp; Urban Development</li> <li>Transportation &amp; Transit</li> <li>Utilities &amp; Corporate Services</li> </ul>	Gas, Power & Telecommunications	Audit Committee
	Intergovernmental Affairs	Calgary Planning Commission
	Priorities & Finance	Council Compensation Review Committee
	Coordinating Committee of the Councillors Office	Emergency Management Committee
	Arts Commons Advisory*	Green Line Board
	Foothills Athletic Park Redevelopment Advisory*	Various City Boards Committees and Commissions not on the Council Calendar
	Business Advisory*	Nominations

\*Phase II – detailed assessment of advisory/sub-committees/task-forces/working-groups mandates and timelines required. Where feasible, may be addressed as part of Organizational Meeting of Council on November 1, 2021



# Proposed Council Committee Structure



# Proposed Council Committee Structure

<b>SPC</b> <b>Planning and Infrastructure</b>	<b>SPC</b> <b>Community and Economic Development</b>	<b>SSC</b> <b>Executive Committee</b>	<b>SSC</b> <b>Intergovernmental Affairs Committee</b>
<ul style="list-style-type: none"> <li>•Planning (inc. Transportation)</li> <li>•Development</li> <li>•Climate Impact</li> <li>•Environment Management</li> <li>•Infrastructure</li> <li>•Oversight of The City's involvement in property transactions and how land and assets are managed by Administration (<b>Note:</b> currently in SPC on Utilities and Corporate Services)</li> <li>•Recommending the naming of City-owned facilities (<b>Note:</b> currently in SPC on Utilities and Corporate Services)</li> <li>• Oversight in the fields of telecommunication regulation and City Rights-of-Way agreements and bylaws (<b>Note:</b> currently in Gas, Power, &amp; Telecommunications)</li> <li>•Green Line Committee</li> </ul>	<ul style="list-style-type: none"> <li>•Connecting (affordable housing; arts &amp; culture; community research &amp; strategy; recreation stewardship &amp; strategy; recreation, parks &amp; community program planning; neighbourhood supports; social programs &amp; supports; investing partnerships)</li> <li>•Protecting (bylaw education &amp; compliance; transit safety &amp; enforcement; Calgary 9-1-1; Emergency management &amp; business continuity; fire services; pet ownership &amp; Licensing; Taxi, limousine &amp; vehicles-for-hire)</li> <li>•Economic Development incl. Downtown Strategy</li> <li>•Local and Business Economy</li> </ul>	<ul style="list-style-type: none"> <li>•Financial Services (Finance, Assessment, Tax)</li> <li>•Corporate Planning</li> <li>•Directing Notices of Motion to Council</li> <li>•Recruitment, appointment and performance evaluations for the City Manager as required by the MGA sec. 205.1</li> <li>•Integrity and Ethics Office</li> <li>•Council Services and Governance* (under evaluation)</li> <li>•People, Innovation, Collaboration (excluding business and local economy) (<b>Note:</b> currently HR, IT and CSC are in SPC on Utilities and Corporate Services)</li> </ul>	<ul style="list-style-type: none"> <li>•Preparing representations on the impact of other governments' policies on The City</li> <li>• Co-ordinating long term growth and development plans between The City and other municipalities.</li> <li>• Developing strategies to address the needs for affordable housing in Calgary.</li> <li>•Indigenous Relations Office</li> </ul>

“SPC” = Standing Policy Committee

“SSC” = Standing Specialized Committee



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