

## MINUTES

### LEGISLATIVE GOVERNANCE TASK FORCE HELD 2016 DECEMBER 13 AT 1:03 PM IN THE LEGAL TRADITIONS COMMITTEE ROOM

PRESENT: Mayor N. Nenshi, Chair  
Councillor R. Jones (Councillor-at-Large), Vice-Chair  
Councillor A. Chabot (PUD Chair)  
Councillor D. Colley-Urquhart (CPS Chair)  
Councillor P. Demong (UCS Chair)  
Councillor S. Keating (T&T Chair)  
Councillor E. Woolley (Audit Chair)

ALSO PRESENT: Acting City Clerk B. Hilford

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

#### 1. CONFIRMATION OF AGENDA

AMENDMENT. Moved by Councillor Colley-Urquhart, that the Agenda for today's Meeting be amended by adding the following, as items of Urgent Business, In Camera:

- 5.1 Boards, Committees and Commissions Appointments (Verbal), VR2016-0067
- 5.2 Speaker of Council Legislative Model, CTF2016-0954, LGT2016-0958

CARRIED

CONFIRM AGENDA, AS AMENDED, Moved by Councillor Demong, that the Agenda for the 2016 December 13 Regular Meeting of the Legislative Governance Task Force be confirmed, **as amended**, as follows:

**ADD URGENT BUSINESS, IN CAMERA:**

5.1 Boards, Committees and Commissions Appointments (Verbal), VR2016-0067

5.2 Speaker of Council Legislative Model, CTF2016-0954, LGT2016-0958

CARRIED

Mayor Nenshi assumed the Chair at 1:04 p.m. and Councillor Jones returned to his seat at Committee.

CONFIRMATION OF MINUTES

MINUTES OF THE REGULAR MEETING OF THE LEGISLATIVE GOVERNANCE  
TASK FORCE COMMITTEE, 2016 OCTOBER 11

TABLE, Moved by Councillor Demong, that the Confirmation of the Minutes of the Regular Meeting of the Legislative Governance Task Force, held on 2016 October 11, be tabled to the 2017 January 10 Regular Meeting of the Priorities and Finance Committee.

CARRIED

2 ITEMS FROM ADMINISTRATION AND COMMITTEES

2.1 REQUIRED BY LAW AND POLICY AMENDMENTS – ETHICS ADVISOR AND INTEGRITY COMMISSIONER TERMS OF REFERENCE AND PROCEDURE PROTOCOL, LGT2016-0951

DISTRIBUTION

At the request of the Ethics Advisor and with the concurrence of the Mayor, the Acting City Clerk distributed copies of a Revised Attachment 1 to report LGT2016-0951.

APPROVE, Moved by Councillor Demong, that the Recommendations contained in Report LGT2016-0951 be approved, **after amendment**, as follows:

That the Legislative Governance Task Force recommend that Council:

1. Direct the Ethics Advisor, **the City Solicitor and City Clerk**, in consultation with Members of Council, to prepare a revised Code of Conduct governing Members of Council;
3. Adopt the proposed amendments to the Disclosure Policy for Members of Council, CC044 in Attachment 2;
5. Adopt the proposed amendments to the Gifts and Benefits Policy for Members of Council, CC043, in Attachment 2;
6. **Adopt** the proposed amendments to the Accepted use of Technology Resources – Members of Council Policy, PAC009, and to the Members of Council and Election Campaigns Policy, CC041, in Attachment 3; and
7. Receive Report LGT2016-0951 as an Item of Urgent Business at the 2016 December 19 Regular Meeting of Council.

CARRIED

APPROVE, Moved by Councillor Demong, that the Recommendations contained in Report LGT2016-0951 be approved, **after amendment**, as follows:

That the Legislative Governance Task Force recommend that Council:

2. Adopt the Integrity Commissioner Complaints Policy, in **Revised** Attachment 1;
4. Adopt the proposed amendments to the Ethical Conduct Policy for Members of Council, CC042, in Attachment 2;

Opposed: A. Chabot

CARRIED

## 2.2 FORMAL COUNCIL POLICY REVIEW – 2016 OUTCOMES , LGT2016-0919

### DISTRIBUTION

With the concurrence of the Mayor, the Acting City Clerk distributed copies of a PowerPoint presentation entitled “Formal Council Policy Review 2016 Outcomes”, dated 2016 December 13, with respect to Report LGT2016-0919.

APPROVE, Moved by Councillor Woolley, that the City Clerk's Recommendation contained in Report LGT2016-0919 be approved, as follows:

That the Legislative Governance Task Force recommend that Council receive this report for information.

CARRIED

3. URGENT BUSINESS

No items of Urgent Business were added to today's Meeting.

IN CAMERA, Moved by Councillor Jones, that in accordance with Section 197 of the *Municipal Government Act* and Sections 17(1), 19(1), 24(1)(c) and 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*, the Legislative Governance Task Force move In Camera, at 1:54 p.m., in order to consider several confidential matters.

CARRIED

The Legislative Governance Task Force moved into public session at 2:28 p.m. with Mayor Nenshi in the Chair.

RISE AND REPORT, Moved by Councillor Jones, that the Legislative Governance Task Force rise and report.

CARRIED

4. IN CAMERA ITEMS

4.1 PROPOSED AMENDMENTS TO THE WHISTLE-BLOWER POLICY (CC026),  
LGT2016-0926

TABLE, Moved by Councillor Woolley, that Report LGT2016-0926 be tabled to the public portion of this meeting following the Rise and Report.

5. URGENT BUSINESS IN CAMERA

5.1 BOARDS, COMMITTEES AND COMMISSIONS APPOINTMENTS (VERBAL)  
VR2016-0067

APPROVE, Moved by Councillor Colley-Urquhart, that with respect to Report VR2016-0067, the following be approved:

That the Legislative Governance Task Force:

1. Receive the Boards, Committees and Commissions Appointments Verbal Report, for information; and
2. Direct that the In Camera discussions remain confidential pursuant to Sections 17(1), 19(1), 24(1)(c) and 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.2 SPEAKER OF COUNCIL LEGISLATIVE MODEL, CTF2016-0954, LGT2016-0958

DISTRIBUTION

At the request of Councillor Colley-Urquhart and with the concurrence of the Mayor, the Acting City Clerk distributed copies of the Report and Attachments to LGT2016-0958.

APPROVE, Moved by Councillor Colley-Urquhart, that with respect to Report LGT2016-0958, the following be approved:

That the Legislative Governance Task Force:

1. Refer Report LGT2016-0958 to the City Clerk's Office to examine models of improving Council Meeting efficiencies, including the Speaker of Council Model and return to Council through the Priorities and Finance Committee no later than 2017 May; and
2. Direct that the In Camera discussions remain confidential pursuant to Section 24(1)(c) of the *Freedom of Information and Protection of Privacy Act*.

Opposed: E. Woolley

CARRIED

4.1 PROPOSED AMENDMENTS TO THE WHISTLE-BLOWER POLICY (CC026),  
LGT2016-0926

Distribution

At the request of the City Auditor and with the concurrence of the Mayor, the Acting City Clerk distributed copies of the Revised Report and Attachments to LGT2016-0926

APPROVE, Moved by Councillor Woolley, that the City Auditor's Recommendations contained in Report LGT2016-0926 be approved, as follows:

That the Legislative Governance Task Force recommend that Council:

1. Adopt the *Whistle-blower Policy*, as amended (Attachment 2); and
2. Forward this Report as an item of Urgent Business at the 2016 December 19 Regular Meeting of Council.

CARRIED

RECOGNITION

As the final meeting of the Legislative Governance Task Force, Mayor Nenshi expressed his appreciation to the Task Force Members, City Administration and the City Clerk's Office for all the outstanding work that was done over the last six years.

6. ADJOURNMENT

ADJOURN, Moved by Councillor Jones, that this meeting adjourn at 2:43 p.m.

CONFIRMED BY COMMITTEE ON

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MAYOR

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ACTING CITY CLERK

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2016 DECEMBER 19  
REGULAR MEETING OF COUNCIL AS ITEMS OF URGENT BUSINESS:

REQUIRED BY-LAW AND POLICY AMENDMENTS – ETHICS ADVISOR AND INTEGRITY  
COMMISSIONER TERMS OF REFERENCE AND PROCEDURE PROTOCOL, LGT2016-0951

PROPOSED AMENDMENTS TO THE WHISTLE-BLOWER POLICY (CC026), LGT2016-0926

THE FOLLOWING ITEM HAVE BEEN FORWARDED TO THE 2017 JANUARY 16 COMBINED MEETING OF COUNCIL:

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CONSENT:

FORMAL COUNCIL POLICY REVIEW – 2016 OUTCOMES , LGT2016-0919

UNCONFIRMED