

# Background

The Council policy on *Governance and Appointments of Boards, Commissions and Committees* (CP2016-03) was adopted on 2016 April 25. The Nominations Committee's Terms of Reference forms Schedule B of the Council policy. Thus, any amendment of the Nominations Committee's Terms of Reference also requires an amendment of the Council policy CP2016-03.

The Terms of Reference currently state:

"In a year of a General Election, the Nominations Committee will not meet in the months of September and October. All applications and BCC short lists will be submitted directly to the Organizational Meeting of Council for consideration and appointment."

## Context

An amendment of the Nominations Committee Terms of Reference is required to be in line with the approved 2021 Council Calendar and to allow for a meeting of the Nominations Committee in the year of a General Election.

In 2022, the City Clerk's Office will engage members of Council, City administration and partners to conduct a comprehensive review of the Council policy CP2016-03. At that time, the Nominations Committee's Terms of Reference will likely be severed from the Council policy and the committee's mandate and composition will be assessed.

## Previous Council Direction

2020 October 26 C2020-1023	Council adopted the 2021 Council Calendar for the 2021 calendar year, after amendment as follows: <ul style="list-style-type: none"><li>○ Amend the Audit Committee meeting dates for January, February and June to the following: 2021 January 28; 2021 February 25; 2021 June 24</li><li>○ Amend the Intergovernmental Affairs Committee meeting dates for January, February and June to the following: 2021 January 21; 2021 February 18; 2021 June 17</li><li>○ Add a Strategic Meeting of Council on 2021 October 28.</li></ul>
2016 May 16 C2016-0381	Council established a Nominations Committee for 2016/2017 and appointed members for 1-year term expiring on 2017 May 16.