

BYLAW NUMBER 36M2016

**BEING A BYLAW OF THE CITY OF CALGARY
TO AMEND BYLAW 44M2006,
THE PROCEDURE BYLAW**

WHEREAS Council deems it necessary to amend Bylaw 44M2006, The Procedure Bylaw;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CALGARY ENACTS AS FOLLOWS:

1. Bylaw 44M2006, The Procedure Bylaw, as amended, is hereby further amended.
2.
 - (1) The words "Special Committee" are deleted and replaced with "Standing Specialized Committee" wherever they appear in the Bylaw.
 - (2) The words "Special Committees" are deleted and replaced with "Standing Specialized Committees" wherever they appear in the Bylaw.
3. In section 2:
 - (1) subsection 2(21) is deleted and replaced with the following:

"(21) *Consent Agenda – Council*" is that portion of a Regular Business Meeting or Combined Meeting which contains reports from Committees where all recommendations contained in a report were approved by the Committee, regardless of whether the approval was unanimous. These items may be adopted by an Omnibus Motion. Reports that include proposed bylaws shall not be included in the Consent Agenda - Council;"

and
 - (2) subsection 2(36) is deleted and replaced with the following:

"(36) *Omnibus Motion*" is a motion to place on the floor and adopt, without debate, the recommendations of two or more reports;"
4. Section 10 is deleted and replaced with the following:

"10. Each SPC has the following mandates:

 - (1) SPC on Community and Protective Services –
 - (a) parks, recreational, cultural and social services; civic partners; affordable housing; grants related to such services provided or allocated by The City;
 - (b) disaster services; bylaw services; fire and rescue services; grants related to such services provided or allocated by The City; and

- (c) oversight of the ENMAX Legacy Parks Program by reviewing land acquisition opportunities, strategic program direction, and project selection;”

(2) SPC on Transportation and Transit –

- (a) planning, design and monitoring of transportation routes;
- (b) traffic operations;
- (c) parking facilities; and
- (d) public transit;

(3) SPC on Planning and Urban Development –

- (a) land use planning and policy;
- (b) development and building approvals;
- (c) urban strategy; and
- (d) community planning;

(4) SPC on Utilities and Corporate Services –

- (a) environmental and safety management; waste and recycling services; water resources and water services; environmental sustainability;
- (b) human resources; reviewing and making recommendations about corporate structure; corporate personnel issues; corporate policy;
- (c) information technology and services; customer service and communications; facility management; supply; fleet services;
- (d) oversight of The City’s involvement in property transactions and public policies and standards to which The City’s land and assets are managed by Administration; and
- (e) recommending the naming of City-owned facilities.”.

5. Section 16 is deleted and replaced with the following:

“16. PFC has the following powers, duties and functions:

- (1) overseeing the City’s property assessment and taxation processes;
- (2) overseeing financial planning and reporting;

- (3) coordinating projects initiated by elected officials that require significant administrative resources;
- (4) coordinating cross-Departmental strategies, initiatives and projects;
- (5)
 - (a) acting as a policy coordinator between the City Manager and the SPCs;
 - (b) receiving updates on urgent matters from the Administrative Leadership Team;
 - (c) providing oversight with respect to implementation and review of Council policy; and
 - (d) providing interpretation of Council policy for Administration;
- (6) overseeing Council's community sustainability strategy;
- (7) providing recommendations to Council on Co-ordinating Committee of the Councillors' Office ("CCCO") reports;
- (8) receiving communications from the Mayor and City Clerk that cannot be resolved through the administrative process;
- (9) providing advice to the Mayor on Council Agendas;
- (10) receiving for information Administration responses to Administrative Inquiries;
- (11) coordinating the recruitment and appointment process for the City Manager for recommendation to Council and providing quarterly performance evaluations and ongoing monitoring of the City Manager as required by the Municipal Government Act;
- (12)
 - (a) recommending the establishment, governance and disbandment of Committees;
 - (b) recommending appointments to Committees and other bodies whose membership includes a Council appointee when vacancies occur throughout the year following Council's organizational Meeting;
 - (c) maintaining a process for regular review and reporting of Council's legislative governance practices and proposing legislative amendments related to governance; and
 - (d) overseeing Council's accessibility, transparency and accountability to the public."

6. Subsection 21(4) is deleted in its entirety.

7. This Bylaw comes into force on January 1, 2017.

READ A FIRST TIME THIS ___ DAY OF _____, 2016.

READ A SECOND TIME THIS ___ DAY OF _____, 2016.

READ A THIRD TIME THIS ___ DAY OF _____, 2016.

MAYOR
SIGNED THIS ___ DAY OF _____, 2016.

CITY CLERK
SIGNED THIS ___ DAY OF _____, 2016.

PROPOSED