# Background

The Urban Design Review Panel's ("The Panel") Terms of Reference require member composition to include two public members who are "...members of the Association of Professional Engineers and Geoscientists of Alberta (APEGA)". The quorum of a full Panel meeting is a majority of the full Panel membership (greater than 50%). The members of the Panel may conduct meetings in sub-panels of six members, so long as the sub-panels have appropriately balanced expertise.

### Context

Appointments by Council of Public Members is required to align with the composition and quorum requirements defined in the Panel's Terms of Reference.

## **Previous Council Direction**

#### 2020 October 26 - Organizational Meeting

Michael Sydenham was appointed to the Urban Design Review Panel as a public member who is a member of the Association of Professional Engineers and Geoscientists of Alberta (APEGA) for a 2-year term expiring at the 2022 Organizational Meeting.

#### 2020 July 20 - Combined Council Meeting

The Panel's Terms of Reference were amended to allow the use of a blended recruitment model: nominations from industry associations and citizens recruited through the City Clerk's Office advertisement and recruitment campaign.

#### 2018 October 22 - Organizational Meeting

Michael Sydenham was appointed to the Urban Design Review Panel as a public member representing the Association of Professional Engineers and Geoscientists of Alberta (APEGA) for a 2-year term expiring at the 2020 Organizational Meeting.