

SUBDIVISION AND DEVELOPMENT APPEAL BOARD – RESIGNATIONS

EXECUTIVE SUMMARY

The City Clerk's Office received notification that two members of the Calgary Subdivision and Development Appeal Board (SDAB) are resigning.

ADMINISTRATION RECOMMENDATION(S)

That the Priorities & Finance Committee recommend that Council:

- 1) Accept the resignation of the following Calgary Subdivision and Development Appeal Board members effective 2016 July 01 and 2016 September 01 respectively, and that they be thanked for their service;
Rick Grol (appointed 1997)
Teresa Goldstein (appointed 2014)
- 2) Receive for information that the vacancies not be filled until at this time; and,
- 3) Direct that the attachments to this report remain confidential under Section 17(1) and 17(4)(d) of the *Freedom of Information and Protection of Privacy Act*.

RECOMMENDATION OF THE PRIORITIES AND FINANCE COMMITTEE, DATED 2016 JULY 19:

That Council:

1. Approve Administration Recommendations 1 and 2 contained in Report PFC2016-0603; and
2. Keep Attachments 1 and 2 confidential pursuant to Sections 17(1) and 17(4)(d) of the *Freedom of Information and Protection of Privacy Act*.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2015 December 14 Regular Meeting of Council, Council appointed members to the Calgary SDAB after considering the Recommendations contained in Report C2015-0830. Mr. Rick Grol and Ms. Teresa Goldstein were both re-appointed as members for one-year terms effective 2016 January 01. Council also appointed Mr. Grol as Chair of the SDAB for the period of 2016 January 01 to 2016 June 30 after considering the Recommendations contained in Report C2015-0904.

BACKGROUND

The SDAB hears and decides appeals of development authority and subdivision authority decisions. The Board is an independent tribunal whose jurisdiction flows from the *Municipal Government Act* (MGA). The MGA requires municipalities to establish a Subdivision and

SUBDIVISION AND DEVELOPMENT APPEAL BOARD – RESIGNATIONS

Development Appeal Board. Bylaw 25P95, as amended, (*Being a Bylaw of the City of Calgary to Establish a Subdivision and Development Appeal Board*) provides for the establishment and organization of the Board.

Appointments to the Calgary Subdivision and Development Appeal Board are made by Council resolution under authority of the Calgary Subdivision and Development Appeal Board Bylaw, Bylaw 25P95, as amended.

The Board has a maximum size of 25 members, including 18 regular members and seven supernumerary members.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

On 2016 June 29, Mr. Rick Grol conveyed his resignation letter addressed to Council to the Manager of the Quasi-Judicial Boards Division of the City Clerk's Office (Attachment 1). Mr. Grol's resignation is effective 2016 July 01.

On 2016 July 5, Ms. Teresa Goldstein contacted the Manager of Quasi-Judicial Boards to indicate that she was also resigning for the Board (Attachment 2). Ms. Goldstein's resignation is effective 2016 September 01.

The two resignations are not related.

Stakeholder Engagement, Research and Communication

The City Clerk's Office consulted with the Chair of the Subdivision and Development Appeal Board to seek recommendations with respect to the vacant positions caused by the resignation. The Chair is content to proceed at this time with a complement of 23 members. If need presents itself, the Chair will work with the Board's administration to bring a report recommending the filling of a vacancy or vacancies later in the year.

Strategic Alignment

The recommendations align with Council's priority for having a well-run city, particularly to:

- (W5) regularly collaborate and engage citizens to encourage participation in City decision-making, and better communicate the reasons for the decisions.

Social, Environmental, Economic (External)

There are no social, environmental, or external economic implications as a result of this report.

Financial Capacity

Current and Future Operating Budget:

There are no current and future operating budget impacts as a result of this report.

SUBDIVISION AND DEVELOPMENT APPEAL BOARD – RESIGNATIONS

Current and Future Capital Budget:

There are no current and future capital budget impacts as a result of this report.

Risk Assessment

There are no significant risks associated with the recommendations of this report.

REASON(S) FOR RECOMMENDATION(S):

Accepting the resignations allows for effective Board management, and thanking members for their service demonstrates an appreciation on behalf of The City for their dedication.

ATTACHMENT(S)

1. Letter of Mr. Rick Grol
2. Letter of Ms. Teresa Goldstein