



Agenda/ MINUTES

Subject:	Hillhurst-Sunnyside Community Amenity Fund Meeting	Date:	April 05 2021
Time:	7:00-8:30pm	Chair:	Teresa Goldstein
Location:	MS Teams virtual meeting	Coordinator:	
Attendees:	Voting Attendees: Teresa Goldstein, Paul Donker, David Down, Feisal Lakha, Lorna Cordeiro/ Lisa Chong, Annie MacInnis, Cllr. Farrell Non-Voting Attendees: Steve Jones, Crystal Cote, Joseph Silot		
Regrets:	Keath Parker, Chris Pollen		
Presenters/Guests:	Teresa Goldstein/ ALL		

Minutes		
Item/Topic	Highlights	Actions/Decisions
1. Opening Remarks/ Introductions	Introductions of everyone that attended. Keath and Chris were absent.	ALL
2. Confirmation of agenda		Agenda confirmed
3. Committee updates	1. Community Amenity Fund/ Community Investment Fund Governance review Update <ul style="list-style-type: none"> - Will bring governance review from the other City Investment funds back to the HSCAF-committee for discussion (not likely until Fall 2021) - Possibly different programs/tools that can go back into community amenity. - City is looking to treat all the funds similarly and bring some of the other funds in alignment. Will bring the results of this work back to the Committee for review. 	Teresa Goldstein Group Discussion

	<p>Lisa – I have heard the City is not doing these funds anymore...will this affect this fund? Response: The City is not doing any new funds, however this fund will remain.</p> <p>2. Committee Members- Updates and Vacancies</p> <ul style="list-style-type: none"> -Keath Parker – Manager of Parks to replace Travis Shaw - Chris Pollen may be replaced by an active developer in the area -Development representatives: reach out to recent contributors (Graywood and Spray) - Following that: Anthem and Minto <p>Will reach out to the developers to see about a new rep.</p> <p>3. Request for more transparency</p> <p>3.1 Publicizing the HSCAF and encouraging public applications</p> <p>Nobody knows about the funds and making applications and needing the city's help to use the funds.</p> <ul style="list-style-type: none"> - Discussed the application process being in the Terms of Reference and is not overly onerous - Previously the fund was earmarked for bow and bluff - D.Down indicated beltline encountering similar issues - Any applications to use the funds would be brought to the committee - Business recovery and other innovative ideas through fund. Many of these projects can be multi disciplinary. - Transparency to track all the different projects in the area. Is there another tool to share this info? Websites etc. There used to be a site/link listing and describing all the projects, applications etc. There were also committees with all applicable stakeholders in the room. - Rules of thumb discussion: - Not a lot of churn, be consistent - Use tools learned from approaches from other funds - Be fast on dispersing the funds - Doing a public process to facilitate the funds - Should this fund be used for small projects OR should we keep it in and let it accumulate. - Looking at strategic investment - Business recovery? - Or do we want to get it on the flood mitigation project? - Traffic calming....do we want to bring all of these projects together to build together? - Would like to look at Healthy Communities initiative; leverage it together. - Suggestion: The City's website (coordinated for all the projects together) - <p>3.2 Finances/reporting – how much is in the fund now?</p> <ul style="list-style-type: none"> - No new funding received in 2021 	<p>Teresa Goldstein</p> <p>HSCA via: Lisa Chong/ Discussion with all attendees.</p> <p>Action: Teresa to look into site/ linking all projects/ applications in Hillhurst/ Sunnyside</p> <p>Teresa Goldstein</p>
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	<ul style="list-style-type: none"> - History of the fund, mainly set up as a park improvement fund for Bow to Bluff - Heritage requires greater importance as part of funding strategy. - Tied ways to leverage - Discussion related to publishing it – making the applications easier to make. - Unfunded projects in the ARP were the priority - EAGCS—projects including on that list. - Plaza investments and the sidewalk expansion from the LRT to 10th Avenue NW - If the committee wanted to publish the grants, this would be the area. - There are a few projects in process that will likely contribute to the fund. These will be updated and included in annual report. - 3.3 Regular meetings, as stipulated in the Terms of Reference <ul style="list-style-type: none"> - Meet in a few weeks/when people are able to make some decisions based on the conversation thus far. - Bring information together—come together to discuss that. - Should these be annually or more often? - Currently annually and then depends on application or when funds are anticipated - Would quarterly or semi annually work better? Suggest another meeting soon to discuss items from this meeting. 3.4 Annual Reporting requirements <ul style="list-style-type: none"> Report to go forward to PUD in June with the annual report - Question regarding the make up of the committee.....certain members are voting members and other may be attending for background and experience. 4. Opening applications to community stakeholders <ul style="list-style-type: none"> 4.1 Help from the City to cost out design/physical items (benches, artwork, etc.)] 	<p>Action: tie Established Area Growth and Change Strategy projects to fund/ send to group</p> <p>Discussion ALL</p> <p>Teresa Goldstein to send out doodle poll for 2021 meeting schedule</p> <p>Discussion ALL</p> <p>Discussion ALL</p>
<p>5. Other Items</p>	<p>Results from the Governance review (future update)</p> <p>June PUD meeting</p>	<p>Teresa Goldstein</p>
<p>5. Meeting Close</p>	<p>Meeting adjourned- 8:25pm adjourned</p>	

Next meeting: TBD