

Urban Design Review Panel - Resignation and Appointment

RECOMMENDATIONS:

That Council:

1. Thank Michael Sydenham for his service on the Urban Design Review Panel;
2. Appoint a member of the Association of Professional Engineers and Geoscientists of Alberta (APEGA), to the Urban Design Review Panel, for completion of a term expiring at the 2022 Organizational Meeting of Council; and
3. Direct that Attachments 2 and 3 remain confidential pursuant to Sections 17 (Personal information) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

HIGHLIGHTS

- This report advises Council of an Urban Design Review Panel (the Panel) member resignation and presents the Panel's short-list of preferred candidates to fill the position, for Council's consideration.
- What does this mean to Calgarians? Public representation on Boards, Commissions and Committees (BCCs) brings specific skills and expertise that contribute to good governance, represent stakeholder groups, and provide a variety of perspectives.
- Why does it matter? Appointing a member to fill the Panel's vacancy ensures the Panel has the appropriate membership, skills and expertise to fulfill its mandate.
- Strategic Alignment to Council's Citizen Priorities: A well-run city
- Background and Previous Council Direction is included as Attachment 1.

DISCUSSION

On 2021 May 03, Michael Sydenham resigned his position as a Public Member of the Panel, effective immediately.

Three options were considered to fill this vacancy: leave the position vacant until the 2021 Organizational meeting; fill the position from amongst candidates placed on a Reserve List by Council last October; or explore the original pool of applicants for this Panel which were received last summer. The Panel members chose the second option to ensure quorum was maintained and to align with the composition defined in the Terms of Reference.

The City Clerk's Office shared the Reserve List applications with the Co-Chairs of the Panel, who reviewed the applications and have provided a short-list of 2 applicants to fill the vacancy (Attachment 2).

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

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The Panel has provided a short-list including two recommended applicants for the position, for Council's consideration.

IMPLICATIONS

Social

Not Applicable.

Environmental

Not Applicable.

Economic

Not Applicable.

Service and Financial Implications

No anticipated financial impact.

RISK

If Council does not proceed with the recommended appointment, there is a risk associated with leaving the vacancy unfilled until the 2021 Organizational Meeting of Council. The members of the Panel may conduct meetings in sub-panels of six members, so long as the sub-panels have appropriately balanced expertise. A reduction in the number of Panel members with engineering/geoscience expertise may disrupt the ability of the Panel to divide its work across two sub-Panels and increase the meeting frequency required for individual members.

ATTACHMENTS

1. Previous Council Direction, Background
2. Short-List (CONFIDENTIAL)
3. Reserve List Applications (CONFIDENTIAL)

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
None		