



MINUTES

AUDIT COMMITTEE

HELD 2017 JANUARY 19 AT 9:30 AM
IN THE COUNCIL CHAMBER

PRESENT:

Councillor E. Woolley, Chair
Councillor R. Pootmans, Vice-Chair
Councillor S. Chu
Councillor B. Pincott
Citizen Representative, Ms. S. Crabtree
Citizen Representative, Mr. M. Dalton

ALSO PRESENT:

Chief Financial Officer E. Sawyer
City Auditor K. Palmer
Executive Assistant C. Smillie
External Auditor T. Nakka
Legislative Assistant J. Lord Charest

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Pootmans, that the Agenda for the 2017 January 19 Regular Meeting of the Audit Committee be confirmed, **after amendment**, as follows:

**BRING FORWARD AND TABLE, TO BE DEALT WITH IMMEDIATELY FOLLOWING
CONFIRMATION OF MINUTES:**

3.2 NEW CENTRAL LIBRARY AUDIT, AC2017-0054

CARRIED

2. CONFIRMATION OF MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF THE AUDIT COMMITTEE,
2016 NOVEMBER 10

CONFIRM MINUTES, Moved by Ms. Crabtree, that the Minutes of the Regular Meeting of the Audit Committee held on 2016 November 10, be confirmed.

CARRIED

3. ITEMS FROM ADMINISTRATION AND COMMITTEES

3.1 ANNUAL PRINCIPAL CORPORATE RISK REPORT, AC2017-0020

DISTRIBUTION

At the request of the Administration and with the concurrence of the Chair, the Legislative Assistant distributed copies of the following, with respect to Report AC2017-0020:

- A PowerPoint Presentation entitled "AC2017-0020 Administration's Annual Principal Corporate Risk Report", dated 2017 January 19; and
- An undated document entitled "Leadership Strategic Plan: Contract with Council".

IN CAMERA, Moved by Councillor Pincott, that in accordance with Section 197 of the *Municipal Government Act* and Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act*, the Audit Committee move in camera, at 10:32 a.m., in order to consider several confidential matters with respect to Report AC2017-0020.

CARRIED

The Audit Committee moved into public session at 11:00 a.m. with Councillor Woolley in the Chair.

RISE WITHOUT REPORTING, Moved by Councillor Pincott, that the Audit Committee rise without reporting.

CARRIED

APPROVE, Moved by Ms. Crabtree, that the Recommendations contained in Report AC2017-0020 be approved, as follows:

That the Audit Committee:

1. Receives this report for information;
2. Recommends that Council receive this report for information; and
3. Directs that the Attachment remain confidential pursuant to Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act* for a period of 15 years.

CARRIED

3.2 NEW CENTRAL LIBRARY AUDIT, AC2017-0054

SPEAKER

1. Michael Brown, President and Chief Executive Officer, Calgary Municipal Land Corporation

APPROVE, Moved by Councillor Pootmans, that the Recommendations contained in Report AC2017-0054 be approved, as follows:

That the Audit Committee:

1. Receives this report for information, and
2. Recommends that Council receive this report for information.

CARRIED

3.3 EXTERNAL AUDITOR 2015 MANAGEMENT LETTER UPDATE, AC2017-0040

IN CAMERA, Moved by Councillor Pootmans, that in accordance with Section 197 of the *Municipal Government Act* and Sections 16(1), 17(1), 19(1), 24(1)(a)(b) and (c), 25(1)(b) and (c) and 26(b) of the *Freedom of Information and Protection of Privacy Act*, the Audit Committee move in camera, at 11:18 a.m., in order to consider several confidential matters.

CARRIED

The Audit Committee moved into public session at 12:16 p.m. with Councillor Woolley in the Chair.

RISE AND REPORT, Moved by Councillor Pootmans, that the Audit Committee rise and report.

CARRIED

APPROVE, Moved by Mr. Dalton, that the Recommendations contained in Report AC2017-0040 be approved, as follows:

That the Audit Committee:

1. Receives this Report and attachments for Information;
2. Recommends that Council receive this Report and attachments for Information; and
3. Directs that Attachment 2 to this Report and the In-Camera discussion remain confidential pursuant to Sections 24(1)(a), and 25(1)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

4. URGENT BUSINESS

No items of Urgent Business were added to today's Meeting.

5. IN CAMERA ITEMS

5.1 EXTERNAL AUDITOR 2016 SERVICE PLAN UPDATE, AC2017-0071

APPROVE, Moved by Mrs. Crabtree, that with respect to Report AC2017-0071, the following be approved:

That the Audit Committee:

1. Approve Recommendation 1 contained in Report AC2017-0071;
2. Recommends that Council receive this Report and attachment for information; and
3. Directs that this Report, Recommendations, Attachment and In Camera discussions remain confidential pursuant to Sections 24(1) and 26(b) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.2 AUDIT FORUM (VERBAL REPORT), AC2017-0033

APPROVE, Moved by Councillor Pootmans, that with respect to Verbal Report AC2017-0033, the following be approved:

That the Audit Committee:

1. Receive the Audit Forum (Verbal Report) for information; and
2. Direct that the Verbal Report and In Camera discussions remain confidential pursuant to Sections 16(1), and 24(1)(a)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.3 CITY AUDITOR (VERBAL REPORT), AC2017-0034

APPROVE, Moved by Councillor Chu, that with respect to Verbal Report AC2017-0034, the following be approved:

That the Audit Committee:

1. Receive the City Auditor (Verbal Report) for information; and
2. Direct that the Verbal Report and In Camera discussions remain confidential pursuant to Sections 16(1), and 24(1)(a)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.4 EXTERNAL AUDITOR (VERBAL REPORT), AC2017-0035

The External Auditor had nothing to report.

5.5 CITY AUDITOR COMPENSATION, AC2017-0032

DISTRIBUTION

At the request of the Executive Assistant to the Audit Committee and with the concurrence of the Chair, the Legislative Assistant distributed a Report entitled, "City Auditor Compensation", dated 2017 January 19, with respect to Report AC2017-0032, which is to remain confidential pursuant to Sections 17(1) and 19(1) of the *Freedom of Information and Protection of Privacy Act*.

APPROVE, Moved by Councillor Pootmans, that with respect to Report AC2017-0032, the following be approved, **after amendment**, as follows:

That the Audit Committee:

1. Approve Recommendation 1, **after amendment as discussed in today's In Camera session**, contained in Report AC2017-0032;
2. Recommend that Council receive this report for information; and
3. Direct that this Report, Recommendation 1, and the In Camera discussions remain confidential pursuant to Sections 17(1) and 19(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

6. URGENT BUSINESS IN CAMERA

No items of Urgent Business, In Camera, were added to today's Meeting.

7. ADJOURNMENT

ADJOURN, Moved by Councillor Chu, that this meeting adjourn at 12:20 p.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

LEGISLATIVE ASSISTANT

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2017 FEBRUARY 13 REGULAR MEETING OF COUNCIL:

CONSENT:

NEW CENTRAL LIBRARY AUDIT, AC2017-0054

ANNUAL PRINCIPAL CORPORATE RISK REPORT, AC2017-0020

EXTERNAL AUDITOR 2015 MANAGEMENT LETTER UPDATE, AC2017-0040

IN CAMERA:

EXTERNAL AUDITOR 2016 SERVICE PLAN UPDATE, AC2017-0071

CITY AUDITOR COMPENSATION, AC2017-0032

The next Regular Meeting of the Audit Committee has been scheduled to be held on 2017 March 16 at 9:30 AM.