

Social Wellbeing Advisory Committee Annual Work Plan 2021-2022

May 2021

Focus Area	Task	Measure of Success	'Responsibility' in Terms of Reference
Stewardship of Social Wellbeing	Present on Social Wellbeing Advisory Committee (SWAC) to select members of Administration and other BCCs.	Presentations provided to five targeted business units/BCC.	Support Administration in the stewardship of the Social Wellbeing Principles including: Advising on the development of processes and mechanisms to advance the Social Wellbeing Policy.
Consultation and Advice	Prioritize City policies and strategies up for review and make recommendations to Administration.	Recommendations presented to Council on at least five policies or strategies per year.	Advise Council and Administration on opportunities to advance the Social Wellbeing Principles during the development of or revisions to Administration and Council policies, strategies or service delivery
	Provide information to Administration on community needs and advise The City on actions as it relates to Covid-19 or other relevant issues.	To be determined based on Covid-19 evolving needs.	
	Advise on the roll out of implementation of GBA+/Equity Analysis.	Complete an annual review of progress made.	
	Advocate for the use of disaggregated data and identify gaps in data collection and how lived experience can be a valued resource.	Enlisting a working group of the committee to provide guidance to Administration on the use of data.	
	Advocate for the development of public measures of success related to the advancing the Social Wellbeing Principles.	Complete an annual review of progress made.	
Process & Committee Coordination	Identify opportunities for collaboration between committee participating on Social Wellbeing.	Will identify two opportunities for cross-committee collaboration.	Play a coordinating role with Administration committees and Council advisory committees (as outlined in 'composition") when necessary.
	Advance the mandate of new and existing subcommittees including the Gender Equity Diversity and Inclusion Strategy Subcommittee and the Guidebook for Great Communities subcommittee.	These sub-committees will meet at least five times over the next 12 months. Updates will be provided via SWAC meetings.	