

CALGARY PARKING COMMITTEE
2021 WORK PLAN

#	Item	Target Date	Date(s) Completed
	Quarter 1		
1.	Quarterly Financial Report	Quarterly- Feb, June September, November	Feb 23
2.	Employee Engagement Survey Results	Annual	
	Quarter 2		
3.	Annual Audited Financial Statement and Audit Results and Communications	Annual - April	April 9, 2021
4.	Quarterly Financial Report	Quarterly – Feb, June, September, November	
5.	Annual Calgary Parking Committee Strategic Session	April	deferred
6.	On-Street Rate Policy Review	April	June 1, 2021
	Quarter 3		
7.	Annual Operating and Capital Budgets (Programs 104 and 106).	September	
8.	Quarterly Financial Report	Quarterly – Feb, June, September, November	
9.	Land Summary Report	Annual	
	Quarter 4		
10.	Calgary Parking Authority Annual Report and Risk Management Processes (presentation to The City's Audit Committee) –Nov 19, 2021	Annual	
11.	Annual Schedule of Regular Meetings	Annual – Nov	
12.	Annual Election of Chair and Vice-Chair	Annual – Nov	
13.	Annual Appointment of all Subcommittees of Calgary Parking Committee (Audit, Governance)	Annual - Nov	
14.	Quarterly Financial Report	Quarterly – Feb, June, September, Nov	