



City Clerk's Office Report to  
Nominations Committee  
2016 December 14

ISC: CONFIDENTIAL  
N2016-0940  
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**LIVERY TRANSPORT ADVISORY COMMITTEE - APPOINTMENTS**

**EXECUTIVE SUMMARY**

This report brings forward applicants for appointment to the new designated positions on the Livery Transport Advisory Committee.

**CITY CLERK'S RECOMMENDATION(S)**

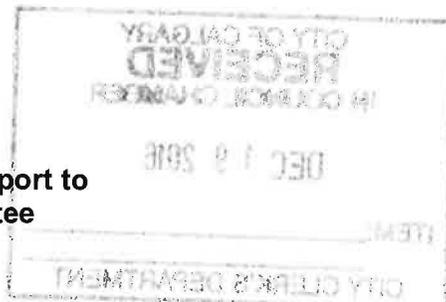
That the Nominations Committee recommend that Council:

1. Appoint a member of Transportation Network Companies, who holds a Transportation Network Company Licence in good standing with Livery Transport Services;
2. Appoint a member for Transportation Network Drivers who holds a Transportation Network Driver's Licence in good standing with Livery Transport Services and does not hold a Brokerage or Transportation Network Company Licence;
3. Thank Gurdev Singh Sekhon for his service as a Representative for Taxi and Limousine Drivers;
4. Appoint a member for Taxi Drivers who holds a Taxi Driver's Licence in good standing with Livery Transport Services and does not hold a Brokerage or Transportation Network Company Licence;
5. Direct that Report N2016-0940 remain confidential pursuant to Sections 17(1) and 19 of the *Freedom of Information and Protection of Privacy Act* until Council rises and reports on the matter;
6. Direct that Attachment 2 remain confidential pursuant to Sections 17(1) and 19 of the *Freedom of Information and Protection of Privacy Act*; and
7. Receive Report N2016-0940 as an item of Urgent Business at the 2016 December 19 Regular Meeting of Council.

**RECOMMENDATION OF THE NOMINATIONS COMMITTEE, DATE 2016 DECEMBER 14:**

That Council:

1. Appoint **Ginger Greenwood** as a member of Transportation Network Companies, who holds a Transportation Network Company Licence in good standing with Livery Transport Services;
2. Appoint **Clement Gulston** as a member for Transportation Network Drivers who holds a Transportation Network Driver's Licence in good standing with Livery Transport Services and does not hold a Brokerage or Transportation Network Company Licence;
3. Thank Gurdev Singh Sekhon for his service as a Representative for Taxi and Limousine Drivers;



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4. Appoint **Jaskaran Singh Randhawa** as a member for Taxi Drivers who holds a Taxi Driver's Licence in good standing with Livery Transport Services and does not hold a Brokerage or Transportation Network Company Licence;
5. Direct that Report N2016-0940 remain confidential pursuant to Sections 17(1) and 19 of the *Freedom of Information and Protection of Privacy Act* until Council rises and reports on the matter; and
6. Direct that Attachment 2 remain confidential pursuant to Sections 17(1) and 19 of the *Freedom of Information and Protection of Privacy Act*.

### PREVIOUS COUNCIL DIRECTION / POLICY

At the 2016 October 24 Organizational Meeting of Council, Council re-confirmed the appointment of Robert McGregor as a member for limousine drivers on the Livery Transport Advisory Committee for a term set to expire at the 2017 Organizational Meeting of Council, and received for information the recruitment plan to fill new designated positions on the Livery Transport Advisory Committee.

At the 2016 September 26 Regular Meeting of Council, Council adopted amendments to the Taxi Limousine Advisory Committee ("TLAC") Terms of Reference, and changed the name to the Livery Transport Advisory Committee ("LTAC"). Amendments to the Terms of Reference were proposed to:

- include the Transportation Network Company (TNC) industry;
- align with the new Council policy on *Governance and Appointments of Boards, Commissions and Committees* (CP2016-03); and
- support the changing livery landscape.

### BACKGROUND

The purpose of LTAC is to provide advice and recommendations to Council to ensure high quality livery transport services and 'to create and maintain a sustainable ... industry' as specified in the Livery Transport Bylaw 6M2007. The objective is to ensure public safety, service quality and consumer protection for customers and service providers.

The full composition of LTAC is eighteen members who are appointed by a resolution of Council. In accordance with the LTAC Terms of Reference, each member's term will be for a one or two year term to allow for staggering. LTAC's current member composition and quorum is detailed in Attachment 1.

### INVESTIGATION: ALTERNATIVES AND ANALYSIS

The LTAC Terms of Reference establish two new designated positions:

1. Member of Transportation Network Companies, who holds a Transportation Network Company Licence in good standing with Livery Transport Services, selected by Council from respondents to a public notice for applicants; and

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2. Member for Transportation Network Drivers who holds a Transportation Network Driver's Licence in good standing with Livery Transportation Services and does not hold a Brokerage or Transportation Network Company Licence, selected by Council from respondents to a public notice for applicants.

Further, the new Terms of Reference revised the single position of taxi and limousine drivers representative and into two individual designated positions as follows:

1. Member for taxi drivers who holds a Taxi Driver's Licence in good standing with Livery Transport Services and does not hold a Brokerage or Transportation Network Company Licence, selected by Council from respondents to a public notice for applicants; and
2. Member for limousine drivers who holds a Limousine Driver's Licence in good standing with Livery Transport Services and does not hold a Brokerage or Transportation Network Company Licence, selected by Council from respondents to a public notice for applicants. At the 2016 Organizational Meeting of Council, Council re-confirmed the appointment of the current member of taxi and limousine drivers as a member for limousine drivers to align with the amended Terms of Reference.

Given that the new designated positions (Transportation Network) and the revised taxi and limousine drivers positions were established after the completion of the City Clerk's annual advertisement and recruitment campaign for the Organizational Meeting of Council in 2016 June, the City Clerk's Office did not have applications for presentation to Council for appointment at that time.

The LTAC Terms of Reference provide that these positions and vacancies are to be filled with respondents to a public notice. Accordingly, the City Clerk's Office developed and launched a subsequent advertisement and recruitment campaign for LTAC between 2016 November 1 and 25. As per Council policy, applications were accepted for four weeks and were provided to LTAC for their review and short listing of applicants on 2016 November 28. For the Nominations Committee's consideration, this report brings forward LTAC's applicant short list as well as all the applications received by the City Clerk's Office (Attachment 2).

### **Stakeholder Engagement, Research and Communication**

The City Clerk's Office engaged with LTAC and Administration to align the current composition of LTAC to the amended Terms of Reference and to develop a new advertisement and recruitment campaign to fill the three vacancies. The City Clerk's Office collaborated with Administration prior to and throughout the recruitment campaign to ensure that the advertisement campaign was consistent with Livery Transportation Services and reached the intended new industry audience.

### **Strategic Alignment**

This report aligns with Council's priority of a well-run city: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (*Action Plan 2015-2018*). Further, this report aligns with strategy W5: "Regularly collaborate and engage citizens to

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encourage participation in City decision-making, and better communicate the reasons for the decisions”.

**Social, Environmental, Economic (External)**

There are no social, environmental and economic impacts as a result of this report.

**Financial Capacity**

**Current and Future Operating Budget:**

There are no current and future operating budget impacts as a result of this report. Following the Organizational Meeting of Council, the City Clerk's Office did not have additional funding in its operating budget for a subsequent recruitment campaign to fill vacancies on LTAC. The expenses of the LTAC recruitment and advertisement campaign were funded out of the Innovation Project related to BCCs managed in the City Clerk's Office.

**Current and Future Capital Budget:**

There are no current and future capital budget impacts as a result of this report.

**Risk Assessment**

Section 5.14.9 of the Council policy provides that the “Nominations Committee may determine that recruitment has not resulted in sufficient or suitable applicants and request additional advertising and recruitment”. Should this situation arise, the City Clerk's Office will be required to develop and launch a subsequent advertisement and recruitment campaign. A subsequent recruitment and advertisement campaign would require additional funding and would defer appointments to a later date. An extended delay in appointments to LTAC may jeopardize LTAC's ability to deliver their 2017 work plan.

**REASON(S) FOR RECOMMENDATION:**

In adopting amendments to the LTAC Terms of Reference on 2016 September 26, new designated positions were established and vacancies exist that were not able to be filled at the 2016 Organizational Meeting of Council.

**ATTACHMENT(S)**

1. LTAC Composition
2. LTAC applicant short list, eligibility requirements, and applications