

BRIEFING

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Item # 7.2.1

City Clerk's Office Briefing to
Combined Meeting of Council
2021 March 22

ISC: UNRESTRICTED
C2021-0354

Assessment Review Board – Resignation

PURPOSE OF BRIEFING

On February 25 2021, Paul Huskinson advised Administration of his resignation as a member of the Assessment Review Board ("the Board") effective immediately.

SUPPORTING INFORMATION

The City Clerk's Office received confirmation from the Board Chair that meeting quorum can be achieved with reduced membership. The position will remain vacant and will be advertised in the annual recruitment campaign to be held from mid-August to mid-September 2021.

In accordance with the Council policy on *Governance and Appointments of Boards, Commissions and Committees* (CP2016-03), a letter signed by the Mayor will be sent to Paul Huskinson to thank him for his service on the Board.

NO ATTACHMENT