

Off-Site Levy Investment Income Q1
Update - Verbal - PFC2021-0246

Priorities and Finance Committee
2021 February 16

ISC: Unrestricted



Background

- Prior to being formally introduced into the Off-site Levy bylaw, the Community Services levy was voluntary, and the terms and conditions did not specify an attribution of income.
- A review of investment income was undertaken, and it was confirmed that investment income of \$56.3M was earned but not allocated to the Community Services Levy and Centre City Levy (2006-2019), and the Utilities' Levy accounts (2004-2019).
- All Off-site Levy and Centre City Levy accounts now have formal direction on where to direct investment income.
- On 2020 November 2, an Off-Site Levy Update (C2020-1237) was brought to Council and a transfer of \$56.3M to the associated Off-site Levy accounts was approved.
- On 2020 December 1, an update was provided to the Priorities and Finance Committee (PFC2020-1365) on the investment income follow through plans. This update went to Council on 2020 December 14.

Follow through action plans

Action	Task	Timing	Dec 2020 Status	Feb 2021 Status
a Communication to stakeholders	i. External members of Audit Committee informed by email on 2020 November 13 ii. Held meetings with BILD and NAIOP representatives, including BILD Board of Directors iii. Report C2020-1237 was made public on 2020 November 13 iv. Continuing forums to address questions from development industry, including through joint off-site levy governance committee	On-going	Underway	i.-iii. Complete iv. Ongoing
b Transfer funds	Transfer funds to appropriate off-site levy accounts	By 2020 year-end reporting	Underway	Complete
c Audit and auditor review	Update provided to Audit Committee on 2020 November 19 External Auditor engaged on investment income to: i. confirm accounting treatment ii. confirm accuracy of amount iii. review internal controls and processes	By 2020 year-end reporting	Underway	Underway

Follow through action plans

Action	Update	Timing	Dec 2020 Status	Feb 2021 Status
d Include in 2020 year-end reports	i. audited year-end financial statements (Audit Committee) ii. annual off-site levy report (SPC on Planning and Urban Development)	2021 Q2	Yet to commence	Underway
e Update Priorities and Finance Committee on progress of actions	Provide update on follow through actions	2020 / 2021	Underway	Underway

Recommendation

That the Priorities and Finance Committee:

1. Recommend that Council direct Administration to provide the final off-site levy investment income update to Council through the Priorities and Finance Committee no later than 2021 Q3.

