

**City Manager's Office Report to  
Combined Meeting of Council  
2021 March 1**

**ISC: UNRESTRICTED  
C2021-0193  
Page 1 of 2**

## **BiodiverCity Advisory Committee – Resignation and Appointment**

### **RECOMMENDATIONS:**

That Council:

1. Thank Mathew Swallow for his service on the BiodiverCity Advisory Committee;
2. Appoint a Public Member, representing the technical industry or research field, to the BiodiverCity Advisory Committee, for a 2-year term expiring at the 2022 Organizational Meeting of Council;
3. Direct that Attachments 2 and 3 remain confidential indefinitely pursuant to Sections 17 (personal information) and 19 (confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

### **HIGHLIGHTS**

- This report advises Council of a BCC member resignation, and presents the BiodiverCity Advisory Committee's short list of preferred candidates to fill the position, for Council's consideration.
- What does this mean to Calgarians? Public representation on Boards, Commissions and Committees (BCCs) brings specific skills and expertise that contribute to good governance, represent stakeholder groups, and provide a variety of perspectives, which reflect the diversity of the community resulting in better products and services.
- Why does it matter? By volunteering on a BCC of Council, Calgarians are actively engaged in the municipal decision-making process by providing guidance to City Council on important civic issues. They also play an integral role in bringing together citizens and The City to achieve the common goal of strengthening the community.
- On 2020 October 26, Council placed applicants on a Reserve List for the BiodiverCity Advisory Committee.
- Strategic Alignment to Council's Citizen Priorities: A well-run city
- Background and Previous Council Direction is included as Attachment 1.

### **DISCUSSION**

On 2021 January 18, Mathew Swallow, a public member who represents the technical industry or research field, informed the BiodiverCity Advisory Committee members of his resignation, effective immediately.

Two options were considered to fill this vacancy: leave the position vacant until the next Organizational meeting or fill the position with the applicants placed on a Reserve List by Council last October. The BiodiverCity Advisory Committee members chose the second option to ensure quorum was achieved and to align with the composition defined in the Terms of Reference.

The City Clerk's Office shared the applications of the citizens placed on the Reserve List by Council at the 2020 Organizational Meeting with the Chair of the BiodiverCity Advisory Committee. The BiodiverCity Advisory Committee then formed itself into a "subcommittee for nominations" to review the applications and short list 2 applicants to fill the vacancy.

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Page 2 of 2**

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**STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)**

- ☐ Public Engagement was undertaken
- ☒ Public Communication or Engagement was not required
- ☐ Public/Stakeholders were informed
- ☒ Stakeholder or customer dialogue/relations were undertaken

The BiodiverCity Advisory Committee has provided a short list including two recommended applicants for the position, for Council's consideration.

**IMPLICATIONS**

**Social**

Not Applicable.

**Environmental**

Not Applicable.

**Economic**

Not Applicable.

**Service and Financial Implications**

No anticipated financial impact

**RISK**

No risk identified.

**ATTACHMENTS**

1. Previous Council Direction, Background
2. Short List (CONFIDENTIAL)
3. Reserve List Applications (CONFIDENTIAL)

Department Circulation

General Manager	Department	Approve/Consult/Inform