

**AUDIT COMMITTEE 2020 WORK PLAN AT 2020 DECEMBER 31**

AGENDA DATE	REPORTS	ACCOUNTABILITY	NOTES AND REPORT NO.						
<b>JANUARY 24 FRIDAY</b>  <b>9:30 AM</b>	<p align="center"><b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b></p> <p>External Auditor 2018 Management Letter Update</p> <p>Annual Principal Corporate Risk Report with Strategic Risk portion in Closed Meeting if requested</p> <p>Integrated Risk Management Policy Review</p> <p>Control Environment Assessment Report Re-Design Update</p> <p><b>Audit Committee Strategic Working Group Update</b></p> <p>Audit Committee 2020 Work Plan</p> <p>City Auditor's Office 4<sup>th</sup> Quarter 2019 Report</p>	<p>External Auditor</p> <p>City Manager</p> <p>Chief Financial Officer</p> <p>Chief Financial Officer</p> <p><b>Audit Chair, Executive Assistant and Consultant</b></p> <p>Executive Assistant</p> <p>City Auditor</p>	<p>AC2020-0065</p> <p>AC2020-0011</p> <p>AC2020-0022</p> <p>AC2020-0023</p> <p><b>New – deferred to 2020 February</b></p> <p>AC2020-0079</p> <p>AC2020-0118</p>						
				<p align="center"><b><u>CLOSED MEETING ITEMS</u></b></p> <p>Audit Forum (Verbal)</p> <p>External Auditor (Verbal)</p> <p>City Auditor (Verbal)</p> <p><b>City Auditor 2019 Performance Review</b></p>	<p>Committee and CFO</p> <p>External Auditor</p> <p>City Auditor</p> <p><b>Chair, Audit Committee</b></p>	<p>AC2020-0024</p> <p>AC2020-0025</p> <p>AC2020-0026</p> <p><b>Unchanged – Deferred to February</b></p>			
							<p align="center"><b><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></b></p> <p>To be added when available</p>	<p>City Auditor</p>	<p>N/A</p>

<b>FEBRUARY 13 THURSDAY</b>  <b>9:30 AM</b>	<p align="center"><b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b></p>		
	<p>Audit Committee 2019 Year-End Annual Status Report</p> <p>City Auditor's Office 2019 Annual Report</p> <p><b>Strategic: Future of Finance and Risk, Stewardship and Future Plans Presentation</b></p> <p><b>Audit Committee Strategic Working Group Update</b></p>	<p>Executive Assistant to Audit</p> <p>City Auditor</p> <p><b>Chief Financial Officer</b></p> <p><b>Audit Chair, Executive Assistant and Consultant</b></p>	<p>AC202-0177</p> <p>AC2020-0223</p> <p><b>New – To be deferred to April</b></p> <p><b>AC2020-0082 - deferred from 2020 January</b></p>
	<p align="center"><b><u>CLOSED MEETING ITEMS</u></b></p>		
	<p>Audit Committee Self-Assessment 2018-2019 Update</p> <p>Audit Forum (Verbal)</p> <p>External Auditor (Verbal)</p> <p>City Auditor (Verbal)</p> <p><b>City Auditor 2019 Performance Review (Verbal)</b></p>	<p>Executive Assistant to Audit</p> <p>Committee and CFO</p> <p>External Auditor</p> <p>City Auditor</p> <p><b>Chair, Audit Committee</b></p>	<p>AC2020-0087</p> <p>AC2020-0179</p> <p>AC2020-0181</p> <p>AC2020-0182</p> <p><b>AC2020-0178 – deferred from 2020 January</b></p>
	<p align="center"><b><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></b></p>		
	<p><b>2017 Municipal Election Follow-up Audit</b></p>	<p>City Auditor</p>	<p><b>AC2020-0196</b></p>

<b>MARCH 12 THURSDAY</b>  <b>9:30 AM</b>	<b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b>		
	Code of Conduct Annual Report	Chief Financial Officer	AC2020-0250
	<b>Control Environment Assessment and Management Representations Update</b>	<b>Chief Financial Officer</b>	<b>No longer required</b>
	<b>Audit Committee Bylaw Review Working Group Update (Verbal)</b>	Executive Assistant to Audit	AC2020-0281
	<b>Solutions for Achieving Value and Excellence (SAVE) Program Q1 Update (Verbal)</b>	Chief Financial Officer	AC2020-0323
	<b><u>CLOSED MEETING ITEMS</u></b>		
	Progress Update on 2019 City of Calgary Annual Report (Verbal)	Chief Financial Officer	AC2020-0337
	Audit Forum (Verbal)	Committee and CFO	AC2020-0330
	External Auditor (Verbal)	External Auditor	AC2020-0331
	City Auditor (Verbal)	City Auditor	AC2020-0332
	<b><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></b>		
	<b>Corporate Issue Management Program Audit</b>	<b>City Auditor</b>	<b>AC2020-0297</b>
	<b>Operating Budget Management Audit</b>	<b>City Auditor</b>	<b>AC2020-0343</b>

<b>APRIL 20 MONDAY</b>  <b><u>8:30 AM</u></b>	<b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b>		
	2019 Annual Investment Report	Chief Financial Officer	AC2020-0442
	2019 City of Calgary Annual Report	Chief Financial Officer	AC2020-0432
	2019 External Auditor's Year-End Report	External Auditor	AC2020-0433
	<b>COVID-19 Financial Update (Verbal)</b>	<b>CFO and City Manager</b>	<b>AC2020-0444 Added</b>
	City Auditor's Office 1 <sup>st</sup> Quarter 2019 Status Report	City Auditor	AC2020-0438
	<b>Strategic: Future of Finance and Risk, Stewardship and Future Plans Presentation</b>	<b>Chief Financial Officer</b>	<b>Deferred from February Deferred to undetermined date</b>
	<b><u>CLOSED MEETING ITEMS</u></b>		
	External Auditor Annual Renewal (Verbal)	Chair of Audit	AC2020-0399
	<b>Civic Partner Audit Report</b>	<b>General Manager – Community Services</b>	<b>Deferred to undetermined Date</b>
Audit Forum (Verbal)	Audit Committee and CFO	AC2020-0395	
External Auditor (Verbal)	External Auditor	AC2020-0397	
City Auditor (Verbal)	City Auditor	AC2020-0398	
<b><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></b>			
To be added when available	City Auditor		

<b>MAY</b>	<b>NO SCHEDULED MEETING</b>
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<b>JUNE 11</b>  <b>9:30 AM</b>	<b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b>		
	ENMAX Audit and Finance Committee Annual Report	ENMAX Corporation	AC2020-0503
	<b>Attainable Homes Calgary Corporation</b>	<b>Attainable Homes Calgary Corporation</b>	<b>AC2020-0506 Deferred to July 23 Meeting</b>
	Opportunity Calgary Investment Fund	Opportunity Calgary Investment Fund	AC2020-0505
	External Auditor 2019 Management Letter	External Auditor	AC2020-0567
	<b>Strategic: Principal Corporate Risk Update</b>	<b>City Manager</b>	<b>Deferred to July 23 Meeting</b>
	<b>Data Analytics Desktop Review Program</b>	<b>City Auditor</b>	<b>Added AC2020-0622</b>
	<b><u>CLOSED MEETING ITEMS</u></b>		
	Audit Forum (Verbal)	Audit Committee and CFO	AC2020-0584
	External Auditor (Verbal)	External Auditor	AC2020-0585
City Auditor (Verbal)	City Auditor	AC2020-0588	
<b><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></b>			
<b>Roads Pothole Remediation Audit</b>	<b>City Auditor</b>	<b>AC2020-0408</b>	

<p><b>JULY 23 THURSDAY</b></p> <p><b><u>1:00 PM</u></b></p> <p><b>*Note later Start time</b></p>	<p align="center"><b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b></p> <p><b>Strategic: Principal Corporate Risk Update</b></p> <p>Integrated Risk Management Update (includes Information Technology)</p> <p>City Auditor's Office 2<sup>nd</sup> Quarter 2019 Status Report</p> <p><b>Attainable Homes Calgary Corporation</b></p> <p>External Auditor 2020 Service Plan and Fees</p> <p><b>Strategic: Topic to Be Determined</b></p> <p><b>Audit Committee Proposed New Bylaw</b></p> <p><b>City Auditor Bylaw Review</b></p>	<p><b>City Manager</b></p> <p>Chief Financial Officer</p> <p>City Auditor</p> <p><b>Attainable Homes</b></p> <p>External Auditor</p> <p><b>TBD</b></p> <p><b>Executive Assistant</b></p> <p><b>City Auditor</b></p>	<p><b>AC2020-0727 Deferred from June</b></p> <p>AC2020-0711</p> <p>AC2020-0824</p> <p><b>AC2020-0506 Deferred from June</b></p> <p>AC2020-0733</p> <p><b>Not required</b></p> <p><b>Added AC2020-0753</b></p> <p><b>Added AC2020-0825</b></p>
	<p align="center"><b><u>CLOSED MEETING ITEMS</u></b></p> <p>External Auditor 2019 / 2020 Performance Assessment</p> <p>Audit Forum (Verbal)</p> <p>External Auditor (Verbal)</p> <p>City Auditor (Verbal)</p>	<p>Chief Financial Officer and Executive Assistant to Audit</p> <p>Audit Committee and CFO</p> <p>External Auditor</p> <p>City Auditor</p>	<p>AC2020-0734</p> <p>AC2020-0729</p> <p>AC2020-0730</p> <p>AC2020-0731</p>
	<p align="center"><b><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></b></p> <p><b>Calgary Fire Inspections Audit</b></p> <p><b>Opportunity Calgary Investment Fund Administration Audit</b></p>	<p><b>City Auditor</b></p> <p><b>City Auditor</b></p>	<p><b>AC2020-0621</b></p> <p><b>AC2020-0764</b></p>
	<p align="center"><b>AUGUST</b></p> <p align="center"><b>NO SCHEDULED MEETING</b></p>		

<b>SEPTEMBER 17 THURSDAY  9:30 AM</b>	<p align="center"><b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b></p> <p><b>2020 Law Department Annual Report</b></p> <p><b>Strategic: Presentation from Chief Financial Officer on Budget Approach for 2021</b></p> <p><b>Strategic: Future of Finance and Risk, Stewardship and Future Plans Presentation</b></p> <p><b>Solutions for Achieving Value and Excellence (SAVE) Program Preliminary Results and Actions</b></p>	<p><b>City Solicitor – General Counsel</b></p> <p><b>Chief Financial Officer</b></p> <p><b>Chief Financial Officer</b></p> <p><b>Chief Financial Officer</b></p>	<p><b>Deferred to October meeting</b></p> <p><b>To Combine both Budget Approach and Future of Finance Presentations AC2020-1022</b></p> <p><b>New – Added AC2020-1048</b></p>
	<p align="center"><b><u>CLOSED MEETING ITEMS</u></b></p> <p>Audit Forum (Verbal)</p> <p>External Auditor (Verbal)</p> <p>City Auditor (Verbal)</p>	<p>Audit Committee and CFO</p> <p>External Auditor</p> <p>City Auditor</p>	<p>AC2020-0916</p> <p>AC2020-0917</p> <p>AC2020-0919</p>
	<p align="center"><b><u>CITY AUDITOR’S OFFICE AUDIT REPORTS</u></b></p> <p>To be added when available</p>	<p>City Auditor</p>	

<b>OCTOBER 22</b>  <b>9:30 AM</b>	<b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b>		
	City Auditor's Office 3 <sup>rd</sup> Quarter 2019 Status Report	City Auditor	AC2020-1171
	City Auditor's Office 2021 -2022 Audit Plan	City Auditor	AC2020-1172
	Strategic: Topic to be Determined	TBD	Not required
	<b>Strategic Discussion: Audit Committee 2021 Work Plan (not part of Agenda – scheduled for October 6)</b>	Executive Assistant to Audit	October 6 Meeting
	<b>2020 Law Department Annual Report</b>	<b>City Solicitor – General Counsel</b>	<b>AC2020-1121</b>
	<b>Civic Partner Audit Report</b>	<b>General Manager, Community Services</b>	<b>AC2020-1049X</b>
	<b><u>CLOSED MEETING ITEMS</u></b>		
	Audit Committee Annual Self-Assessment (2019-2020)	Executive Assistant to Audit	AC2020-1092
	City Auditor's Office Budget 2021 (Verbal)	City Auditor	AC2020-1187
	Audit Forum (Verbal)	Audit Committee and CFO	AC2020-1160
	External Auditor (Verbal)	External Auditor	AC2020-1161
	City Auditor (Verbal)	City Auditor	AC2020-1186
	<b><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></b>		
	<b>Assessment Complaints Audit</b>	City Auditor	<b>AC2020-1170</b>



<p><b>NOVEMBER 19</b></p> <p><b>9:30 AM</b></p>	<p align="center"><b><u>ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES</u></b></p> <p><b>Election of Chair and Vice-Chair</b></p> <p>Audit Committee Orientation (not part of Agenda)</p> <p>Audit Committee 2021 Work Plan</p> <p>Strategic: Topic to be Determined</p>	<p>City Clerks</p> <p>Executive Assistant to Audit</p> <p>Executive Assistant to Audit</p> <p>TBD</p>	<p><b>Not required</b></p> <p>To be determined</p> <p>AC2020-1306</p> <p><b>Not required</b></p>
	<p align="center"><b><u>CLOSED MEETING ITEMS</u></b></p> <p><b>Off-Site Levies Update (Verbal)</b></p> <p><b>Shareholder Alignment Review on Wholly-Owned Subsidiaries (Verbal)</b></p> <p><b>External Auditor Provision of Additional Services</b></p> <p>Audit Forum (Verbal)</p> <p>External Auditor (Verbal)</p> <p>City Auditor (Verbal)</p> <p align="center"><b><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></b></p> <p><b>Corporate Credit Card Continuous Auditing</b></p>	<p><b>Chief Financial Officer</b></p> <p><b>Audit Chair</b></p> <p><b>External Auditor</b></p> <p>Audit Committee and CFO</p> <p>External Auditor</p> <p>City Auditor</p> <p><b>City Auditor</b></p>	<p><b>AC2020-1328</b></p> <p><b>AC2020-1321</b></p> <p><b>AC2020-1324</b></p> <p>AC2020-1335</p> <p>AC2020-1336</p> <p>AC2020-1337</p> <p><b>AC2020-1283</b></p>
<p><b>DECEMBER</b></p>	<p align="center"><b>NO SCHEDULED MEETING</b></p>		