

# Applicant Submission



January 19, 2021

**Planning & Development  
City Hall  
Municipal Building, 800 Macleod Trail SE  
P.O. Box 2100, Station M,  
Calgary, AB T2P 2M5**

Dear Sir/Ma

**RE: APPLICANT'S SUBMISSION – LOC2020-0145**

The Mustard Seed is a safe and supportive place where individuals experiencing barriers associated with poverty and homelessness can have their physical needs met in the short term. In the long term, the process to heal and grow mentally, emotionally, and spiritually for a better life down the road can begin.

In the last year alone, we provided the following services:

- 501,000 meals per month.
- Found employment for 385 people.
- Provided 55,000 health and wellness services.
- Laundry Services
- Shower and washroom facilities.

The Mustard Seed at the Foothills Shelter provides individuals with emergency shelter, food, clothing, hot showers and hygiene supplies. Due to Covid-19, we had to reduce the shelter's capacity and we had to find a temporary location as per Alberta Health Service requirements to abide with the Covid-19 requirements and regulations.

First Alliance Church very kindly stepped forward and offered a part of their building to us so we continue to provide shelter, food and basic services to the homeless. This will be only a temporary shelter with no future plans for transitional housing or sobering facility.

Below is the detailed summary of the operation that will be carried out at the proposed temporary shelter:

- The proposed Direct Control district is intended for temporary short-term stay of one-year period. Further renewal will be submitted if needed.

p. 403.269.1319 f. 403.237.5296 e. info@theseed.ca 102 11 Ave SE Calgary AB T2G 0X5 www.theseed.ca

- First Alliance Church decanting site (3rd floor, South end, 12345 40th St SE) is/will be providing emergency overflow shelter space due to the pandemic. Services provided include basic sleeping accommodations, access to showers/hygiene/toilets, limited storage (lockers, plastic bins), and meal service in the FAC bistro on the 1st floor. There will be 10 fixed sinks, four urinals, four toilets, plus a female washroom that staff will be able to use (there will only be male guests present). There is ample parking in front of the building, although only a very small proportion of the clientele drive, most take a shuttle bus provided by the Mustard Seed. Programing is limited, although a Chaplain is on site most days during the week providing some options and entertainment. There is also a TV available with Netflix. There is an area for seating near the mats with physical distancing precautions and power available to charge devices, as well as free Wi-Fi. Security measures include appropriate First Aid/AED, plus generally speaking 3 staff on duty at any time, trained in working with the homeless population.
- Anticipate a maximum of 100 clients upstairs, with around 75-80 being the norm. 3 staff on duty most times around the clock. Total number of staff engaged at FAC about 20. There will be an office space. Emergency access can be made by elevator for EMS incidents for example. Otherwise, access will mostly be by stairs.
- The part of the building in question (3rd floor, South end, 12345 40th St SE) will be used as a Temporary Shelter. It will provide temporary sleeping accommodation for persons in need of short-term accommodation.
- 24/7 supervision will be provided by staff and services such as showers, washrooms and laundry facilities will be provided. In addition, meals will be provided on the main floor.

Kindly contact me if you have any questions regarding the above.

Your sincerely,



**DONALD JAMES LLOYD**

Director of Facilities

The Mustard Seed

Tel: (403) 767-2477

Cell: (403) 681-9218

Email: donaldlloyd@theseed.ca