NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor**(s)** to decide with whom to consult and what information to include.

Title of the Motion: **Updates to Snow and Ice Control (SNIC) Policy to Respond to Significant Winter Storm Events**

There are two classifications of a Notice of Motion (Check the one that applies):

☐ **Urgent (Include details in Urgency Rationale box below)**

☐ Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity
The implementation of this Notice of Motion come at no additional cost to the City of Calgary, and can be accommodated within existing staff resources, work plans and directives. City Administration was engaged in the development and drafting of this Notice of Motion and are acutely aware of the implications of its objectives.
Legal / Legislative
The Notice of Motion contemplates changes to the policy, TP004 Snow and Ice Control Policy.

Technical Content
City Administration was engaged in the drafting of this Notice of Motion. Furthermore, City Administration has the existing in-house skillsets to conduct the work directed by this Notice of Motion.
Procedural (Including reasons for confidentiality)
The objectives of this Notice of Motion do not conflict with other Council-directed work.
Other Considerations
Not applicable.
Urgency Rationale