

DEC 15 2020

ITEM: #13.4 C2020-1440

22612  
CITY CLERK'S DEPARTMENT

C2020-1440  
ATTACHMENT 1

## NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor of a Notice of Motion. The items listed below are important considerations when crafting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor to decide with whom to consult and what information to include.

Title of the Motion:

REQUESTING GOVERNMENT OF ALBERTA CONSIDER CAPPING DELIVERY FEES

Financial and Other Resource Capacity	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
No City budget or resources required.	
Legal / Legislative	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Law was consulted in the development of this Notice of Motion and advised that the City does not have the ability in enact such caps on delivery services; however, there appears to be examples from provinces such as Ontario enacting legislation.	

Technical Content	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<p>Calgary Community Standards was engaged and provided a four-page research document outlining key findings from other jurisdictions in Canada and the United States who have put delivery fee caps in place. CCS also researched what initiatives some delivery companies have taken to reduce their fees or work with businesses during the pandemic.</p>	
Procedural	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<p>There is no existing Council direction regarding capping delivery fees. Clerks has not been consulted as there are no major procedural requirements associated with this NOM.</p>	
Other Considerations	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<p>This work was initiated as a result of feedback recieved from the Business Support Task Force and the business community. The Mayor's Office has consulted and worked with the Business and Local Economy Lead in the development of this NOM.</p>	