



## MINUTES

### AUDIT SUB-COMMITTEE ON EXTERNAL AUDITOR SELECTION

HELD 2013 APRIL 11 AT 7:30 AM

IN THE GERALD J. MAIER COMMITTEE ROOM

**PRESENT:**

Alderman R. Pootmans, Chair  
Citizen Representative, Mr. B. Day, Vice-Chair  
Alderman B. Pincott  
Citizen Representative, Mr. R. Walters

**ALSO PRESENT:**

City Auditor, T. Horbasenko  
Deputy City Auditor, L. Ormsby  
Executive Assistant, P. Frank  
Legislative Assistant, C. Smillie

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Alderman Pincott, that the Agenda for the 2013 April 11 Regular Meeting of the Audit Sub-Committee on External Auditor Selection be confirmed.

CARRIED

## 2. CONFIRMATION OF MINUTES

### 2.1 MINUTES OF THE REGULAR MEETING OF THE AUDIT SUB-COMMITTEE ON EXTERNAL AUDITOR SELECTION

CONFIRM MINUTES, Moved by Mr. Day, that the Minutes of the 2013 February 14 Regular Meeting of the Audit Sub-Committee on External Auditor Selection be confirmed.

CARRIED

## 3. IN CAMERA ITEMS

IN CAMERA, Moved by Alderman Pincott, that, in accordance with Section 197 of the Municipal Government Act, and Sections 16(1) and 24(1)(a), (c) and (d) of the *Freedom of Information and Protection of Privacy Act*, Committee now move In Camera at 9:32 a.m., in order to consider confidential Verbal Report EAS2013-0384.

CARRIED

The Audit Sub-Committee on External Auditor Selection move into public session at 8:31 a.m. with Alderman Pootmans in the Chair.

RISE AND REPORT, Moved by Alderman Pincott, that the Audit Sub-Committee on External Auditor Selection rise and report.

CARRIED

### 3.1 EXTERNAL AUDITOR SELECTION RFP REVIEW, EAS2013-0384

DISTRIBUTION

At the request of Administration, and with the concurrence of the Chair, the Legislative Assistant distributed copies of a document entitled "Evaluation Sheets, Request for Proposal ("RFP")", with respect to Report EAS2013-0384, which is to remain confidential under Sections 16(1) and 24(1)(a), (c) and (d) of the *Freedom of Information and Protection of Privacy Act*.

APPROVE, Moved by Mr. Day, that with respect to the Verbal Report, External Auditor Selection RFP Review, EAS2013-0384, the following be approved:

1. That the Chair of the Audit Sub-committee on External Auditor Selection provide an Urgent Business, In Camera report to the 2013 April 18 Regular Meeting of the Audit Committee with the recommendation of the Audit Sub-committee concerning the successful proponent;
2. That the Audit Sub-Committee on External Auditor Selection be disbanded upon approval of the successful proponent by Council; and
3. That the Verbal Report, in camera discussions and the distributed document, remain confidential under Sections 16(1) and 24(1)(a), (c) and (d) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

4. ADJOURNMENT

ADJOURN, Moved by Alderman Pincott, that this meeting adjourn at 8:33 a.m.

CARRIED

CONFIRMED BY COMMITTEE ON

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CHAIR

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LEGISLATIVE ASSISTANT