

### NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: **Royal Canadian Legion Branch No. 264**

There are two classifications of a Notice of Motion (Check the one that applies):

- Regular
- Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity
As with all property tax cancellations, cancellation here will disperse Legion 264's tax responsibility across other properties. This will have no noticeable effect on the property taxes for other properties given the relatively small dollar value in question.
Legal / Legislative
Cancelling Legion 264's property taxes is within Council's authority under the Municipal Government Act. The policy advocacy resolutions would require further discussion with the Government of Alberta.

Technical Content
Not applicable.
Procedural (Including reasons for confidentiality)
Not applicable.
Other Considerations
Assessment was consulted on the drafting of this motion. Assessment has reservations about providing tax cancellation for the fourth floor space as it competes with other commercial leasable space. It is for Council to debate the merits of full building tax cancellation, only Legion controlled space tax cancellation, or no tax cancellation. Assessment also has reservations about the policy advocacy resolutions. Assessment will be in attendance at Council to speak to these concerns. It is ultimately Council's prerogative to debate and set policy.
Urgency Rationale
Not applicable.