

## COUNCIL POLICY

---

**Policy Title:** Visitor Parking Permit Policy  
**Policy Number:** LUP005  
**Report Number:** OD90-90, OD87-64  
**Approved by:** City Council  
**Effective Date:** 1986 and amended 1987  
**Business Unit:** Land Use Planning & Policy

---

### **BACKGROUND**

The Visitor Parking Permit Policy was first approved by City Council on 1986 June 1. The policy provided for provisions for issuing one visitor parking permit to all single detached dwellings and semi-detached duplex dwellings within the Residential Parking Zone System. At the 1986 April 12 Council meeting, traffic Bylaw 40M80 was amended to facilitate the issuance of visitor parking permits to residents of residential parking zones. At that time, Council also required “that the Transportation Department present an evaluation of the visitor permit system to council, one year after it is in effect.”, under Recommendation 3 of Clause OD86-34.

Since the inception of the Visitor Parking Permit Policy in 1986, complaints were received by the Transportation Department and several Aldermen from tenants and owners of multi-unit developments stating that the system is unfair. The reason cited is the policy discriminates against multi-family complexes (i.e. townhouses, apartments).

Due to the complaints received from tenants and owners in the residential parking district; it was recognized that there was a need for the Transportation Department to re-evaluate the current Visitor Parking Permit System. Based upon the Transportation Department’s analysis, it was recommended that the Visitor Parking Permit Policy be revised to accommodate residents of triplexes, fourplexes and low density condominiums and townhouses. The revised policy would not compromise on-street curb parking and will minimize the concerns with the existing policy. It was further recommended that two visitor parking permits be issued to each single family residence or duplex dwelling.

On 1987 June 22 Council approved the recommendations and amendment to the existing policy was made increasing the number of parking permits from one to two for each single family and duplex dwelling unit.



THE CITY OF  
**CALGARY**  
*Proudly serving a great city*

## COUNCIL POLICY

---

### **PURPOSE**

The development of a policy for issuing visitor parking in restricted residential parking zones was necessary to manage on street on-street curb parking as well as provide for additional parking space for owners and tenants in residential areas. Additionally, the amended Visitor Parking Permit Policy provides for the possibility of visitor parking by way of residential choice for a portion of the area under restriction to be unrestricted, with the system administered at the local level.

### **SCOPE**

A detailed review of the condo and townhouse addresses by the Transportation Department in 1986 revealed a large number of relatively low density semi-detached row housing developments. Based on this information and in keeping with the original directive to minimize on-street parking usage by larger developments the following residences qualified for visitor parking permits per unit:

- Triplex and fourplex dwelling units
- Condominium or townhouse developments that are low density in nature (excluding stacked or apartments style dwelling units).

### **POLICY**

See attached [Policy](#) document.

### **PROCEDURE**

See attached [Policy](#) document.



THE CITY OF  
**CALGARY**  
*Proudly serving a great city*

## COUNCIL POLICY

---

### **AMENDMENTS**

At the 1986 April 21 Council meeting, the recommendations outlined in Clause 0D87-64 were approved and Traffic By-Law 8M89 section 28(1) was amended to include residents of triplexes, forurplexes and condominiums and townhouses which are not stacked or apartment style.

Traffic By-law 40M80 was amended to facilitate the issuance of visitor parking permits to residents of residential parking zones.

Traffic By-Law 29M87 was amended to allow the issuance of two visitor parking permits to each single family residence and duplex dwelling.

TO Rescind

NOMINATING, AGENDA AND PERSONNEL COMMITTEE REPORT - 1985 OCTOBER 16

36-85-24  
NM85-45  
Sewage Charges

MOVED BY ALDERMAN SCOTT, SECONDED BY ALDERMAN BARDSLEY, that the Recommendation contained in Clause NM85-45 of the Report of the Nominating, Agenda and Personnel Committee, dated 1985 October 16, Re: Sewage Charges, be confirmed.

MOTION CARRIED

36-85-25  
NM85-47  
Parking Zones -  
Comm. Associations

MOVED BY ALDERMAN BARDSLEY, SECONDED BY ALDERMAN BAXTER, that the Recommendation contained in Clause NM85-47 of the Report of the Nominating, Agenda and Personnel Committee, dated 1985 October 16, Re: Restricted Residential Parking Zones - Community Associations, be confirmed.

(ALDERMAN HODGES OPPOSED)

MOTION CARRIED

36-85-26  
NM85-48  
Parking Zones -  
Visitor Parking

MOVED BY ALDERMAN BARDSLEY, SECONDED BY ALDERMAN BAXTER, that the Recommendation contained in Clause NM85-48 of the Report of the Nominating, Agenda and Personnel Committee, dated 1985 October 16, Re: Restricted Residential Parking Zones - Visitor Parking, be confirmed.

MOTION CARRIED

REPORT OF THE COMMISSIONERS - 1985 OCTOBER 16

36-85-27  
A85-06  
Backhoe Machines

MOVED BY ALDERMAN BARDSLEY, SECONDED BY ALDERMAN SCOTT, that the Recommendations contained in Clause A85-06 of the Report of the Commissioners, dated 1985 October 16, Re: Tender No. 5-5264 - Supply of Nine Only Front End Loader Backhoe Machines, 100 - 110 Horse Power Class; Tender No. 5-5285 - Supply of Five Only Front End Loader Backhoe Machines - 60 Horse Power Class, be adopted.

MOTION CARRIED

36-85-28  
44M85  
1st Reading

MOVED BY ALDERMAN BARDSLEY, SECONDED BY ALDERMAN SCOTT, that By-law No. 44M85, Being a By-law of The City of Calgary to Authorize the Leasing of Certain Equipment, be introduced and read a first time.

MOTION CARRIED

36-85-29  
44M85  
2nd Reading

MOVED BY ALDERMAN BARDSLEY, SECONDED BY ALDERMAN SCOTT, that By-law No. 44M85 be read a second time.

MOTION CARRIED

36-85-30  
44M85  
Authorize 3rd

MOVED BY ALDERMAN BARDSLEY, SECONDED BY ALDERMAN SCOTT, that authorization now be given to read By-law No. 44M85 a third time.

MOTION CARRIED UNANIMOUSLY

36-85-31  
44M85  
3rd Reading

MOVED BY ALDERMAN BARDSLEY, SECONDED BY ALDERMAN SCOTT, that By-law No. 44M85, Being a By-law of The City of Calgary to Authorize the Leasing of Certain Equipment, be read a third time and passed.

MOTION CARRIED

NM85-48 RESTRICTED RESIDENTIAL PARKING ZONES - VISITOR PARKING

6739 Alderman Bardsley

WHEREAS it is desirable to permit for the provision of visitor parking in restricted residential zones;

AND WHEREAS there appears to be at present only one zone where same is provided;

NOW THEREFORE BE IT RESOLVED that Council amend the legislation to provide for the possibility of visitor parking by way of residential choice for a portion of the area under restriction to be unrestricted, or in the alternative to provide a sticker system for visitors similar to that used in the National Parks, such system to be administered at the local level.

RECOMMENDATION OF THE NOMINATING, AGENDA AND PERSONNEL COMMITTEE, 1985 OCTOBER 16:

Refer to the Administration for a report to Council through the Standing Policy Committee on Operations and Development.

20-87-55  
31M87  
1st Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that By-law No. 31M87, Being a By-Law of The City of Calgary to Amend By-Law Number 40M80, The Traffic By-Law, be introduced and read a first time.

MOTION CARRIED

20-87-56  
31M87  
2nd Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that By-law No. 31M87 be read a second time.

MOTION CARRIED

20-87-57  
31M87  
Authorize 3rd

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that authorization now be given to read By-law No. 31M87 a third time.

MOTION CARRIED UNANIMOUSLY

20-87-58  
31M87  
3rd Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that By-law No. 31M87, Being a By-Law of The City of Calgary to Amend By-Law Number 40M80, The Traffic By-Law, be read a third time and passed.

MOTION CARRIED

20-87-59 4601  
OD87-64  
Evaluation of  
Visitor Parking  
Permit System

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that the Recommendation contained in Clause OD87-64 of the Report of the Standing Policy Committee on Operations and Development, dated 1987 June 8 and 10, Re: Evaluation of Visitor Parking Permit System, be adopted.

MOTION CARRIED

20-87-60  
29M87  
1st Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDRFRMAN HAVELOCK, that By-law No. 29M87, Being a By-law of The City of Calgary to Amend By-Law Number 40M80, The Traffic By-Law, be introduced and read a first time.

MOTION CARRIED

20-87-61  
29M87  
2nd Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that By-law No. 29M87 be read a second time.

MOTION CARRIED

20-87-62  
29M87  
Authorize 3rd

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that authorization now be given to read By-law No. 29M87 a third time.

MOTION CARRIED UNANIMOUSLY

20-87-63  
29M87  
3rd Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that By-law No. 29M87, Being a By-law of The City of Calgary to Amend By-Law Number 40M80, The Traffic By-Law, be read a third time and passed.

MOTION CARRIED

20-87-64 <sup>4601</sup>  
Motion Arising  
OD87-64  
Visitor  
Parking Permits

MOVED BY ALDERMAN BARDSLEY, SECONDED BY ALDERMAN BLOUGH, that the Administration review the Traffic By-law to determine a provision to allow the Director of Transportation or his designate to issue visitor parking permits for up to a six month period, when in his sole opinion such circumstances not normally covered in the By-law may warrant, and report back to Council through the Standing Policy Committee on Legislation.

MOTION CARRIED

20-87-65 <sup>4607</sup>  
OD87-65  
Parking  
Zone 'F'  
Pleasant Heights

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that the Recommendation contained in Clause OD87-65 of the Report of the Standing Policy Committee on Operations and Development, dated 1987 June 8 and 10, Re: Extension of Residential Parking Zone 'F' into the Pleasant Heights Community, be adopted.

MOTION CARRIED

20-87-66  
30M87  
1st Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that By-law No. 30M87, Being a By-law of The City of Calgary to Amend By-Law 40M80, the Traffic By-Law, be introduced and read a first time.

MOTION CARRIED

20-87-67  
30M87  
2nd Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that By-law No. 30M87 be read a second time.

MOTION CARRIED

20-87-68  
30M87  
Authorize 3rd

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that authorization now be given to read By-law No. 30M87 a third time.

MOTION CARRIED UNANIMOUSLY

20-87-69  
30M87  
3rd Reading

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that By-law No. 30M87, Being a By-law of The City of Calgary to Amend By-Law 40M80, the Traffic By-Law, be read a third time and passed.

MOTION CARRIED

20-87-70 <sup>4610</sup>  
OD87-68  
Downtown Policy  
Team (NM87-06)

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that the Recommendation contained in Clause OD87-68 of the Report of the Standing Policy Committee on Operations and Development, dated 1987 June 8 and 10, Re: Downtown Policy Team (NM87-06), be adopted.

MOTION CARRIED

20-87-71 <sup>4614</sup>  
OD87-69  
Maintenance of  
Barclay Mall

MOVED BY ALDERMAN DUERR, SECONDED BY ALDERMAN HAVELOCK, that the Recommendation contained in Clause OD87-69 of the Report of the Standing Policy Committee on Operations and Development, dated 1987 June 8 and 10, Re: Maintenance of Barclay Mall, be adopted.

MOTION CARRIED

COMMISSIONERS' REPORT TO OPERATIONS AND DEVELOPMENT COMMITTEE

4497  
4498

1987 JUNE 8

OD 87-64 RE: EVALUATION OF VISITOR PARKING PERMIT SYSTEM

ISSUE:

The continuance of visitor parking permits for residents of residential parking zones.

BACKGROUND:

At the April 21, 1986 Council meeting, Traffic By-Law 40M80 was amended to facilitate the issuance of visitor parking permits to residents of residential parking zones. Recommendation 3 of Clause OD86-34 (Attachment A) required "that the Transportation Department present an evaluation of the visitor permit system to Council, one year after it is in effect".

INVESTIGATION:

Since the June 1, 1986 inception of issuing visitor parking permits, the Transportation Department issued 553, 1986 permits. 1702, 1987 visitor parking permits had been issued as of April 31, 1987.

During the past year, the Transportation Department documented the problems and questions concerning the visitor permit system. The following summarizes the problems and recommends the appropriate action.

1. Prior to the system being implemented, the Transportation Department felt that there could be abuse of the permits. It was anticipated that some local residents might give or sell their visitor permit to a non-resident who needed a parking space. During the past year, there were 12 reported instances of this type of abuse. The Transportation Department does not consider this to be a major problem and plans no action to rectify this situation.
2. Residents, when applying for their residential parking sticker and visitor permit, questioned Transportation Department staff about the reasoning for issuing only one visitor permit. When the system was being developed, it was decided that more than one permit would lead to proliferation and abuse. The Transportation Department, upon reconsidering this issue, believes that two permits would not cause either a traffic or parking problem. As a result, the Department is recommending revising the by-law accordingly.

.../2



COMMISSIONERS' REPORT TO OPERATIONS AND DEVELOPMENT COMMITTEE .../2

RE: EVALUATION OF VISITOR PARKING PERMIT SYSTEM

3. The Transportation Department continually receives requests from non-residents, for either a residential parking sticker or a visitor parking permit. The requests are from absentee landlords, maintenance people, real estate agents, and institutional employees (Womens Shelters, Red Cross, etc.). These requests are denied for several reasons. The residential parking zone system was established to provide protection for local residents from non-resident parkers. The Department has no means of determining how to issue permits to non-residents. For example, Alberta Vehicle Registration provides the necessary documentation for the local residents. By issuing 2 visitor parking permits, there should be some relief provided for people doing business in residential parking zones. The Transportation Department believes that the affected individuals should make their own off-street parking arrangements and that the existing policy be retained.

The Calgary Police Service has monitored the visitor parking permit system for the past year and indicate they have had no difficulties.

CONCLUSION:

Since the visitor parking permit system appears to be working reasonably well and there is no blatant abuse of the permits, the Transportation Department recommends retaining visitor parking permits for residents of residential parking zones. It is further recommended that two permits be issued to each single family residence or duplex dwelling.

RECOMMENDATIONS:

That the Operations and Development Committee recommend to Council:

1. That the Transportation Department continue to issue visitor parking permits per the guidelines outlined in Clause OD86-34.
2. That Council give the necessary three readings of Amending By-Law 29M87 (Attachment B) allowing the issuance of two visitor parking permits to each single family residence and duplex dwelling.

RECOMMENDATION OF THE STANDING POLICY COMMITTEE  
ON OPERATIONS AND DEVELOPMENT, 1987 JUNE 8 & 10

That the Recommendations contained in Clause OD87-64 be approved.

ACTION RECOMMENDED

Approval and Three Readings given to By-Law 29M87.

ATTACHMENTS

- A. Commissioners' Report OD87-34
- B. Amending By-Law 29M87

COMMISSIONERS' REPORT TO THE OPERATIONS AND DEVELOPMENT COMMITTEE

1986 APRIL 7

2724

OD86-34 RE: VISITOR PARKING PERMITS FOR RESIDENTIAL PARKING ZONES

ISSUE

For the convenience of visitors, should visitor parking permits be issued to residents who live in a residential parking zone on a street that has a signed, time-limited parking restriction.

BACKGROUND

At the 1985 October 21 meeting of City Council, the following motion by Alderman Bardsley was referred to the Administration for a report to the Operations and Development Committee.

*WHEREAS it is desirous to permit for the provision of visitor parking in restricted residential zones;*

*AND WHEREAS there appears to be at present only one zone where same is provided;*

*NOW THEREFORE BE IT RESOLVED that Council amend the legislation to provide for the possibility of visitor parking by way of residential choice for a portion of the area under restriction to be unrestricted, or in the alternative to provide a sticker system for visitors similar to that used in the National Parks, such system to be administered at the local level.*

The Transportation Department has reviewed the visitor parking problem on several occasions during the past three years. On each occasion, the concept of visitor parking stickers was not recommended for two reasons. First, there is a high potential for abuse through rental or sale of the permit to non-residents. Secondly, the existing permit system allows for the legitimate cancellation of tickets which are issued inadvertently. This is because the Transportation Department registers the vehicle license plate number, address and vehicle make, which serves as verification of permit ownership. The proposed visitor permit system would not involve any means of registry. As such, there will be no means of verifying that anyone ticketed for violating the parking restriction did, in fact, display a visitor permit.

INVESTIGATION

There are fifteen (15) residential parking zones in the City adjacent to major traffic generators, and three (3), two hour parking zones in the core. These zone boundaries are indicated on the attached plan. The intent of the zone system is to discourage on-street parking of vehicles attracted by major generators and leave the street space available for residents.

In the core zones, parking on every road is limited to two hours unless more restrictive regulations are posted. In the other zones, parking restrictions are installed on a block by block basis, through petition from the block residents. Residents are exempted from these parking restrictions provided they obtain a residential parking permit. These permits are issued annually by the Traffic Operations Division, and must be picked up in person. The permits are valid throughout the zone in which the vehicle owner resides. Approximately 6,000 permits are issued annually.

Citizen complaints regarding the lack of visitor parking provisions in restricted parking zones are most frequently submitted by casual visitors, out of town visitors, and visitors to the sick, elderly and handicapped. In all of these cases, these visitors are subject to the time-limited parking restrictions and, if parked on the street, they must move their cars every

COMMISSIONERS' REPORT TO THE OPERATIONS AND DEVELOPMENT COMMITTEE

RE: VISITOR PARKING PERMITS FOR RESIDENTIAL PARKING ZONES

one or two hours. It is often claimed that there is no space available for visitor parking.

The Transportation Department has most recently discussed this issue with Alderman Bardsley, the St. Andrews Heights Community Association and the Hillhurst-Sunnyside Community Association. As a result of these discussions, it was agreed that a visitor parking permit system could work if the following permit guidelines were adopted.

1. One visitor permit only issued to each residence.
2. The visitor permit to be issued only to homes or duplexes within R1, R2, and RM-2 land use designations.
3. The visitor permit is to be issued on an annual basis; the same as the residential permit.
4. The address of the residence to which the visitor permit is issued will be displayed on the permit.
5. The visitor permit will not be replaced if lost or stolen during the calendar year issued.
6. The visitor permit will only exempt a vehicle within one standard (150m) city block from the address displayed on the permit.
7. The Calgary Police Service reserves the right to cancel a residence's visitor parking permit if continual abuse is cited.

The Transportation Department maintains serious concerns that a visitor permit system may be open to abuse despite these conditions. It is conceded, however, that the only way to determine the viability of the concept is through implementation. It must be stressed that, while the Police Service and the Transportation Department are willing to implement the visitor permit system, its success will ultimately depend on the ability of the residents to use the system responsibly.

The Law Department has been requested to prepare the necessary amendments to Traffic By-Law 40M80.

CONCLUSION

The Transportation Department recommends that a visitor parking permit program be initiated subject to the guidelines as outlined. It will only be through implementation that the viability of a visitor permit system can be evaluated.

FINANCIAL IMPACT

At this time, several forms of the actual visitor stickers are being reviewed and final costs for production are not yet available. It is estimated that this cost would be in the range of \$3,000 to \$6,000. Although funds are not presently dedicated for this purpose, this cost will be covered in Traffic Operations Budget, Program 102.

RECOMMENDATION

That the Operations and Development Committee recommend to Council:

- 1) That the Transportation Department issue one visitor parking permit, when requested, to each residence in a restricted parking zone where the street is signed accordingly, and

OD86-34

COMMISSIONERS' REPORT TO THE OPERATIONS AND DEVELOPMENT COMMITTEE .../3

RE: VISITOR PARKING PERMITS FOR RESIDENTIAL PARKING ZONES

- 2) that the Transportation Department issue each visitor parking permit in accordance with the guidelines stated in this report, and
- 3) that the Transportation Department present an evaluation of the visitor permit system to Council, one year after it is in effect.
- 4) give three readings of the amending by-law allowing the issuance of visitor parking permits.

RECOMMENDATIONS OF THE STANDING POLICY COMMITTEE  
ON OPERATIONS AND DEVELOPMENT, 1986 APRIL 7 & 9

1. That the Recommendations contained in Clause OD86-34 be approved.
2. That at the time a resident requests an annual parking permit, that the resident be advised, by the Transportation Department, of the change in policy with regards to the issuance of one visitor parking permit.
3. That the Police Commission be requested to consider an appeal procedure, in the event the Calgary Police Service cancels a permit, during the one-year evaluation period.
4. That By-Law No. 24M86 be attached to Clause OD86-34 when forwarded to Council.

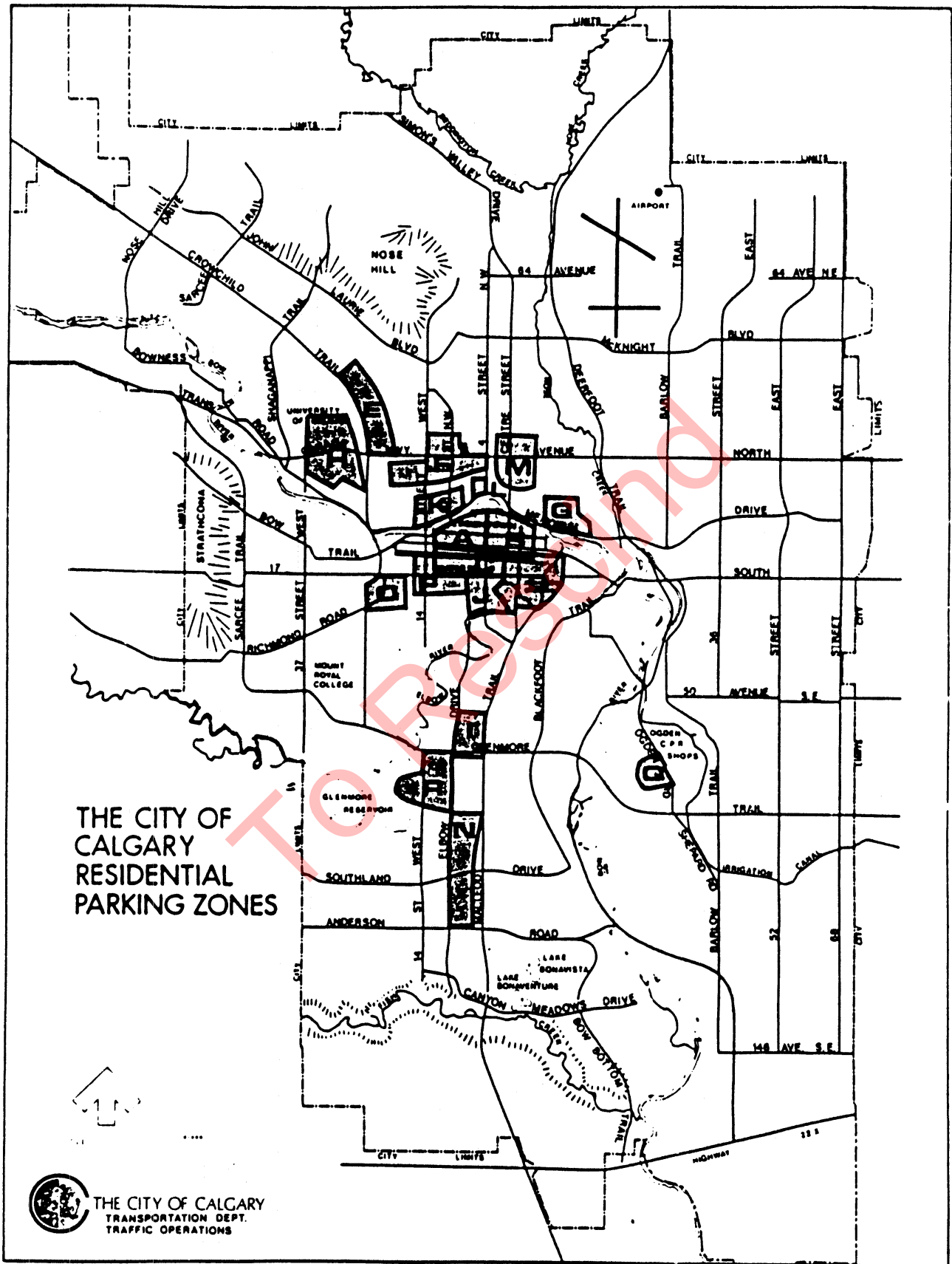
ACTION RECOMMENDED

Approval, and three readings given to By-Law No. 24M86.

ATTACHMENTS

Map of Residential Parking Zones  
By-Law No. 24M86

ATTACHMENT: 0D87-64  
ATTACHMENT 1:0D86-34



23-90-130 <sup>9093</sup>  
OD90-90  
Visitor Parking  
Permit Policy

MOVED BY ALDERMAN LEIGH, SECONDED BY ALDERMAN SMITH, that the Recommendation contained in Clause OD90-90 of the Report of the Standing Policy Committee on Operations and Development, dated 1990 July 3, 4 and 16, Re: Review of the Visitor Parking Permit Policy, be adopted.

MOTION CARRIED

23-90-131  
Motion Arising  
Temporary Visitor  
Parking Permits

MOVED BY ALDERMAN SCOTT, SECONDED BY ALDERMAN LONGSTAFF, that the Administration be requested to review the circumstances raised by Alderman Scott at the 1990 July 24 Regular Meeting of Council, and to establish for Council review, through the 1990 October 1 meeting of the Standing Policy Committee on Operations & Development, proposed criteria whereby on the basis of individual merit and special unique circumstances, a visitor parking permit may be issued for a temporary period.

MOTION CARRIED

23-90-132  
38M90  
1st Reading

MOVED BY ALDERMAN LEIGH, SECONDED BY ALDERMAN SMITH, that By-law No. 38M90, Being a By-law of The City of Calgary to Amend By-law 8M89, the Calgary Traffic By-law, be introduced and read a first time.

MOTION CARRIED

23-90-133  
38M90  
2nd Reading

MOVED BY ALDERMAN LEIGH, SECONDED BY ALDERMAN SMITH, that By-law No. 38M90 be read a second time.

MOTION CARRIED

23-90-134  
38M90  
Authorize 3rd

MOVED BY ALDERMAN LEIGH, SECONDED BY ALDERMAN SMITH, that authorization now be given to read By-law No. 38M90 a third time.

MOTION CARRIED UNANIMOUSLY

23-90-135  
38M90  
3rd Reading

MOVED BY ALDERMAN LEIGH, SECONDED BY ALDERMAN SMITH, that By-law No. 38M90, Being a By-law of The City of Calgary to Amend By-law 8M89, the Calgary Traffic By-law, be read a third time and passed.

MOTION CARRIED

R E V I S E D

**COMMISSIONERS' REPORT TO OPERATIONS AND DEVELOPMENT COMMITTEE**

1990 July 03

8814

OD90-90 RE: REVIEW OF THE VISITOR PARKING PERMIT POLICY

---

**ISSUE:**

Should the Visitor Parking Permit Policy for the Residential Parking Zone System be revised to include higher density residential developments.

**BACKGROUND:**

The Visitor Parking Permit Policy was approved by City Council on 1986 June 1. The policy provided provisions for issuing one visitor parking permit to all single detached dwellings and semi-detached duplex dwellings within the Residential Parking Zone System. On 1987 June 22 Council approved an amendment to this policy increasing the number of permits from one to two for each single family and duplex dwelling unit.

**INVESTIGATION:**

Since the inception of the Visitor Parking Permit Policy in 1986, the Transportation Department and several Alderman have received complaints from tenants and owners of multi-unit developments stating that the system is unfair. The reason cited is the policy discriminates against multi-family complexes (i.e. townhouses, apartments). As a result of these complaints, the Transportation Department reviewed the provisions of the policy.

As of 1990 January 1, there were 6,070 addresses located within the 25 Residential Parking Zones (see Attachment 1). 5,130 of these addresses represent 5,760 single family and duplex dwelling units that are eligible for visitor parking permits.

Attachment 2 (Table 1) indicates a breakdown of the addresses by type of dwelling unit. Of the 940 addresses which are not eligible for visitor parking permits, 156 are either triplexes, fourplexes, condominiums, or townhouses. The remaining 784 are high density apartments including developments such as Place Concorde with 600 suites and Hull Estates with 297 units. A detailed review of the condo and townhouse addresses revealed a large number of relatively low density semi-detached row housing developments. Based on this information and in keeping with the original directive to minimize on-street parking usage by larger developments the following could qualify for two visitor parking permits per unit:

- triplex and fourplex dwelling units.
- condominium or townhouse development that are low density in nature (excluding stacked or apartment-style dwelling units).

Attachment 2 (Table 2) indicates the number of additional dwelling units that would meet this criteria. Only the higher density and stacked developments, such as apartments where street frontage is at a minimum would not be eligible for visitor parking permits.

.... /2

COMMISSIONERS' REPORT TO OPERATIONS AND DEVELOPMENT COMMITTEE      OD90-90  
...../2

RE:    REVIEW OF THE VISITOR PARKING PERMIT POLICY

---

**FINANCIAL IMPACT:**

The estimated cost for issuing the additional visitor parking permits would be \$ 1,000.00 per year. There are sufficient funds in Traffic Operations Division Budget Program 102.

**CONCLUSION:**

Based upon the Transportation Department's analysis, the current Visitor Parking Permit Policy could be revised to accommodate residents of triplexes, fourplexes and low density condominiums/townhouses. This would not compromise on-street curb parking and will minimize the concerns with the existing policy.

**RECOMMENDATION:**

That the Operations and Development Committee recommend that Council approve the following:

1. That the Law Department be instructed to bring forward an amendment to Traffic By-law 8M89 Section 28(1) to include residents of triplexes, fourplexes and condominiums or townhouses which are not stacked or apartment style and,
2. That this by-law come into effect on 1990 November 1 to coincide with the yearly renewal process.

STANDING POLICY COMMITTEE ON OPERATIONS & DEVELOPMENT,  
1990 JULY 3, 4 & 16

---

**DECISION AND INSTRUCTION:**

That the Administration be requested to provide a corrected Page No. 1 of Clause OD90-90 as discussed, prior to submission to Council and By-law No. 38M90, to the City Clerk's Department to be included as an attachment to Clause OD90-90.

**RECOMMENDATION OF THE STANDING POLICY COMMITTEE**  
**ON OPERATIONS AND DEVELOPMENT, 1990 JULY 3, 4 & 16**

Approval of the Recommendations contained in Clause OD90-90 Re: Review of the Visitor Parking Permit Policy.

**Action Recommended**

Approval and Three Readings given to By-law No. 38M90.  
(Majority Vote Required)

**ATTACHMENTS:**

1. Residential Parking Zone Map
2. Table 1 - Residential Dwelling Units in Residential Parking Zone System  
Table 2 - Dwelling Units Meeting New Criteria for Visitor Parking Permits.
3. By-law No. 38M90



Attachment #

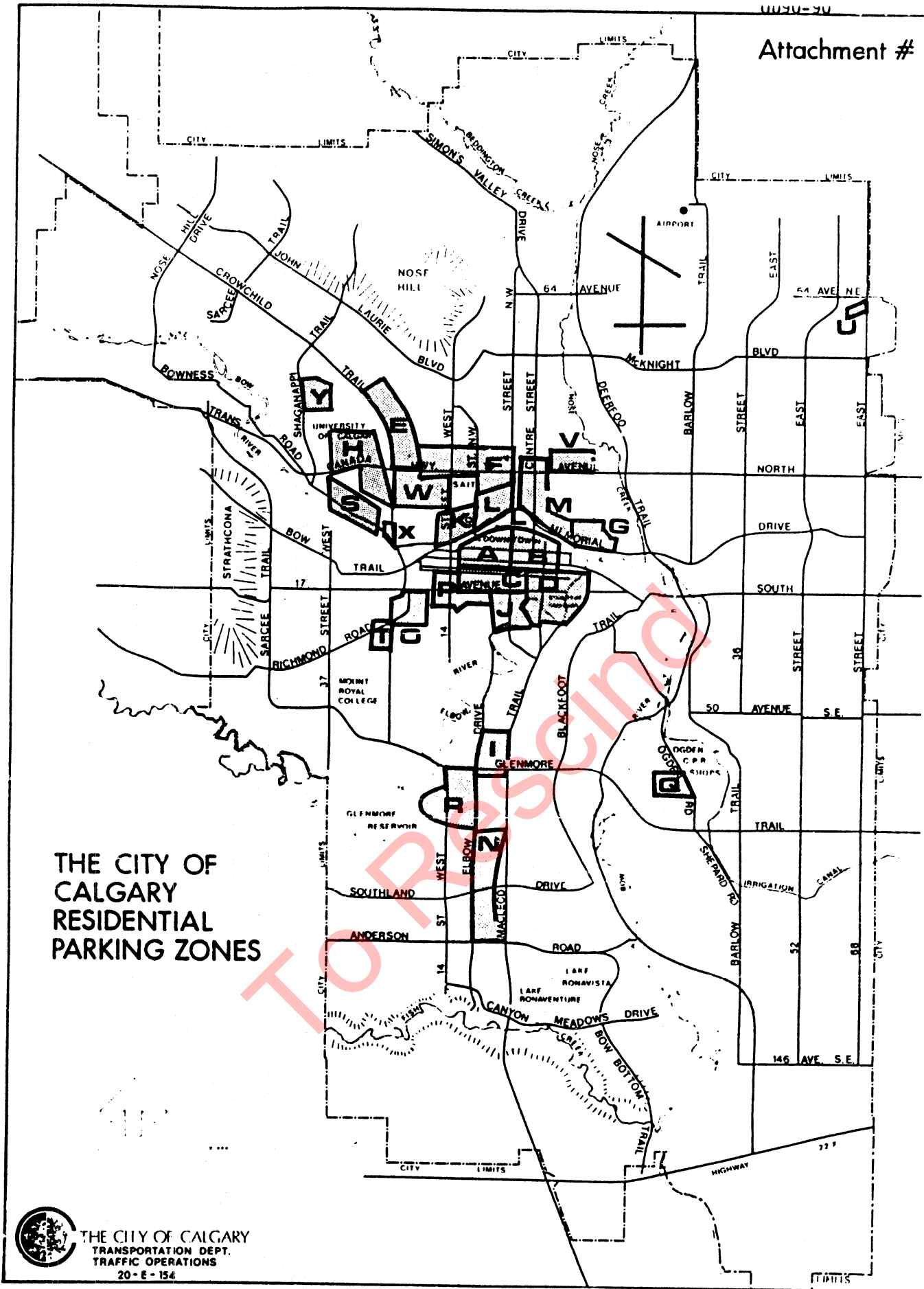


TABLE 1

Residential Dwelling Units Presently in the Residential Parking Zone System

TYPE OF DWELLING	NO. OF ADDRESSES	TOTAL DWELLING UNITS	TOTAL QUALIFIED FOR VISITOR PERMITS
Single family	4,500	4,500	4,500
Duplex	630	1,260	1,260
Triplex	91	273	0
Fourplex	12	48	0
Condominium	38	358	0
Townhouse	15	69	0
Apartment	<u>784</u>	Not Available	<u>0</u>
TOTAL	6,070		5,760

TABLE 2

Number of Dwelling Units Meeting New Criteria For Visitor Parking Permits

TYPE OF DWELLING	NO. OF ADDRESSES	TOTAL DWELLING UNITS	DWELLING UNITS MEETING NEW CRITERIA
Triplex	91	273	273
Fourplex	12	48	48
Condominium	38	358 a	52 b
Townhouse	<u>15</u>	<u>69</u> a	<u>36</u> b
TOTAL	156	748	409

a) Represents stacked or apartment style (i.e. multiple dwelling units) and row type (i.e. individual dwelling unit) developments.

b) Represents row type developments only.