

#### **COUNCIL POLICY**

**Policy Title: Year Long Proclamations Policy** 

Policy Number: CC020 Report Number: C97-38 Approved by: City Council Effective Date: 1997 July 14<sup>th</sup> Business Unit: City Clerks

### **BACKGROUND**

Council approved the year long proclamation policy at it's meeting on July 14<sup>th</sup>, 1997.

#### <u>PURPOSE</u>

The purpose of this policy is to establish guidelines for when to consider a year long proclamation.

#### **POLICY**

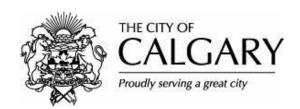
Requests for year long proclamations are submitted by a consortium of community organizations, include the potential impact on Calgary of the proposed proclamation, outline a promotion and marketing plan, and identify a steering committee to coordinate the proclamation implementation.

#### **PROCEDURE**

- 1. The City Clerks Department (Protocol Division) review requests for year long proclamations on an individual basis.
- 2. That the proclamations be supported by a minimum of three of the following organizations:
  - The Calgary Convention and Visitors Bureau
  - Calgary Economic Development
  - Calgary Research and Development Authority
  - Calgary Convention Centre
  - The Calgary Exhibition and Stampede
  - The Calgary Transportation Authority
  - The Calgary Airport Authority

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ISC: Unrestricted



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## **AMENDMENTS**

None

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