

City Clerk's Office Report to  
Organizational Meeting of Council  
2020 October 26

ISC: UNRESTRICTED  
C2020-1123  
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## 2021 Calgary Subdivision and Development Appeal Board – Appointment of Chair

### RECOMMENDATIONS:

#### Review or Release By: Do not release Attachment 1

That Council:

1. Appoint the candidate recommended by the Subdivision and Development Appeal Board (SDAB), listed in Attachment 1 as Chair for 2021; and
2. Direct that Attachment 1 and related closed session discussions remain confidential under sections 17 (disclosure harmful to personal privacy) and 19 (confidential evaluations) of the *Freedom of Information and Protection of Privacy Act* indefinitely.

### HIGHLIGHTS

- The term of the Calgary SDAB Chair expires on 2020 December 31. Subsection 4(4)(g) of Bylaw 25P95 (SDAB Bylaw) requires that Council “annually appoint by resolution a Chair after considering the recommendations of the Board.” Council must appoint a Chair for the SDAB for 2021.
- What does this mean to Calgarians? This will support continued leadership to the SDAB in carrying out its statutory mandate, to support business continuity respecting operational and legal issues, and to attend to the continuous improvement of the quality, efficiency and effectiveness of the SDAB decision-making processes.
- Why does it matter? The SDAB has an important role to play in the adjudication of subdivision and development matters which impact on the growth and development of the city. There is therefore a strong public interest in Council appointing a Chair who understands the SDAB purposes and mandate, is knowledgeable about the regulation of subdivision and development in Calgary, and has the ability and availability to provide leadership to the SDAB.
- At its 2016 December 19 Regular Meeting, its 2017 November 20 Regular Meeting, its 2018 October 22 Organizational Meeting, and its 2019 October 28 Organizational Meeting, Council reappointed Mr. Chomik as Chair of the SDAB for 2017, 2018, 2019 and 2020, respectively.
- The recommendations in this report align with Council's policy for the Governance and Appointments of Boards, Commissions and Committees (CP2016-03).
- Strategic Alignment to Council's Citizen Priorities: A well-run city

### DISCUSSION

The SDAB has established a SDAB Chair Nominating Committee responsible for making recommendations to Council for appointment to the position of Chair. This year, the Committee was chaired by the First Vice-Chair of the SDAB, Mr. Jim Palmer, and supported by the Second Vice-Chair, Ms. Katherine Camarta, and SDAB member Mr. Michael Meredith.

All current SDAB members are invited to express interest in appointment as Chair of the Board. The SDAB Chair Nominating Committee received one application for the position of Chair.

The SDAB Chair Nominating Committee conducted an email vote of SDAB members to determine who the Board would recommend and, as a result, the SDAB has recommended the individual named in Attachment 1.

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Council is free to exercise its discretion to appoint as Chair whomever Council determines is most capable of leading the SDAB in the fulfilment of its statutory mandate. Council has established qualifications for the Chair (Attachment 2) and for members generally.

**STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)**

- Public Engagement was undertaken
- Public Communication or Engagement was not required
- Public/Stakeholders were informed
- Stakeholder dialogue/relations were undertaken

**IMPLICATIONS**

**Social**

Not applicable

**Environmental**

Not applicable

**Economic**

Not Applicable

**Service and Financial Implications**

No anticipated financial impact

**RISK**

If Council fails to appoint a Chair effective 2021 January 01, subsections 6(3) and 6(4) of the SDAB Bylaw permit the SDAB Vice-Chairs to exercise the Chair’s powers; however, there could be a level of disruption to the management of operational and legal issues that the SDAB Chair is normally responsible for carrying out.

**ATTACHMENTS**

1. CONFIDENTIAL-Letter from First Vice-Chair
2. SDAB Chair Qualifications

Department Circulation

General Manager	Department	Approve/Consult/Inform