

City Auditor's Office 2nd Quarter 2020 Report

EXECUTIVE SUMMARY

This report presents a summary of the activity of the City Auditor's Office during the period April 1, 2020 to June 30, 2020.

CITY AUDITOR'S RECOMMENDATIONS:

That with respect to the Report AC2020-0824, the following be approved:

1. That the Audit Committee receive this Report for the Corporate Record; and
2. That the Audit Committee recommend that Council receive this Report for the Corporate Record.

RECOMMENDATION OF THE AUDIT COMMITTEE, 2020 JULY 23:

That Council receive this Report for the Corporate Record.

PREVIOUS COUNCIL DIRECTION / POLICY

Bylaw 30M2004 (as amended) established the position of City Auditor and the powers, duties and functions of the position. The City Auditor is accountable to Council and subject to the oversight of Audit Committee under Bylaw 48M2012 (as amended). Schedule C of Bylaw 48M2012 (as amended) states that Audit Committee "reviews and forwards to Council for information, the City Auditor's Office quarterly and annual status reports".

Under the City Auditor's Office Charter (AC2016-0247 Attachment 2), the City Auditor presents quarterly reports to Audit Committee summarizing the status of deliverables against the approved Audit Plan. The City Auditor's Office 2019-2020 Audit Plan was approved on September 18, 2018.

BACKGROUND

Quarterly reports are intended to support Audit Committee's oversight of the City Auditor's Office. To support this oversight, the 2nd Quarter report is divided into four sections:

- Summary of performance measures and budget spend during the past quarter;
- Topical briefing on the Whistle-blower Program;
- Summary of our current audit progress status against the approved Audit Plan; and
- Details on outstanding audit recommendations from the quarterly follow-up process.

During 2nd Quarter 2020, the City Auditor's Office:

- Finalized one audit, initiated two audits, completed the planning stage on two audits, and completed the fieldwork on two audits.
- Reviewed 12 recommendations and closed five, four of which were implemented as originally planned. Seven recommendations required additional time and are in-progress.
- City Auditor's Office services continue to be delivered via remote working. Minor adjustments to the 2020 Audit Plan occurred during Q2 either due to specific audit test

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requirements, front line service resource limitations, or to address increasing risk concerns.

- Provided advisory support to the Infrastructure Calgary Steering Committee.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

N/A

Stakeholder Engagement, Research and Communication

N/A

Strategic Alignment

The City Auditor's Office quarterly reports provide Audit Committee and Council with information to support their oversight responsibility of the City Auditor's Office. The activities of the City Auditor's Office assist Council in its oversight of the City Manager's administration and accountability for stewardship over public funds and achievement on value for money in City operations.

Social, Environmental, Economic (External)

N/A

Financial Capacity

Current and Future Operating Budget:

N/A

Current and Future Capital Budget:

N/A

Risk Assessment

The activities of the City Auditor's Office, including the Whistle-blower Program, serve to promote accountability, mitigate risk, and support an effective governance structure.

REASON FOR RECOMMENDATIONS:

To comply with Bylaw 48M2012 (as amended) which states: Audit Committee reviews the City Auditor's Office quarterly and annual status reports and forwards these to Council for information.

ATTACHMENT

1. City Auditor's Office 2nd Quarter 2020 Report