

## **Electronic Voting in eSCRIBE Framework**

### **Use of electronic voting:**

Electronic voting would be used in every meeting of Council or Council Committee, including: Standing Policy Committees; Audit Committee; Priorities and Finance Committee; Intergovernmental Affairs Committee, Gas, Power and Telecommunications Committee, and the Calgary Planning Commission.

Electronic Voting would be used for every vote taken, with the following exceptions:

- 1) Where agreement is by General Consent
- 2) Bylaws requiring three readings:  
To balance transparency and efficiency, bylaws will use a combination of electronic and voice votes, as follows:
  - a. an electronic vote will be taken for the report recommendation, any amendments, and third reading;
  - b. a voice vote will be taken for first, second and authorization for third readings.

Where an e-vote result shows that three or more Members indicate their opposition to a motion, a Roll-Call vote must be taken. [Procedure Bylaw s. 119(4)]

### **Casting votes electronically:**

All participants will log-in to eSCRIBE (either through the App or the Web-portal) and select the current meeting. The Clerk will open the vote on each item when prompted by the Chair, and each participant will be presented with a vote box containing the wording of the motion, and 'Yes' and 'No' options. Each participant will then select and submit their vote.

Any Member who, for whatever reason, is unable to cast an electronic vote may cast a voice vote, which will be registered by the meeting Clerk. [Procedure Bylaw s.199(3)]

### **Vote outcome display:**

Once all votes have been entered, the Clerk will close the vote and display the results on the screen in the Chamber, which will also be broadcast to the public live stream and through Teams. The vote will not be final until declared by the Chair. [Procedure Bylaw s.199(2)]

### **Vote Record:**

The results from e-voting will display in minutes like those collected by a roll-call vote. Both the names and the number of Members who voted either 'For' or 'Against' will be captured in the minutes.

When the meeting minutes are published to the web, the vote record will also be made available on Open Calgary – The City of Calgary’s open data portal (<https://data.calgary.ca>).

**Implementation:**

Electronic voting would be implemented for Committee meetings starting on 2020 October 7 with the SPC on Planning and Urban Development (PUD). E-voting would then be used for all Council and Committee meetings thereafter, including the 2020 October 26 Organizational Meeting of Council.

**Training:**

Training would be provided for Members of Council and citizen members of Committees.