

### NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: Fulfillment of Providing Services to Hamlet of Shepard and Surrounding Area

There are two classifications of a Notice of Motion (Check the one that applies):

Regular

X Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity
Utilities and Corporate Services develop an estimate of the costs and a preliminary plan to provide services to this area
Asking Provincial Government, to use COVID-19 stimulus funds to upfront the costs of servicing this area,
User hook-up fees would be repaid to the provincial government.
Legal / Legislative
N/A

Technical Content
N/A
Procedural (Including reasons for confidentiality)
N/A
Other Considerations
The annexation committee stated they would receive services within an acceptable amount of time. 13 years later there has been no movement for services. Services needed to proceed with other developments, including recreation field/ park.
Urgency Rationale
N/A