



**MINUTES  
AUDIT COMMITTEE**

**June 11, 2020, 9:30 AM  
IN THE COUNCIL CHAMBER**

**PRESENT:** Councillor E. Woolley, Chair  
Councillor J. Farkas, Vice-Chair (Remote Participation)  
Councillor D. Colley-Urquhart (Remote Participation)  
Councillor J. Gondek (Remote Participation)  
Citizen Representative L. Caltagirone  
Citizen Representative M. Dalton (Remote Participation)  
Citizen Representative M. Lambert (Remote Participation)

**ALSO PRESENT:** City Auditor K. Palmer  
Chief Financial Officer, C. Male  
Executive Assistant C. Smillie  
Deputy City Clerk K. Martin  
Legislative Advisor A. de Groot

**1. CALL TO ORDER**

Councillor Woolley called the Meeting to order at 9:32 a.m.

**ROLL CALL**

Councillor Woolley, Councillor Farkas, Councillor Gondek, Councillor Colley-Urquhart, Citizen Representative L. Caltagirone, Citizen Representative M. Dalton, Citizen Representative M. Lambert

**2. OPENING REMARKS**

Councillor Woolley provided opening remarks.

**3. CONFIRMATION OF AGENDA**

**Moved by** Citizen Representative Caltagirone

That the Agenda for the 2020 June 11 Regular Meeting of the Audit Committee be confirmed.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

**Moved by** Citizen Representative Caltagirone

4.1 Minutes of the Regular Meeting of the Audit Committee, 2020 April 20

**Moved by** Citizen Representative Caltagirone

That the Minutes of the 2020 April 20 Regular Meeting of the Audit Committee be confirmed.

**MOTION CARRIED**

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

5.2 BRIEFINGS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Roads Pothole Remediation Audit, AC2020-0408

A presentation entitled "Roads Pothole Remediation Audit", dated 2020 June 11, was electronically distributed and displayed with respect to Report AC2020-0408.

**Moved by** Citizen Representative Dalton

That with respect to the Report AC2020-0408, the following be approved:

1. That the Audit Committee receive this Report for the Corporate Record; and
2. That the Audit Committee recommend that Council receive this Report for the Corporate Record.

**MOTION CARRIED**

7.2 Data Analytics Program Update, AC2020-0622

A presentation entitled "Data Analytics", dated 2020 June 11, was electronically distributed and displayed with respect to Report AC2020-0622.

**Moved by** Citizen Representative Caltagirone

That with respect to Report AC2020-0622, the following be approved:

That the Audit Committee receive this report for the Corporate Record.

**MOTION CARRIED**

7.3 External Auditor 2019 Management Letter, AC2020-0567

**Moved by** Citizen Representative Lambert

That with respect to Report AC2020-0567, the following be approved:

That the Audit Committee:

1. Requests the External Auditor provide an update regarding the implementation status of the recommendations contained in the 2019 Management Letter (Attachment) at the 2021 January Audit Committee meeting; and
2. Recommends that Council receives this Report and Attachment for the Corporate Record.

**MOTION CARRIED**

7.4 Opportunity Calgary Investment Fund Annual Report, AC2020-0505

A presentation entitled "OCIF Presentation for Audit Committee" was electronically distributed and displayed with respect to Report AC2020-0505.

**Moved by** Councillor Colley-Urquhart

That with respect to Report AC2020-0505, the following be approved:

That the Audit Committee:

1. Receive this report and presentation for the Corporate Record; and
2. Direct that Attachment 6 remain confidential pursuant to Sections 16 (Disclosure harmful to business interests of a third party) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act* to be reviewed 2035 June 11.

**MOTION CARRIED**

7.5 ENMAX Corporation Audit and Finance Committee Annual Report, AC2020-0503

**Moved by** Citizen Representative Caltagirone

That pursuant to Sections 24 (Advice from officials), and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, Committee move into Closed Meeting, at 11:15 a.m. in the Council Boardroom, to consider confidential matters with respect to the following items:

- 7.5 ENMAX Corporation Audit and Finance Committee Annual Report, AC2020-0503;
- 10.1.1 Audit Forum (Verbal), AC2020-0584;
- 10.1.2 External Auditor (Verbal), AC2020-0585;and
- 10.1.3 City Auditor (Verbal,) AC2020-0588.

And further, that Harman Gill, Erica Vervoort, Trevor Nakka, and Ivana Cvitanusic, External Auditors (Deloitte LLP), and Helen Wesley, Charles Ruigrok and Diana Stephenson, Enmax Corporation, be invited to attend the Closed Meeting.

**MOTION CARRIED**

Committee moved into Public Meeting at 12:09 p.m. with Councillor Woolley in the Chair.

ROLL CALL:

Councillor Woolley, Councillor Farkas, Citizen Representative Dalton, Citizen Representative Caltagirone.

**Moved by** Citizen Representative Caltagirone

Pursuant to Section 6(1) of the Procedure Bylaw 35M2017, as amended, Section 78 2(a) be suspended to allow Committee to complete the remainder of today's Agenda prior to the scheduled lunch recess.

**MOTION CARRIED**

**Moved by** Citizen Representative Caltagirone

That pursuant to Sections 24 (Advice from officials), and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, Committee move into Closed Meeting, at 12:12 p.m. in the Council Boardroom, to consider confidential matters with respect to the following items:

- 7.5 ENMAX Corporation Audit and Finance Committee Annual Report, AC2020-0503;
- 10.1.1 Audit Forum (Verbal), AC2020-0584;
- 10.1.2 External Auditor (Verbal), AC2020-0585;and
- 10.1.3 City Auditor (Verbal,) AC2020-0588.

And further, that Harman Gill, Erica Vervoort, Trevor Nakka, and Ivana Cvitanusic, External Auditors (Deloitte LLP), and Helen Wesley, Charles Ruigrok and Diana Stephenson, Enmax Corporation, be invited to attend the Closed Meeting.

**MOTION CARRIED**

Committee moved into Public Meeting at 1:03 p.m. with Councillor Woolley in the Chair.

**Moved by** Citizen Representative Caltagirone

That Committee rise and report.

**MOTION CARRIED**

**ROLL CALL:**

Councillor Woolley Councillor Farkas, Councillor Colley-Urquhart, Councillor Gondek, Citizen Representative Caltagirone, Citizen Representative Dalton, Citizen Representative M. Lambert.

People in attendance during the Closed Meeting discussions with respect to Report AC2020-0503:

Clerks: K. Martin and A. Pendola. Advice: H. Wesley, C. Ruigrok, and D. Stephenson (Enmax Corporation). Law: None Observers: T. Nakka, H. Gill, I. Cvitanusic, K. Palmer, C. Male, and C. Smillie.

**Moved by** Citizen Representative Caltagirone

That with respect to Report AC2020-0503, the following be approved:

That the Audit Committee:

1. Receives this Report for the Corporate Record; and
2. Directs that Attachments 1, 2, 3, 4 and 8 and the Closed Meeting discussions related to those Attachments, remain confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act, to be reviewed 2025 June 01.

**MOTION CARRIED**

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

Committee moved into Public Meeting at 1:03 p.m. with Councillor Woolley in the Chair.

**Moved by** Citizen Representative Caltagirone

That Committee rise and report.

**MOTION CARRIED**

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

10.1.1 Audit Forum (Verbal), AC2020-0584

ROLL CALL

Councillor Woolley Councillor Farkas, Councillor Gondek, Citizen Representative Caltagirone, Citizen Representative Dalton, Citizen Representative M. Lambert.

People in attendance during the Closed Meeting discussions with respect to Report AC2020-0584:

Clerks: K. Martin and A. Pendola. Advice: T. Nakka, C. Male, K. Palmer. Law: None Observers: H. Gill, I. Cvitanusic, and C. Smillie.

**Moved by** Citizen Representative Caltagirone

That with respect to Report AC2020-0584, the following be approved:

That the Audit Committee direct the Closed Meeting discussions remain confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

10.1.2 External Auditor (Verbal), AC2020-0585

No report was given.

10.1.3 City Auditor (Verbal), AC2020-0588

ROLL CALL

Councillor Woolley Councillor Farkas, Councillor Gondek, Citizen Representative Caltagirone, Citizen Representative Dalton, Citizen Representative M. Lambert.

People in attendance during the Closed Meeting discussions with respect to Report AC2020-0588:

Clerks: K. Martin and A. Pendola. Advice: K. Palmer. Law: None Observers: C. Smillie.

**Moved by** Citizen Representative Caltagirone

That with respect to Report AC2020-0588, the following be approved:

That the Audit Committee direct that the Closed Meeting discussions remain confidential pursuant to Sections 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

**Moved by** Citizen Representative Caltagirone

That this meeting adjourn at 1:06 p.m.

ROLL CALL VOTE:

For: (6): Councillor Woolley, Councillor Farkas, Councillor Gondek, Citizen Representative Caltagirone, Citizen Representative Dalton, and Citizen Representative Lambert

**MOTION CARRIED**

The following items have been forwarded on to the 2020 July 20 Combined Meeting of Council:

CONSENT

- Roads Pothole Remediation Audit, AC2020-0408
- External Auditor 2019 Management Letter, AC2020-0567

The next Regular Meeting of the Audit Committee is scheduled to be held on 2020 July 23 at 1:00 p.m.

CONFIRMED BY COMMITTEE ON

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CHAIR

\_\_\_\_\_  
ACTING CITY CLERK