

Proposed Text of an amendment to Bylaw 26M2018, the Code of Conduct for Elected Officials Bylaw

1. Bylaw 26M2018, the Code of Conduct for Elected Officials Bylaw, is hereby amended.
2. The following is added after section 18 as section 18.1:

“D.1 – Disclosure of Third Party Personal Information

18.1 (1) *Personal Information* may be used only for the purpose for which it was collected, or consistent with that purpose, and to the extent necessary to enable *Members* to discharge the duties of their office in the best interests of The City and in a reasonable manner. Disclosure of *Personal Information* may occur only in the following circumstances

- (a) the disclosure would not be an unreasonable invasion of a third party’s personal privacy;
- (b) if the *Personal Information* is information of a type routinely disclosed in a business or professional context, the disclosure is limited to business contact information, and does not reveal other *Personal Information* about the individual or *Personal Information* about another individual; or
- (c) if the disclosure otherwise complies with the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25.

(2) A *Member* who is uncertain about the procedure for disclosure should seek advice from the Office of the Councillors. A *Member* who is uncertain whether a disclosure creates a risk of violating this Bylaw, or is otherwise of a confidential nature, should seek written advice from the *Ethics Advisor*.”

3. Section 30 is deleted and replaced with the following:

“30. A *Member* must disclose quarterly a list of persons with whom they or their staff have meetings, regardless of location and including remotely, but excluding media, *City* employees and *Immediate Family*. Disclosure of such persons names is not required in the following circumstances:

- (1) if the meeting is of a size and nature that the names of many of those participating is unknown; or
- (2) If the act of disclosure would violate s. 18.1 of this Bylaw concerning protection of third party personal privacy.

In such cases, only the fact the meeting took place is required.

- (3) A *Member* who is uncertain about the procedure for disclosure should seek advice from the Office of the Councillors. A *Member* who is uncertain whether a disclosure creates a risk of violating this Bylaw, or is otherwise of a confidential nature, should seek written advice from the *Ethics Advisor*.”

4. Subsection 34(b) is amended by adding, after the word “activities”, the words “, including benevolent events,”.
5. Section 92 is amended by deleting the words “any of” before the words “the following”.
6. This bylaw comes into force on the day it is passed.