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OF THE BUREAU OF RESEARCH

RESEARCH AND DEVELOPMENT DIVISION  
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## Proposed Council Direction

1. Proceed with negotiations required to implement an Administrative Penalties System;
2. *Bring forward Council Innovation Fund application to PFC for one-time startup costs;*
3. Engage key stakeholders on establishing an Administrative Penalties System (APS); and,
4. Develop Administrative Penalties Bylaw, and other related and necessary bylaw amendments, and present them at Public Hearing in 2020.

## Costs & Proposed Funding Strategy

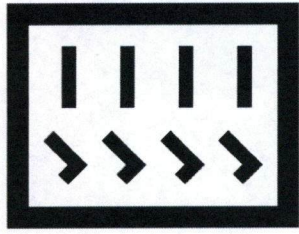
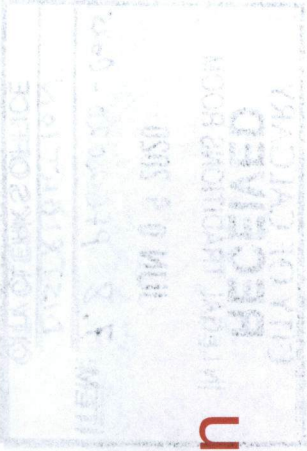
Cost of Resources Required to Support Court Process	Forecast Administrative Penalties System Net Annual Costs
Law	Tribunal
CPA	\$570K
Calgary Transit	
<b>Total</b>	
One-time Start-up Costs	Annual Operating Funding Sources
Council Innovation Fund	+\$5 per parking administrative penalty
IT Development Pool	Tribunal revenue
City Clerk's - Project Manager	• \$20 appeal filing fee (refunded if successful)
CPA - startup costs	• \$50 no-show fee
Calgary Transit - startup costs	
<b>Total</b>	



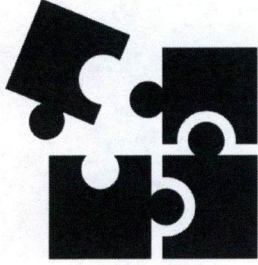
# Proportional Process

	<b>Court</b>	<b>Tribunal</b>
<b>Evidence</b>	Formal rules of evidence apply. Best evidence rule applies.	No formal rules of evidence. As provided by City Charter Regulation.
<b>Standard of Proof</b>	Beyond a reasonable doubt	On a balance of probabilities
<b>Procedure</b>	Court rules of procedure apply	As provided by City Charter Regulation, Bylaw, or as determined by tribunal
<b>Public Participation</b>	Lengthy in person process, with waiting and delays.	Online appeal filing. Average 15 minute hearing within one-hour booking time.
<b>City Resources Required</b>	Prosecutor and Enforcement Officer(s), in person	Evidence by affidavit. Enforcement Officer(s) only when requested by appellant

# Business Recommendation



Requirements



Alignment



Perspectives



Vision

Calgary



PFC2020-0625

Administrative Penalties System Business Recommendation  
City Clerk's Office – Appeals & Tribunals

