

CALGARY PARKING COMMITTEE  
2020 WORK PLAN

**C2020-0474**  
**Attachment 8.b.**

| #   | Item  | Target Date                                   | Date(s) Completed |
|-----|---|---|-------------------|
|     | <b>Quarter 1</b>  |   |                   |
| 1.  | Quarterly Financial Report  | Quarterly- Feb, April<br>September, November  | Feb 25            |
| 2.  | Employee Engagement Survey Results  | Annual – Feb                                  | Feb 25            |
|     | <b>Quarter 2</b>  |   |                   |
| 3.  | Annual Audited Financial Statement and Audit Results and Communications                   | Annual - April                                | April 3           |
| 4.  | Quarterly Financial Report  | Quarterly – Feb, June,<br>September, November |                   |
| 5.  | Land Inventory Strategy Update  | June  |                   |
|     | <b>Quarter 3</b>  |   |                   |
| 7.  | Annual Operating and Capital Budgets (Programs 104 and 106).                              | September                                     |                   |
| 8.  | Quarterly Financial Report  | Quarterly – Feb, June,<br>September, November |                   |
| 9.  | Calgary Parking Authority Annual Report and Risk Management Processes                     | Annual  |                   |
|     | <b>Quarter 4</b>  |   |                   |
| 10. | Annual Schedule of Regular Meetings   | Annual – Dec                                  |                   |
| 11. | Annual Election of Chair and Vice-Chair   | Annual – Dec                                  |                   |
| 12. | Annual Appointment of all Subcommittees of Calgary Parking Committee (Audit, Governance ) | Annual - Dec                                  |                   |
| 13. | Quarterly Financial Report  | Quarterly – Feb, June,<br>September, Dec      |                   |
| 14. | Annual Sponsorship Update   | December                                      |                   |