

**City Manager's Office Report to
Combined Meeting of Council
2020 June 15**

**ISC: UNRESTRICTED
C2020-0474**

Boards, Commissions and Committees Report

EXECUTIVE SUMMARY

This report provides a snapshot of 19 Boards, Commissions and Committees (“BCCs”) key results in 2019, including a summary of their initiatives, projects or work completed, an outline of the 2020 work plan, challenges encountered to fulfil their mandate and any additional information they would like to highlight to Council.

ADMINISTRATION RECOMMENDATION:

That Council receive this report for the Corporate Record.

PREVIOUS COUNCIL DIRECTION / POLICY

On 2019 October 28 (C2019-1118), Council adopted the annual Council Calendar, and for the second time, scheduled a Special Meeting reserved for BCCs to occur on 2020 May 04. On 2020 April 27 Council cancelled the Special Meeting and moved that the item be heard at the 2020 June 15 Combined Meeting of Council.

BACKGROUND

Nineteen BCCs were offered the opportunity to present to Council this year, either with a written submission or with a presentation plus written submission. Eight BCCs are scheduled to present to Council, and all BCCs have provided written submissions, contained in Attachments 2 – 20.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

There are currently 86 BCCs. Administration reviewed the complete list of BCCs and determined that 19 BCCs should be part of this report based on the following criteria:

- 1) BCCs established by Council; and
- 2) BCCs whose membership is primarily composed of Public Members and/or City Administration.

Administration excluded BCCs that have other processes to communicate to Council their accomplishments and work plan. These are:

- BCCs with Council-only membership;
- External BCCs not established by Council;
- Business Improvement Areas;
- Wholly-Owned Subsidiaries; and
- Civic Partners.

Stakeholder Engagement, Research and Communication

On 2020 February 26, Administration contacted Council Members and presented them with the BCC list meeting the criteria, requesting that they identify BCCs to make presentations at the Special Meeting of Council.

On 2020 March 9, Administration contacted the BCCs to request a short summary of the work they have completed and are currently undertaking. A list of questions was provided for

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guidance on the type of information to include. The responses are provided as attachments to this report.

In the communication to BCCs, Administration offered two possible formats for the presentation: a written submission only or a verbal presentation combined with a written presentation. All 19 BCCs provided Administration with their written presentations (Attachments 2 to 20). As the City entered the Local State of Emergency, regular communication occurred with the BCCs, to ensure they remained aware of Council's direction and the processes for remote participation.

Strategic Alignment

This report aligns with One Calgary's citizen priority: A Well-Run City (*One Calgary 2019-2022*).

Social, Environmental, Economic (External)

No social, environmental, or external economic impacts were identified.

Financial Capacity

Current and Future Operating Budget:

There are no current and future operating budget impacts.

Current and Future Capital Budget:

There are no current and future capital budget impacts.

Risk Assessment

There are no risks associated with the recommendations of this report.

REASON FOR RECOMMENDATION:

Dedication of an item at Council to consider the work of The City's BCCs provides an opportunity for the BCCs to showcase their accomplishments and encourages a conversation between BCCs and Council. This report highlights the value of the BCCs' past projects and accomplishments and provides an outline of their work plan for the upcoming year.

ATTACHMENTS

1. Memberships
2. Advisory Committee on Accessibility
- 2.B Advisory Committee on Accessibility – Supplemental
3. Assessment Review Board
4. BiodiverCity Advisory Committee
- 4.B BiodiverCity Advisory Committee – Supplemental
5. Calgary Aboriginal Urban Affairs Committee
- 5.B Calgary Aboriginal Urban Affairs Committee - Supplemental
6. Calgary General Hospital Legacy Fund Review Committee
7. Calgary International Airport Development Appeal Body
8. Calgary Parking Committee
- 8.B Calgary Parking Committee - Supplemental

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9. Calgary Planning Commission
10. Calgary Police Commission
11. Calgary Transit Access Eligibility Appeal Board
12. Calgary Transit Public Safety Citizen Oversight Committee
- 12.B Calgary Transit Public Safety Citizen Oversight Committee - Supplemental
13. Combative Sports Commission
- 13.B Combative Sports Commission - Supplemental
14. East Paskapoo Slopes Joint Advisory Committee
15. Licence and Community Standards Appeal Board
16. Mall Programming Fund Management Committee
17. Pathways and Bikeways Project Steering Committee
18. Social Wellbeing Advisory Committee
19. Subdivision and Development Appeal Board
20. Urban Design Review Panel