

NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: Friends of the HMCS Calgary Committee

There are two classifications of a Notice of Motion (Check the one that applies):

- Regular
- Urgent (Include details in Urgency Rationale box below)

- Is this Notice of Motion Confidential? (Include details in Procedural box below)
- No, It is very public

| |
|---|
| Financial and Other Resource Capacity |
| Minor. Expectation of Private Sector support. |
| Legal / Legislative |
| N/A - no issues |

| |
|---|
| Technical Content |
| Consulted with the Mayor's Office, Law, Canadian Navy. Edits incorporated. |
| Procedural (Including reasons for confidentiality) |
| No procedural challenges with City Policy/direction. |
| Other Considerations |
| With the City of Calgary's unique relationship with the HMCS Calgary already setting the bar for Ship-City relationships, official recognition and support for this relationship through a BCC represents a model that could set a new bar in Canada. |
| Urgency Rationale |
| Not urgent but slated for the Special Meeting of Council to commemorate the 25 Anniversary of the HMCS Calgary on 2020 May 12. |