

## Coordinated Safety Response Team Terms of Reference Changes

The following table summarizes a comparison of the 2011 and 2017 Coordinated Safety Response Team terms of reference. There are other minor differences between the documents that are not represented in this table.

Section of Terms of Reference	2011 Terms of Reference	2017 Terms of Reference
Background/Overview	Formalized the creation of a multi agency team to: <ul style="list-style-type: none"> <li>• Identify issues of safety on construction/building sites, unsafe and derelict building</li> <li>• Inspect and/or investigate sites where safety has been clearly compromised</li> <li>• Render safe these unsafe conditions through proactive or enforcement activities</li> </ul>	<ul style="list-style-type: none"> <li>• Keeps the original intent of the CSRT mandate intact</li> <li>• Speaks to the expansion of the CSRT mandate to include occupied problem properties that cause an unsafe condition in the surrounding community</li> <li>• Acknowledges that CSRT activities will align with the mandate the Safe Housing Inspection Program</li> <li>• States that CSRT facilitates information sharing across agencies and other safety programs and initiatives</li> </ul>
Membership	Included: <ul style="list-style-type: none"> <li>• Calgary Police Service</li> <li>• Alberta Health Services</li> <li>• Alberta Law Enforcement Response Team – Safe Communities and Neighbourhoods</li> <li>• Animal &amp; Bylaw Services</li> <li>• Development &amp; Building Approvals (Business Licence)</li> <li>• Building Regulations – Safety Response Unit</li> </ul>	Includes: <ul style="list-style-type: none"> <li>• Calgary Building Services – Safety Response Unit</li> <li>• Calgary Police Service</li> <li>• Alberta Health Services</li> <li>• Calgary Community Standards</li> <li>• Safe Communities and Neighbourhoods</li> <li>• Calgary Fire Department</li> <li>• ENMAX Power Corporation</li> </ul>
Governance	<ul style="list-style-type: none"> <li>• CSRT Terms of Reference was approved at the General Manager level by all CSRT member agencies.</li> </ul>	<ul style="list-style-type: none"> <li>• CSRT Terms of Reference is approved at the Director level by all CSRT member agencies.</li> </ul>
Mandate	<ul style="list-style-type: none"> <li>• Provide a coordinated approach to identifying potentially unsafe conditions within Calgary and conduct comprehensive joint reviews,</li> </ul>	<ul style="list-style-type: none"> <li>• Maintains the coordinated approach</li> <li>• Adds creating community connections to enable opportunities to educate property owners and the community at large</li> </ul>
Scope	<ul style="list-style-type: none"> <li>• CSRT limited to the review, inspection and investigation of sites and properties that</li> </ul>	<ul style="list-style-type: none"> <li>• CSRT will review, inspect and investigate sites identified by members of</li> </ul>

	are identified by members of CSRT through normal business activities	CSRT and the community through normal business activities, data analysis or referral
Management	<ul style="list-style-type: none"> <li>• New Section</li> <li>• Management of CSRT was by Calgary Building Services as referenced in the governance section of the 2011 Terms of Reference</li> </ul>	<ul style="list-style-type: none"> <li>• CSRT will be managed by Calgary Building Services – Safety Response Unit Coordinator or designate</li> </ul>
Meeting Frequency	<ul style="list-style-type: none"> <li>• Monthly</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly</li> </ul>
CSRT Leadership Review	No reference	<ul style="list-style-type: none"> <li>• New section</li> <li>• The management and chairing of CSRT will be reviewed annually. A change will require the acceptance by all members</li> </ul>
Powers of the Committee	<ul style="list-style-type: none"> <li>• Powers of CSRT were referenced in the Guiding Principle section</li> <li>• CSRT was noted as being advisory only</li> <li>• All committee members were to operate within the defined parameters of their legislation</li> </ul>	<ul style="list-style-type: none"> <li>• New section</li> <li>• CSRT remains as advisory only</li> <li>• Jurisdictional parameters continue to be defined by each members legislation</li> </ul>
Resources/Budget	<ul style="list-style-type: none"> <li>• Each CSRT member was to manage its own funding for participation in the CSRT and to explore and support strategies for funding through alternative sources</li> </ul>	<ul style="list-style-type: none"> <li>• Each agency or business unit is to continue managing its own funding for participation in CSRT and will be expected to provide data analysis to assist in meeting the CSRT objectives</li> </ul>
Terms of Reference Review	<ul style="list-style-type: none"> <li>• It was stated within the governance section that CSRT will conduct, among other things, an annual evaluation of CSRT operational teams</li> </ul>	<ul style="list-style-type: none"> <li>• The CSRT committee will review the Terms of Reference on an annual basis, or as required</li> </ul>