

## NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: **NM2020-XXXX Tax Cancellaton for Silvera for Seniors' Properties under Construction**

There are two classifications of a Notice of Motion (Check the one that applies):

☐

Regular

☒

Urgent (Include details in Urgency Rationale box below)

☐

Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity
Council has approved similar property tax exemptions for Silvera for Seniors in previous years when they had properties under construction with a future use for seniors affordable housing.
Legal / Legislative
The Municipal Government Act (MGA) provides Council with the authority to cancel property taxes when it is considered equitable to do so. The current MGA necessitates yearly cancellations.

Technical Content
<ul style="list-style-type: none"> <li>- Silvera for Seniors is a registered charity</li> <li>- The property is currently under construction and upon completion will be operated as affordable housing for low income seniors.</li> <li>- City Council adopted a similar Notice of Motion in previous years</li> </ul>
Procedural (Including reasons for confidentiality)
Not applicable
Other Considerations
<p>This Notice of Motion was prepared in collaboration with Silvera for Seniors, Affordable Housing and Assessment.</p>
Urgency Rationale
<p>This Notice of Motion was not submitted to Priorities and Finance Committee since no meeting date was available between Administration's final confirmation of property tax amounts and this Council meeting. Administration indicates that 25 May is the best date for property tax cancellation Notices of Motion to be reviewed by Council since it ensures cancellation can be confirmed before notices are mailed.</p>