

## **UPDATED TERMS OF REFERENCE FOR THE MUNICIPAL DISTRICT OF FOOTHILLS/THE CITY OF CALGARY INTERMUNICIPAL COMMITTEE**

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### **EXECUTIVE SUMMARY**

The City of Calgary maintains an Intermunicipal Committee (IMC) with the M.D. of Foothills. The City of Calgary/MD of Foothills IMC has requested both municipalities bring forward a revised Terms of Reference (TOR) to their respective Council's for consideration. The revised TOR is intended to better align with the recently approved City of Calgary/Municipal District of Foothills Intermunicipal Development. It more accurately describes the current roles and functions of the IMC and its members. The IMC has reviewed and jointly agreed upon the new proposed Terms of Reference (Attachment 2).

### **ADMINISTRATION RECOMMENDATION**

That the Intergovernmental Affairs Committee recommends that Council:

Rescind Attachment 1, "Existing Intermunicipal Committee Terms of Reference dated 2010 April 15" and adopt Attachment 2, "Proposed Terms of Reference, Intermunicipal Committee Municipal District of Foothills/City of Calgary, July 6, 2017".

### **RECOMMENDATION OF THE INTERGOVERNMENTAL AFFAIRS COMMITTEE, DATED 2017 JULY 06:**

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That the Administration Recommendation contained in Report IGA2017-0540 be approved.

### **PREVIOUS COUNCIL DIRECTION / POLICY**

The previous Terms of Reference for the Municipal District of Foothills/City of Calgary Intermunicipal Committee (IMC) was approved by both The City of Calgary Council (Report IGA2010-17) and the M.D. of Foothills Council in 2010 April. The Terms of Reference contains specific direction regarding the composition and objectives for the Committee.

At the 2017 June 21, meeting of M.D. of Foothills Council, the amended Terms of Reference for the Foothills/Calgary IMC were approved, and are expected to be ratified shortly.

At the 2017 April 11, meeting of The City of Calgary Council, the new M.D. of Foothills/City of Calgary Intermunicipal Development Plan (IDP) was unanimously approved. At the 2017 April 19, meeting of the M.D. of Foothills Council, the new IDP was unanimously approved.

### **BACKGROUND**

The purpose of The City of Calgary/MD of Foothills IMC is to support and facilitate a working relationship between the two municipalities through the sharing of information on a range of topics of interest to both municipalities. The composition, roles, and responsibilities for the Intermunicipal Committee are specified in a jointly adopted IMC Terms of Reference.

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At the 2017 March 24 meeting, the IMC reviewed the proposed amendments to the TOR as proposed in Attachment 2, and directed that the item be taken forward to both Councils for consideration and adoption.

### **INVESTIGATION: ALTERNATIVES AND ANALYSIS**

In accordance with the existing Terms of Reference (Attachment 1), the Intermunicipal Committee is required to review and revise as required, the Terms of Reference to ensure they reflect existing requirements and conditions. Attachment 2 updates the Committee's operations to reflect existing practices and recognized the recently approved Foothills – Calgary Intermunicipal Development Plan (April 2017). The proposed changes also acknowledge the mandatory Growth Management Board that will be undertaken as a result of the recent amendments to Municipal Government Act, and affirm our bilateral relationship continues through the work of the Intermunicipal Committee. Development activities can have impacts on natural resources and associated costs of regional activities. Many of the items related to these activities are often initiated through the IMC. By refining and updating the Terms of Reference, the Committee will be better supported to address any emerging issues. For example, the proposed TOR adds an objective for the IMC to administrate joint projects as contemplated by the Intermunicipal Development Plan, which enables both municipalities to be cost-effective in conducting studies or addressing regional activities.

### **Stakeholder Engagement, Research and Communication**

The Committee jointly recommended changes to the Terms of Reference. No additional engagement was required on this matter.

### **Strategic Alignment**

The IMC provides a forum for The City of Calgary to maintain a positive working relationship with the M.D. of Foothills while also playing an important role in the resolution of any intermunicipal disputes that may arise.

### **Social, Environmental, Economic (External)**

Intermunicipal activities have implications that affect The City of Calgary's ability to manage future growth, particularly in terms of transportation, servicing and social well-being of a rapidly growing population.

### **Financial Capacity**

There are no new costs associated with the recommendations contained in this report.

### **Risk Assessment**

Should the proposed Terms of Reference not be approved, the IMC will not be able to deliver on the IDP to the fullest extent.

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**REASON(S) FOR RECOMMENDATION(S):**

A revised Terms of Reference for the City of Calgary – MD of Foothills Intermunicipal Committee will better reflect the role and mandate of the IMC.

**ATTACHMENTS**

1. Existing Terms of Reference, Intermunicipal Committee Municipal District of Foothills/  
City of Calgary, April 15, 2010
2. Proposed Terms of Reference, Intermunicipal Committee Municipal District of Foothills/  
City of Calgary, July 6, 2017